

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, April 22, 2014
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**José Alfredo Hernández, J.D.
Vice President**

**Audrey Yamagata-Noji, Ph.D.
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**John Palacio
Member**

**Rob Richardson
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
APRIL 22, 2014
6:00 PM

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYMENT – Director, Constituency Services
PUBLIC EMPLOYEE QUARTERLY REVIEW – Superintendent

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, CWA, SASPOA
Bargaining Units
Mr. Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

RECOGNITION / ACKNOWLEDGMENT

- Classified Employee of the Month for April 2014, Rocio Reyes
- Customer Service Employee of the Month for April 2014, Elvia Gallardo

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - March 25, 2014
- 1.2 Summarized Data of Williams Settlement Third Quarterly Report
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Submission of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for Funding for 2014-15 School Year
- 1.5 Approval of Memorandum of Understanding with Orange County Department of Education, QualityStart OC for 2014-15 Program Year
- 1.6 Approval of Head Start Budget Adjustment No. 3 for 2013-14 Program Year
- 1.7 Approval of Head Start Self-Assessment Corrective Action Plan for 2013-14 Program Year
- 1.8 Approval of Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies and Procedures for 2014-15 Program Year
- 1.9 Approval of Second Assessment Child Outcomes and School Readiness Action Plan
- 1.10 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.11 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year

- 1.12 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year
- 1.13 Approval of Substitute Subcontractor for Bid Package No. 1 New Building and Sitework - HVAC at Wilson Elementary School Under Overcrowding Relief Grant Program
- 1.14 Approval of Substitute Subcontractor for Repair of Gymnasium - HVAC at Valley High School
- 1.15 Acceptance of Completion of Contracts for Various Projects Districtwide
- 1.16 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of March 12, 2014 through April 8, 2014
- 1.17 Ratification of Expenditure Summary and Warrant Listing for Period of March 12, 2014 through April 8, 2014
- 1.18 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of March 12, 2014 through April 8, 2014
- 1.19 Authorization to Obtain Bids for Purchase of Specialty Paper for Publications Department and Copier Paper for Warehouse Stock
- 1.20 Authorization to Obtain Bids for the Purchase of Office Supplies, School Paper and Instructional Supplies for Warehouse Stock
- 1.21 Approval of Personnel Calendar
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

Items removed from Consent Calendar for discussion and separate action:

ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

PRESENTATIONS

- Update on Students Attending Santa Ana College, California State University, Fullerton, and University of California, Irvine
- Update Status on Common Core Block Grant Implementation Plan

REGULAR AGENDA - ACTION ITEMS

- 2.0 Approval of New Job Description: Early Learning Specialist
- 3.0 Approval of Agreement for Student Transfers to the Community School Program and Special Schools and Services Program between Orange County Superintendent of Schools and Santa Ana Unified School District
- 4.0 Approval to Extend No Child Left Behind Waiver
- 5.0 Adoption of Resolution No. 13/14-3000 – Proclaiming May 5-9, 2014 as National Teacher/Support Staff Appreciation Week and May 18-24, 2014 as Classified School Employee Week
- 6.0 Adoption of Resolution No. 13/14-3001 – Proclaiming May 6-12, 2014 as National School Nurses’ Week
- 7.0 Adoption of Resolution No. 13/14-3003 – Proclaiming May 11-17, 2014 as National Police Week
- 8.0 Adoption of Resolution No. 13/14-3013 – Proclaiming May 1, 2014 as National Day of Prayer

BOARD REPORTS

- Board Reports/Activities

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, May 13, 2014, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Classified Employee of the Month for April 2014, Rocio Reyes

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for April 2014.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for April 2014. The members have selected Rocio Reyes, School Office Manager, Pio Pico Elementary School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Rocio Reyes as Classified Employee of the Month for April 2014.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Customer Service Employee of the Month for April 2014,
Elvia Gallardo

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Customer Service Employee of the Month for April 2014.

RATIONALE:

A selection committee, consisting of classified and certificated employees, has reviewed nominees and selected the Customer Service Employee of the Month April 2014. The members have selected Elvia Gallardo, Registrar, Saddleback High School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Elvia Gallardo as Customer Service Employee of the Month for April 2014.


MAM:nr:ea

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

March 25, 2014

CALL TO ORDER

The meeting was called to order at 5:19 p.m. by Board Vice President Hernández. Other members in attendance were Mr. Richardson, Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller, and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Hernández asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:20 p.m. to consider legal issues, negotiations, and personnel matters.

Dr. Yamagata-Noji arrived during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:22 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Flor Nieto, 12th grade student at Valley High School.

RECOGNITIONS / ACKNOWLEDGMENTS

Valley High School Associated Student Body

Dr. Yamagata-Noji asked students' Flor Nieto, Lou Gascon, Rafael Dominguez, Marilyn Avina, Jayden Duong, Alondra Solis, and Leilani McDaniel to step to the lectern. They represented Valley High School and shared video highlights of the various activities and programs at their school.

Godinez Fundamental High School's Presentation of West Side Story

Dr. Yamagata-Noji called Ms. Cindy Landsiedel, Godinez Fundamental High School Principal to step to the lectern. She introduced Ms. Jeanette McMahon, VAPA Chair. Ms. McMahon introduced Gabriel Andrade who performed solo. In addition, Eric Rodriguez, Isaiah Acevedo, Brian Tovar, Gus Castro, and Josue Diaz performed a musical number from the musical "West Side Story".

Seegerstrom High School Girls Water Polo CIF Champions

Dr. Yamagata-Noji called Mr. Duncan McCulloch, Seegerstrom High School Principal to step to the lectern. He introduced Nick Canzone, Athletic Director. Mr. Canzone introduced head coach Tim Frederickson, and assistant coaches Andrew Salway, Herb Kimmons, Daneyra Ortega, and introduced the students: Karina Anaya, Brooke Branum, Sarah Chavez, Nathania Cuevas, Paige Fountain, Deyaneira Garcia, Michelle Gonzalez, Rebecca Gutierrez, Andrea Hernandez, Stephanie Hernandez, Diana Jimenez, Justine Mills, Aurora Ocegüera, Judith Quintanilla, Gillian Robles, Elizabeth Robles, Ana Tellez, and Margie Vera.

Carr Intermediate School Holds Fifth Annual St. Baldrick's Foundation Fundraising Event

Dr. Yamagata-Noji called Mr. Ed Bustamante, Carr Intermediate Principal to step to the lectern. He introduced students and staff who participated in the head-shaving fundraising event.

Customer Service Employee of the Month for March 2014, Omar Diaz

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to step to the lectern. He introduced Ms. Marjorie Cochran, Principal at Davis Elementary School, and Mr. Omar Diaz, Lead Custodian. Mr. Diaz was selected as the Customer Service Employee of the Month for March 2014 for his willingness and eager to lend a helping hand whenever he can. He is a contributing member of the Davis staff and feels it is his responsibility to serve, lead, and be a role model to others.

Presentation of Carlston Family Foundation Award for Outstanding Teacher Susan Groff

Dr. Yamagata-Noji called Dr. Kathy Apps, Principal at Middle College High School to step to the lectern. She introduced Mr. Timothy Allen, Executive Director of the Carlston Family Foundation. He recognized and honored Ms. Susan Groff, Biology teacher at Middle College High School for her impact in providing inspiration, motivation, and academic skills to former student Heriberto Bryan Olive.

SUPERINTENDENT'S REPORT

Dr. Miller introduced Mr. Kevin Tonai, Assistant Principal and Board member of the Kevin Armstrong, M.D., Memorial Sports Foundation. Mr. Tonai provided a presentation on the summer of 2014 fundraising event, "Healthnuts & Handlebars". He introduced Aileen Bui, Anthony Bui, and Hannah Pham. All three will be riding their bikes on the TransAmerica Trail, which begins in Astoria, Oregon and ends in Yorktown, Virginia. The bicycle journey will embark approximately 4,300 miles.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Paul Zive, teacher at Willard Intermediate School addressed the Board related to Action Item 2.0 - Approval of Instructional Calendars for 2014-15, 2015-16, and 2016-17 school years.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

1.14 Authorization to Award Contract for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary School Under Modernization Program

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Minutes of Regular Board Meeting - March 11, 2014
- 1.2 Orange County Department of Education Second Quarter Site Review Report on Williams Settlement Legislation for Fiscal Year 2013-14
- 1.3 Approval of Extended Field Trips(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips
- 1.4 Approval of Memorandum of Understanding Between College Board and Santa Ana Unified School District for 2014-2019 School Years
- 1.5 Approval of Script Writing for Stage and Screen Course for High School Students

- 1.6 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 330158 - Mendez
For the violation of Education Code Section 48900, paragraph A, B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after March 25, 2015.
- 333071 - Mendez
For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.
- 345690 - Santa Ana
For the violation of Education Code Section 48900, paragraph C, D that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.
- 316493 - Santa Ana
For the violation of Education Code Section 48900, paragraph C, J that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.
- 1.7 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of February 26, 2014 through March 11, 2014
- 1.8 Ratification of Expenditure Summary and Warrant Listing for Period of February 26, 2014 through March 11, 2014
- 1.9 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of February 26, 2014 through March 11, 2014
- 1.10 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No. 14-15025 MH
- 1.11 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No. 14-15193 JT
- 1.12 Acceptance of Completion of Contract for Lease-Leaseback Construction Project at Garfield Elementary School
- 1.13 Authorization to Approve the District's Option to Purchase Facilities Lease on the Garfield Elementary School Construction Project Pursuant to Lease-Leaseback Contract
- 1.15 Approval of Personnel Calendar
- 1.16 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEM REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

1.14 Authorization to Award Contract for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary School Under Modernization Program

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-1, Ms. Iglesias dissenting, to authorize staff to award a contract to Horizons Construction Company International, Inc. for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary in the amount of \$34,000 under the Modernization Program.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and highlighted gift received.

PRESENTATIONS

Fundamental School Lottery Update for 2014-15 School Year

Dr. Yamagata-Noji called Ms. Dawn Miller, Assistant Superintendent, Secondary Education to step to the lectern. She provided the Board with data on the number of student enrollment and projected enrollment at the fundamental schools. In addition, current classroom capacities and potential classroom capacities were provided.

Transition from 8th to 9th Grade

Dr. Yamagata-Noji called Ms. Dawn Miller, Assistant Superintendent, Secondary Education to step to the lectern. She provided the Board with information on District programs and activities for eighth grade students transitioning to ninth grade.

Benefits of Early Education on Student Learning

Dr. Yamagata-Noji called Dr. Michelle Rodriguez, Assistant Superintendent, Elementary Education to step to the lectern. She provided the Board with information on the impact preschool programs have on the social, language and literacy, English language, and mathematical development of students.

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL OF INSTRUCTIONAL CALENDARS FOR 2014-15, 2015-16, AND 2016-17 SCHOOL YEARS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the instructional calendars for the 2014-15, 2015-16, and 2016-17 school years with a September start date, three-year calendar, and two-week winter break.

3.0 RATIFICATION OF SUBMISSION OF FEDERAL SCHOOL IMPROVEMENT GRANT APPLICATION FOR VALLEY HIGH SCHOOL TO CALIFORNIA DEPARTMENT OF EDUCATION

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-1, Dr. Yamagata-Noji dissenting, to ratify the submission of the School Improvement Grant on behalf of Valley High School to the California Department of Education on March 14, 2014.

4.0 APPROVAL OF AGREEMENT WITH WESTED IMPLEMENTING RESEARCH PROJECT, VALIDATION OF EFFECTIVENESS OF AN INNOVATIVE EARLY MATHEMATICS INTERVENTION FOR HIGH-NEEDS STUDENTS FOR 2014-17 SCHOOL YEARS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-0, Mr. Hernández excused himself from the Board meeting at 10:22 p.m., to approve the agreement with WestEd for implementing the research project, validation of an innovative early mathematics intervention for high-needs students for 2014-17 school years.

5.0 ADOPTION OF RESOLUTION NO. 13/14-3010 - PROCLAIMING MAY 2014 AS ASIAN PACIFIC AMERICAN HERITAGE MONTH

It was moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, and carried 4-0, to adopt Resolution No. 13/14-3010 proclaiming May 2014 as Santa Ana Unified School District's Asian Pacific American Heritage Month.

6.0 ADOPTION OF RESOLUTION 13/14-3008 - PROCLAIMING APRIL 29, 2014, AS PARENTS' DAY

It was moved by Mr. Palacio, seconded by Ms. Iglesias, and carried 4-0, to adopt Resolution No. 13/14-3008 proclaiming April 29, 2014, as Santa Ana Unified School District Parents' Day.

7.0 ADOPTION OF RESOLUTION NO. 13/14-3009 - CERTIFICATION OF UNHOUSED PUPILS AS RELATED TO CHARTER SCHOOL APPLICATIONS FOR FACILITIES FUNDING

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to adopt Resolution No. 13/14-3009 to certify the number of unhoused pupils as related to charter school applications for facilities funding.

REVISION OF EXISTING BOARD BYLAWS, POLICIES, AND ADMINISTRATIVE REGULATIONS

8.0 BOARD POLICY 1330 - USE OF SCHOOL FACILITIES (REVISED: FOR ADOPTION)

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to adopt Board Policy 1330 - Use of School Facilities.

9.0 ADMINISTRATIVE REGULATION 1330.1 - FACILITIES USE GUIDELINES AND RATE SCHEDULES (REVISED: FOR IMPLEMENTATION)

No action required to implement Administrative Regulation 1330.1 - Facilities Use Guidelines and Rate Schedules.

10.0 ADMINISTRATIVE REGULATION 3310.1 - REQUESTING GOODS AND SERVICES (REVISION)

No action required to implement Administrative Regulation 3310.1 - Requesting Goods and Services.

11.0 ADMINISTRATIVE REGULATION 3311 - BIDS (REVISION)

No action required to implement Administrative Regulation 3311 - Bids.

12.0 BOARD POLICY AND ADMINISTRATIVE REGULATION 3580 - DISTRICT RECORDS (REVISION)

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 4-0, to adopt and implement Board Policy and Administrative Regulation 3580 - District Records.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Participated in Principal for Day at Taft Elementary School; it was a great experience.

Mr. Palacio

- Attended the District PTA Dinner; excellent representation.
- Announced that over 900 applications were received for the Hispanic Education Endowment Fund Scholarships; many of them are from SAUSD students.
- Mentioned that Jose Vargas, deceased Santa Ana police officer, will be honored with a bust to be displayed.
- Stated that Coach Scott Glabb will be honored for National Wrestling Hall of Fame.
- Attended the Santa Ana North Rotary luncheon; opportunities available for softball and baseball programs at no cost to students.

Mr. Richardson

- Attended the WASC meeting at Century High School; positive meeting.
- Enjoyed being Principal for a Day at Santa Ana High School.
- Looking forward to his site visit at Davis Elementary School.
- Attended the Orange County Dream Makers reception; positive to hear testimonials from students who have participated in High School Inc.
- Mentioned Robert Dodge passed away; funeral services will be held Wednesday, March 26th; requested to adjourn meeting in his memory.

Dr. Yamagata-Noji

- Announced the Annual Armstrong Foundation Golf Tournament on Monday, April 7th at the Fountain Valley Golf Course.
- Reminded administration of the CSBA Conference; proposal deadline is April 4, 2014.
- Stated that the Santa Ana Public Schools Foundation has scholarships available; due date March 31, 2014.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-0, the Board took action to approve Workers' Compensation Stipulated Award for former classified welder, as named in Closed Session, Claim No. SUSD-006792, in the amount of \$34,960.00

Moved:	Yamagata-Noji	_____	Hernández	_____	Richardson	_____	Palacio	<u> X </u>	Iglesias	_____
Seconded:	Yamagata-Noji	_____	Hernández	_____	Richardson	<u> X </u>	Palacio	_____	Iglesias	_____
Ayes:	Yamagata-Noji	_____	Hernández	<u> X </u>	Richardson	<u> X </u>	Palacio	<u> X </u>	Iglesias	<u> X </u>
Noes:	Yamagata-Noji	_____	Hernández	_____	Richardson	_____	Palacio	_____	Iglesias	_____
Final Vote:	Ayes	<u> 4 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	<u> 1 </u>		

ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 10:48 p.m. in memory of Bob Dodge.

The next Regular Meeting will be held on Tuesday, April 22, 2014, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Bahner, Bryce	Teacher	Lathrop	June 20, 2014		Retirement - 12 years
Bolanos, Dorian	Teacher	Santa Ana	June 20, 2014		Retirement - 17 years
Ehrler, Kathleen	Teacher	Willard	April 18, 2014		Retirement - 17 years
Farless, Katherine	Teacher	MacArthur	June 20, 2014		Retirement - 17 years
Gray-Cerillo, Toni	Teacher	Carr	June 30, 2014		Retirement - 18 years
Jacobs, Paulina	Principal	Monte Vista	June 27, 2014		Retirement - 15 years
Kazanly, Catherine	Teacher	Washington	June 20, 2014		Retirement - 15 years
Lammers, Christine	Teacher	Godinez	June 20, 2014		Retirement - 37 years
Lippe, Barbara	Teacher	K-12 Curriculum Instruction/Staff Development	June 26, 2014		Retirement - 25 years
Nakamura, Elaine	Teacher	Greenville	June 18, 2014		Retirement - 24 years
Oliver, Everlena	Teacher	Santa Ana	June 20, 2014		Retirement - 16 years
Rockwell, Bruce	Teacher	Lorin Griset	June 20, 2014		Retirement - 34 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Skill, Sharon	Psychologist	Psychological Services	June 20, 2014		Retirement - 31 years
RESIGNATIONS					
Crough, Deborah	Teacher	Saddleback	June 20, 2014		Moving - 29 years
Gardea, Jesenia	Teacher	Villa	June 20, 2014		Personal - 1 year
Mc Creadie, Jennifer	Teacher	Fremont	June 20, 2014		Family Responsibilities - 10 years
Millan, Victor	Teacher	Davis	June 20, 2014		Accepted another position - 13 years
Stimson, Marian	Teacher	Lorin Griset	April 16, 2014		Moving - 1 year
NEW HIRES/RE-HIRES					
Crawford, Scott	Teacher	Willard	March 5, 2014		Rehire - Permanent (Returning within 39-Month)
Galdamez, Edgar	Teacher	McFadden	March 3, 2014		New Hire - Temporary 44920
Tapia, Vanessa	Counselor	Carr	March 6, 2014		Rehire - Temporary 44920
Wambaugh, Kelly	Teacher	Willard	March 14, 2014		New Hire - Temporary 44920

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS					
Asker, Hebatalla	Speech and Language Pathologist	Speech Department	January 2, 2014		From Waiver 44911 to Probationary I
CHANGE IN STATUS 2013-14					
Alvarez, Elizabeth	Teacher	King			From Temporary 44909 to Probationary I
Arredondo, Eliana	Teacher	Godinez			From Temporary 44909 to Probationary I
Bastida, Luz	Teacher	Jackson			From Temporary 44909 to Probationary I
Beltran, Ammy	Teacher	Willard			From Temporary 44909 to Probationary 2
Benavente, Viridiana	Teacher	Carr			From Temporary 44909 to Probationary 2
Bravo, Alexandra	Teacher	Saddleback			From Temporary 44920 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Buttke, Theresa	Teacher	Lowell			From Temporary 44909 to Probationary I
Cabrera, Cassandra	Teacher	Mendez			From Temporary 44909 to Probationary I
Cante, Maria	Teacher	Santa Ana			From Temporary 44909 to Probationary I
Cantu, Malissa	Teacher	Carr			From Temporary 44909 to Probationary 2
Castaneda Alvarez, Paul	Teacher	Valley			From Temporary 44909 to Probationary I
Castro, Laura C.	Teacher	Century			From Temporary 44909 to Probationary 2
Cavazos, Teresa	Teacher	Valley			From Temporary 44909 to Probationary 2
Chavarela, Sarah	Teacher	Carver			From Temporary 44909 to Probationary 2

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Chavez, Jessica A.	Teacher	Willard			From Temporary 44920 to Probationary I
Conover, Matthew	Teacher	Valley			From Temporary 44909 to Probationary 2
Contreras, Daisy	Teacher	Valley			From Temporary 44909 to Probationary I
Delgadillo, Jose	Teacher	Sepulveda			From Temporary 44909 to Probationary 2
DeMent, Russell	Teacher	Valley			From Temporary 44909 to Probationary I
Dodge, Patti	Teacher	Esqueda			From Temporary 44909 to Probationary I
Dominguez, Erika	Teacher	Jefferson			From Temporary 44909 to Probationary I
Eastly, Nicole	Teacher	Lathrop			From Temporary 44909 to Probationary 2

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Elmasry, Fareed	Teacher	Santa Ana			From Temporary 44909 to Probationary 2
Esaki, Aimee	Teacher	Valley			From Temporary 44909 to Probationary 2
Esquivel Gonzalez, Jessica	Teacher	Jefferson			From Temporary 44909 to Probationary I
Fausto, David	Teacher	Valley			From Temporary 44920 to Probationary I
Fierle, Nicole	Teacher	Greenville			From Temporary 44909 to Probationary I
Ford, Tiffany	Teacher	Santa Ana			From Temporary 44920 to Probationary I
Gassner, Nicole	Teacher	McFadden			From Temporary 44909 to Probationary I
George, Karah	Teacher	Martin			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Gonzales, Aaron	Teacher	Hoover			From Temporary 44909 to Probationary I
Gutierrez, Karina	Teacher	Jefferson			From Temporary 44909 to Probationary 2
Harvey, Ana	Teacher	Remington			From Temporary 44909 to Probationary I
Hernandez, Livier	Teacher	Heroes			From Temporary 44909 to Probationary I
Hoffmann, Alan	Teacher	Century			From Temporary 44909 to Probationary 2
Houghton, Heather	Teacher	Carr			From Temporary 44909 to Probationary I
Howard, Nicol	Teacher	Monte Vista			From Temporary 44909 to Probationary 2
Jack, Jedediah	Teacher	Carr			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Jackson, Kori	Teacher	Davis			From Temporary 44909 to Probationary I
Juarez, Crystal	Teacher	Wilson			From Temporary 44909 to Probationary 2
Kim, Hannah	Teacher	Greenville			From Temporary 44909 to Probationary I
Knobbe, Christine	Teacher	Valley			From Temporary 44909 to Probationary 2
Lee, Torrence	Teacher	Esqueda			From Temporary 44909 to Probationary I
Lopez, Marcela	Teacher	Heroes			From Temporary 44909 to Probationary I
Lukoschek, Patricia	Teacher	Monte Vista			From Temporary 44909 to Probationary I
Lutack, Ian	Teacher	Valley			From Temporary 44909 to Probationary 2

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Macias, Carlos	Teacher	Spurgeon			From Temporary 44909 to Probationary I
Magdaleno, Saray	Teacher	Kennedy			From Temporary 44920 to Probationary I
Martinez, Elise	Teacher	Sepulveda			From Temporary 44909 to Probationary I
Martinez, Maria D.	Teacher	Jackson			From Temporary 44909 to Probationary I
McClelland, Christina	Teacher	Taft			From Temporary 44909 to Probationary I
Medina, Anthony	Teacher	Lathrop			From Temporary 44909 to Probationary 2
Mendoza, Stephanie	Teacher	Lincoln			From Temporary 44909 to Probationary I
Merritt, Alma	Teacher	Diamond			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Minko, Jennifer	Teacher	Esqueda			From Temporary 44909 to Probationary I
Morris, Matthew	Teacher	Valley			From Temporary 44909 to Probationary 2
Morten, Jessica	Teacher	Martin			From Temporary 44909 to Probationary 2
Navarro, Oscar	Teacher	Heninger			From Temporary 44909 to Probationary 2
Neufeld, Sara	Teacher	Segerstrom			From Temporary 44909 to Probationary I
Norman, Kathleen	Teacher	Lorin Grisct			From Temporary 44909 to Probationary I
Nunez, Miguel Jr.	Teacher	Hoover			From Temporary 44909 to Probationary I
Nutter, Tyler	Teacher	Lathrop			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Ochoa Ceja, Maritza	Teacher	McFadden			From Temporary 44909 to Probationary 2
Oliver, Lisa	Teacher	Segerstrom			From Temporary 44909 to Probationary 1
Palomino, Carina	Teacher	Thorpe			From Temporary 44909 to Probationary 1
Peng, Hsin-Jan	Teacher	Villa			From Temporary 44909 to Probationary 1
Penman, Jennifer	Teacher	Davis			From Temporary 44909 to Probationary 2
Probeus, Beth	Teacher	Century			From Temporary 44909 to Probationary 1
Putros, Danial	Teacher	Chavez			From Temporary 44909 to Probationary 2
Quintero, Rebecca	Teacher	Lincoln			From Temporary 44909 to Probationary 2

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 25, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Renderos, Sara	Teacher	King			From Temporary 44909 to Probationary I
Romeo, Angelica	Teacher	Wilson			From Temporary 44909 to Probationary I
Romo, Maria	Teacher	McFadden			From Temporary 44909 to Probationary 2
Ruvalcaba, Jorge	Teacher	Spurgeon			From Temporary 44909 to Probationary I
Salas, April	Teacher	Mendez			From Temporary 44909 to Probationary 2
Sandquist, Brian	Teacher	Saddleback			From Temporary 44909 to Probationary I
Shapar, Abdul	Teacher	Esqueda			From Temporary 44909 to Probationary I
Simmons, Cassandra	Teacher	Middle College			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Smith, Kathryn	Teacher	Diamond			From Temporary 44909 to Probationary I
Solorzano, Carlene	Teacher	Lathrop			From Temporary 44909 to Probationary I
Su, Jennifer	Teacher	Valley			From Temporary 44909 to Probationary 2
Tawfik, Hermine	Teacher	Kennedy			From Temporary 44909 to Probationary I
Terich, Michael Jr.	Teacher	Cart			From Temporary 44909 to Probationary 2
Torres, Brenda	Teacher	Valley			From Temporary 44920 to Probationary I
Valencia, Gisela	Teacher	Sepulveda			From Temporary 44909 to Probationary I
Villa, Carla	Teacher	Davis			From Temporary 44909 to Probationary I

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS 2013-14 (Continued)					
Wakely, Alyssa	Teacher	Carver			From Temporary 44909 to Probationary I
Zamora, Esmeralda	Teacher	Fremont			From Temporary 44909 to Probationary I
Zavala, Nidia	Teacher	Pio Pico			From Temporary 44909 to Probationary I
EXTRA DUTY 2013-14					
Dalton, Monica	Teacher	Saddleback	February 3, 2014	June 19, 2014	Extra Period
Elway, Mark	Teacher	Century	February 3, 2014	June 19, 2014	Extra Period
Head, William	Teacher	Car	February 3, 2014	June 19, 2014	Extra Period
Jackson, Annette	ELD Coordinator	Godinez	February 3, 2014	June 19, 2014	Hourly Rate
Johnson, Constance	Retired Substitute	Speech Department	February 3, 2014	June 20, 2014	Retired Speech and Language Pathologist Daily Rate
Morookian, Jerrold	Teacher	Saddleback	February 3, 2014	June 19, 2014	Extra Period
Pena, Maricela	Teacher	Independent Study Program	January 13, 2014	June 19, 2014	Extra Period
Ward, Deborah	Teacher	Sierra	February 2, 2014	June 19, 2014	Extra Period

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Domingo, Crystal	Teacher	Martin	March 17, 2014	April 18, 2014	Child Care
Hall, Jannette	Teacher	Roosevelt	February 28, 2014	April 4, 2014	Child Care
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Crego, Ted	Teacher	Century	March 5, 2014	April 4, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
Eneriz, Celeste	Teacher	Kennedy	February 6, 2014	April 4, 2014	Statutory
Gregrow, Stacey	Teacher	Special Education	February 27, 2014	April 4, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (21 duty days or more) - Without Pay with Benefits					
Eneriz, Celeste	Teacher	Kennedy	February 6, 2014	April 4, 2014	Statutory
Gregrow, Stacey	Teacher	Special Education	February 27, 2014	April 4, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Cohick, Nancy	Teacher	Taft	March 3, 2014	April 21, 2014	Statutory
Crego, Ted	Teacher	Century	March 5, 2014	April 4, 2014	Statutory
Kretschmar, Jeanne	Teacher	Madison	March 10, 2014	May 14, 2014	Statutory

Personnel Calendar
Board Meeting - March 25, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Garcia, Teresa D.	Teacher	Mendez	February 24, 2014	March 14, 2014	Statutory
Martinez, Luz	Teacher	King	March 24, 2014	March 31, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Aguilar, Monica C.	Teacher	ROP	March 3, 2014	March 31, 2014	Statutory
Eneriz, Celeste	Teacher	Kennedy	January 29, 2014	February 5, 2014	Statutory
Harshman, Shannon	Teacher	Carr	February 25, 2014	March 18, 2014	Statutory
CORRECTION ON END DATE ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Gregrow, Stacey	Teacher	Special Education	January 13, 2014	From March 3, 2014 to February 26, 2014	Statutory
SPRING SPORTS 2013-14					
Bookataub, Sullivan	Assistant Coach	Godinez	2013-14		Baseball (Boys)
Brito, Lucio	Head Coach	Godinez	2013-14		Track (Co-Ed)
C'De Baca, Cooper	Assistant Coach	Godinez	2013-14		Track (Co-Ed)
Cortez, Heriberto	Head Coach	Godinez	2013-14		Tennis (Boys)
Fedele, Stephen	Assistant Coach	Godinez	2013-14		Baseball (Boys)
Koeler, James	Head Coach	Godinez	2013-14		Volleyball (Boys)
Lee, Torrence	Assistant Coach	Godinez	2013-14		Swimming
Mac Lennan, Luke	Head Coach	Godinez	2013-14		Baseball (Boys)

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 25, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SPRING SPORTS 2013-14 (Continued)					
Morris, Jessica	Head Coach	Godinez	2013-14		Swimming
Parga, Regina	Assistant Coach	Godinez	2013-14		Tennis (Boys)
Pola, Kevin	Assistant Coach	Godinez	2013-14		Track (Co-Ed)
Rogers, Brandon	Assistant Coach	Godinez	2013-14		Baseball (Boys)
Vazquez, Roberto	Assistant Coach	Godinez	2013-14		Baseball (Boys)
Erikson, Tom	Assistant Coach	Santa Ana	2013-14		Tennis (Boys)
Lillie, Brian	Assistant Coach	Santa Ana	2013-14		Volleyball (Boys)
Mitchell, Glenn	Head Coach	Santa Ana	2013-14		Softball (Girls)
Nguyen, Michael	Assistant Coach	Santa Ana	2013-14		Tennis (Boys)
Ramirez, Robert	Head Coach	Santa Ana	2013-14		Tennis (Boys)
	Assistant Coach/				Track (Co-Ed),
Swanstrom, Carl	Head Coach	Santa Ana	2013-14		Football
Tayco, Lance	Assistant Coach	Santa Ana	2013-14		Softball (Girls)
Alonzo, Yvonne	Head Coach	Segerstrom	2013-14		Softball (Girls)
Brigman, Keith	Assistant Coach	Segerstrom	2013-14		Softball (Girls)
Canzone, Nick	Assistant Coach	Segerstrom	2013-14		Football
Cohen, Jason	Head Coach	Segerstrom	2013-14		Volleyball (Boys)
Kimmons, Herbert III	Head Coach	Segerstrom	2013-14		Swimming
Koeler, David	Head Coach	Segerstrom	2013-14		Tennis (Boys)
Maceranka, Michael	Head Coach	Segerstrom	2013-14		Football
Martin, Erica	Assistant Coach	Segerstrom	2013-14		Tennis (Boys)
Stevenson, Neil	Assistant Coach	Segerstrom	2013-14		Track (Co-Ed)
Steward, Eddie	Assistant Coach	Segerstrom	2013-14		Track (Co-Ed)

Personnel Calendar
Board Meeting - March 25, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SPRING SPORTS 2013-14 (Continued)					
Tagaloa, Joseph	Assistant Coach/ Assistant Coach	Segerstrom	2013-14		Baseball (Boys), Football
Vu, Lan	Assistant Coach	Segerstrom	2013-14		Track (Co-Ed)
Wolfe, Michael	Assistant Coach	Segerstrom	2013-14		Track (Co-Ed)
CO-CURRICULAR 2013-14					
Dietsche, Jocelyn		Saddleback	2013-14		Drama, Vocal Music
DEPARTMENT CHAIRS 2013-14					
Arroyo, Francisco		Willard	2013-14		P.E. (Girls)

Mark A. McKinney, Associate Superintendent, Human Resources

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Tutorial	Fremont	EIA-SCE	\$15,000	March 26, 2014
After School Tutorial	Fremont	Title I	\$15,000	March 26, 2014
AP By The Sea Summer Institute (Ratification)	Godinez	General	\$792	July 8, 2013
AP By The Sea Summer Institute (Ratification)	Godinez	General	\$792	July 29, 2013
Before and After School Tutoring	Lincoln	EIA-SCE	\$5,500	March 26, 2014
Before and After School Tutoring	Villa	EIA-SCE	\$20,000	March 25, 2014
Certificated Extra Duty - Imagine Learning (Ratification)	Diamond	Core	\$3,000	February 26, 2014
Computer Classes For Parents - Instructor	Willard	EIA-SCE	\$3,000	April 1, 2014
Computer Lab Time Intervention - Certificated (Ratification)	Diamond	Core	\$5,200	March 4, 2014
Local Control Accountability (LCAP)	Communications Office	LCAP	\$7,500	March 3, 2014
Certificated Teachers (Ratification)	Garfield	EIA-LEP	\$7,000	March 31, 2014
RTI Intervention - Imagine Learning	Godinez	General	\$792	August 5, 2013
Southern California AP Institute (Ratification)				

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 25, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Barry, Martha	Sch. Off. Asst. Elem.	Jackson	June 30, 2014			31 years, 4 months
Lenhoff, Deborah	Payroll Specialist	Payroll	June 30, 2014			16 years, 3 months
Oviedo, Frankie	DSO	Valley	March 21, 2014			21 years, 10 months
Turrey, Linda	Sch. Off. Asst. Elem.	Lincoln	June 30, 2014			25 years, 6 months
Zuniga, Araceli	Activity Supervisor	Valley	March 3, 2014			12 years, 6 months
RESIGNATIONS						
Herp, Christina	Preschool Teacher	ECE	February 6, 2014			Personal 4 years, 3 months
Ladd, Francie	Activity Supervisor	Saddleback	February 6, 2014			Personal - 2 years, 4 months
Rosenfield, Jessica	SSP Special Ed.	Saddleback	March 20, 2014			Personal - 2 months
Zuniga, Araceli	Activity Supervisor	Valley	March 3, 2014			Personal 12 years, 6 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - March 25, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS						
ID # 28061	Activity Supervisor	Santa Ana	March 6, 2014			Article 20.9.1 of CSEA CBA
ID # 26386	District Safety Officer	School Police	February 24, 2014			Did not pass probation.
39 MONTH REEMPLOYMENT (100 Day Differential Ended)						
Barnes, Christina	Library Media Tech.	Madison	February 21, 2014			
ABSENCES (3 to 20 duty days) - Without Pay						
Dominguez, Nallely	Instr. Asst. Visual Impaired	Speech Dept.	March 6, 2014	March 20, 2014		Personal
Fargier, Diana	Preschool Teacher	ECE	February 27, 2014	March 4, 2014		Personal
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Dominguez, Michelle	Admin Secretary Superintendent/ Deputy Supt.	Supt's Office	March 17, 2014	May 21, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty day) - Paid						
Gomez, Priscilla	Preschool Teacher	ECE	April 21, 2014	May 2, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty day) - Paid (Continuation)						
Mejia, Jose	Custodian	Lorin Grisct	March 11, 2014	March 14, 2014		Statutory Leave
Ponce, Patricia	Payroll Clerk	Payroll Dept.	February 24, 2014	March 18, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Maldonado, Melissa	Personnel Technician	Nutrition Svcs.	February 18, 2014	March 18, 2014		Statutory Leave/ Intermittent/As Needed Basis
PROBATIONARY APPOINTMENTS						
Alexandex, Lisa	SSP Sp. Ed.	Valley	March 24, 2014		19/1	
Beltran, Lizette	SSP Sp. Ed.	Century	March 4, 2014		19/1	
Hass, Lindsey	Paraprofessional	Mitchell	March 10, 2014		24/1	
Loera, Michelle	Library Media Tech.	Jefferson	March 3, 2014		25/1	
Phabsomphou, Christina	SSP Sp. Ed.	Santa Ana	March 4, 2014		19/1	
Salgado, Jazmine	Paraprofessional	Mitchell	March 17, 2014		24/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENT						
	Autism					
Nguyen, Hang	Paraprofessional	Special Ed.	March 3, 2014		24/2	
ADJUSTMENT OF WORKING ASSIGNMENT						
Labouchere, Valeria	Community Worker	ECE	March 10, 2014		20/6	From 11 months to 12 months
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
	Admin Secretary					
	Superintendent/					
Amador, Josie	Deputy Supt.	Supt's Office	March 17, 2014	June 30, 2014	29/6 +	
Bazurto, Bobby	Plant Cust. Elem.	Bldg. Svcs.	March 3, 3014	March 11, 2014	Conf. + Bil.	
Barrett, Shawn	Plant Cust. Inter.	Bldg. Svcs.	March 10, 2014	March 14, 2014	28/1	
Colin Cardenas,		Nutrition			32/1	
Jessica	Sr. Fd. Svc. Wkr.	Svcs.	February 26, 2014	June 19, 2014	11/5	
Hernandez, Michele	Instr. Asst. Sev. Dis.	Century	March 3, 3014	March 14, 2014	20/3	
	Risk Management	Risk				
Lopez, Esteban	Tech.	Management	March 3, 3014	April 30, 2014	33/1	
Marroquin, Saydee	Admin. Secretary	PIO	March 17, 2014	June 30, 2014	30/2 + Bil.	
Navarrette, Mario	Sr. Groundskeeper	Bldg. Svcs.	March 5, 2014	March 25, 2014	30/5	
	ROP Operations					
Nguyen, Ha	Spec.	ROP	February 3, 2014	June 30, 2014	40/5	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - March 25, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Olivares, Adriana	Sr. Executive Secretary	Deputy Supt's Office	February 11, 2014	February 28, 2014	37/1	
Pantoja, Guadalupe	Sr. Executive Secretary	Business Svcs.	February 24, 2014	March 7, 2014	37/3 + Bil.	
Silbas, Jaime	Rv. Ld. Custodian	Bldg. Svcs.	February 25, 2014	February 28, 2014	28/5 + Diff.	
Torres, Maurilio	Tree Trimmer	Bldg. Svcs.	March 3, 2014	March 31, 2014	29/6	
ACTIVITY SUPERVISORS						
Castro de Nieves, Celina	Activity Supervisor	Adams	March 4, 2014		10/1	
Guillen, Eduardo	Activity Supervisor	Villa	March 13, 2014		10/1	
Resendiz, Fernando	Activity Supervisor	Santa Ana	March 6, 2014		10/1	
Reynolds, Heather	Activity Supervisor	Century	March 10, 2014		10/1	
HOURLY APPOINTMENTS						
Rivera, Felix	Instr. Provider	Saddleback	March 6, 2014		16/1	
Valdovinos, Jose	Instr. Provider	Santa Ana	March 7, 2014		16/1	
SUBSTITUTES						
Borado, Chris	SSP Sp. Ed.		March 3, 2014		19/1	
Martinez-Balderas, Raul	Custodian		March 10, 2014		23/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST						
Alcala Orozco, Jorge	Asst. Track Coach	Godinez	February 17, 2014		\$18.98	
Alaman, Alvin Jr.	Asst. Track Coach	Godinez	February 17, 2014		\$18.98	
Alvarado, Frank	Head Coach Cross					
	Country	Segerstrom	February 17, 2014		\$23.73	
Baca, Alfredo	Asst. Baseball Coach	Santa Ana	March 5, 2014		\$18.98	
	Head Coach					
Berumen, Lino	Volleyball	Santa Ana	February 17, 2014		\$23.73	
Buenrostro, Enrique Jr.	Head Coach Baseball	Santa Ana	February 17, 2014		\$23.73	
	Head Coach Track	Santa Ana	February 17, 2014		\$23.73	
Cruz, Joel	Asst. Track	Santa Ana	February 17, 2014		\$18.98	
Cruz, Maer	Head Coach					
	Swimming	Santa Ana	February 17, 2014		\$23.73	
Daniels, William	Asst. Softball Coach	Santa Ana	February 17, 2014		\$18.98	
Davalos, Lizzeth	Asst. Softball Coach	Godinez	February 17, 2014		\$18.98	
Dubon, William	Asst. Track Coach	Godinez	February 18, 2014		\$18.98	
Fonseca, Yesenia	Asst. Track Coach	Santa Ana	February 17, 2014		\$18.98	
Fredericksen, Tim	Asst. Swimming					
	Coach	Segerstrom	February 17, 2014		\$18.98	
Fuentes, Jazmin	Asst. Volleyball					
	Coach	Godinez	February 17, 2014		\$18.98	
Fulford, Tracy	Asst. Track Coach	Segerstrom	February 17, 2014		\$18.98	
Garcia, Juan	Asst. Baseball Coach	Godinez	February 17, 2014		\$18.98	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Gaufman, Michelle	Asst. Volleyball Coach	Santa Ana	February 17, 2014		\$18.98	
Gonzalez, Stephen	Asst. Baseball Coach	Santa Ana	February 17, 2014		\$18.98	
Haney, Victor Jr.	Asst. Baseball Coach	Santa Ana	February 17, 2014		\$18.98	
Heiland, Danielle	Asst. Swimming Coach	Santa Ana	February 17, 2014		\$18.98	
Isais, Orlando	Asst. Volleyball Coach	Godinez	February 17, 2014		\$18.98	
Kaye, Lauren	Asst. Swim Coach	Godinez	February 17, 2014		\$18.98	
Logue, William	Asst. Volleyball Coach	Godinez	February 17, 2014		\$18.98	
Medina, Abel	Asst. Baseball Coach	Godinez	February 17, 2014		\$18.98	
Medina, Edward	Head Coach Softball	Godinez	February 17, 2014		\$23.73	
Medina, Thomas	Asst. Volleyball Coach	Segerstrom	February 17, 2014		\$18.98	
Muratalla, Juan	Asst. Baseball Coach	Santa Ana	February 17, 2014		\$18.98	
Nava, Carlos	Asst. Track Coach	Santa Ana	February 17, 2014		\$18.98	
Newton, Arlene	Asst. Softball Coach	Segerstrom	February 17, 2014		\$18.98	
Ortega, Daneyra	Asst. Swimming Coach	Segerstrom	February 17, 2014		\$18.98	
Parga, Clarissa	Asst. Softball Coach	Godinez	February 17, 2014		\$18.98	
Ramirez, Erasmo	Head Coach Baseball	Segerstrom	February 17, 2014		\$23.73	
Ramirez, Ivan	Asst. Baseball Coach	Segerstrom	March 5, 2014		\$18.98	
Ramirez, John	Asst. Softball Coach	Santa Ana	February 17, 2014		\$18.98	
Ramirez, Roberto	Head Coach Tennis	Century	February 17, 2014		\$23.73	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - March 25, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Ramirez, Rolando	Asst. Baseball Coach	Segerstrom	February 17, 2014		\$18.98	
Rodriguez, Stephen	Head Coach Spring Football	Segerstrom	May 29, 2014		\$23.73	
Salcido Sales, Carlos Jr.	Asst. Baseball Coach	Segerstrom	February 17, 2014		\$18.98	
Silva, Miguel	Asst. Track Coach	Santa Ana	February 17, 2014		\$18.98	
Silvas, Alexis	Asst. Track Coach	Godinez	February 17, 2014		\$18.98	
Silvas, Alfonso	Asst. Track Coach	Segerstrom	February 17, 2014		\$18.98	
Sok, Johnny	Asst. Softball	Godinez	February 17, 2014		\$18.98	
Stuart, Paul	Asst. Tennis	Segerstrom	February 18, 2014		\$18.98	
Vallejo, Jose	Asst. Baseball Coach	Segerstrom	February 17, 2014		\$18.98	
Villegas, Sergio	Asst. Baseball Coach	Santa Ana	February 17, 2014		\$18.98	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2013-14 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Intervention Imagine Learning - Classified (Ratification)	Diamond Elementary	Core Set Aside Funds	\$3,000	February 24, 2014
Classified Extra Duty - Imagine Learning (Ratification)	Diamond Elementary	Core Set Aside Funds	\$500	February 26, 2014
Computer Classes for Parents - Classified	Willard Intermediate	EIA/SCE	\$1,000	April 1, 2014
Computer Classes for Parents - Community	Willard Intermediate	EIA/LEP	\$1,000	April 1, 2014
Computer Class for Parents - Computer Technician	Willard Intermediate	EIA/SCE	\$2,000	April 1, 2014
District Safety Officer - LCAP Extra Duty	School Police Services	Local Control		
Compensation (Ratification)		Accountability Plan	\$7,500	March 1, 2014
EL Literacy Support	Garfield Elementary	EIA-LEP	\$1,000	March 26, 2014
Extra Help - Computer Technician (Ratification)	English Learner Programs & Student Achievement Department	Title I	\$3,500	February 17, 2014
Imagine Learning (Ratification)	Walker Elementary	Core Set Aside Funds	\$1,500	March 12, 2014
LCAP - Activity Supervisors (Ratification)	Communications Office	Local Control		
LCAP - Instruction/Educational Technology Services (Ratification)	Communications Office	Accountability Plan	\$7,500	March 3, 2014
LCAP - Office Assistants/Clerical Support (Ratification)	Communications Office	Local Control		
LCAP - Office Assistants/Clerical Support (Ratification)	Communications Office	Accountability Plan	\$7,500	March 3, 2014
LCAP - Translators/Interpreters (Ratification)	Communications Office	Local Control		
Translating Support Classified - Pittman Translation	Garfield Elementary	EIA Funds	\$200	April 23, 2014
	Walker Elementary	EIA-LEP	\$2,000	March 26, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT
 GIFTS RECOMMENDED FOR ACCEPTANCE - March 25, 2014

School:	Gift:	Amount:	Donor:	Used for:
Esqueda Elementary		\$1,170	Esqueda PTA Ms. Patty Mendez President Santa Ana	Science equipment
Lincoln Elementary		\$2,497	Lincoln PTA Mrs. Leslie Horta President Santa Ana	Field trips, instructional materials, and incentives
Santiago Elementary		\$601	Santiago PTA Mrs. Monique Cadwell President Santa Ana	Student incentives
Thorpe Fundamental		\$2,035	Box Tops for Education Young America, MN	Library books
Mendez Fundamental Intermediate		\$2,000	Orange County Community Foundation Ms. Shelley Hoss President Newport Beach	Teacher Grant Award from Fedco Teacher Grant Fund to purchase Nspire software
Century High School		\$1,500	Pacific Life Foundation Mr. Tennyson S. Oyler President Newport Beach	Digital Media Arts and Engineering and Design Academies
Godinez Fundamental High School		\$2,500	Angels Baseball Foundation Ms. Chrissy Vaughn Anaheim	Baseball and Softball teams
Godinez Fundamental High School		\$700	Target Scholarship America Ms. Kim Rice Saint Peter, MN	Field trips
Santa Ana High School		\$500	College Board New York, NY	Support for the Advanced Placement Program and any needed material
Segerstrom High School		\$2,500	Pacific Life Foundation 3T's of Education Grant Newport Beach	CUE (Computer-Using Educators, Inc.) teacher conference
March 25, 2014 donations		\$16,003		
2014 Total donations	\$37,819	\$53,822		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

Santa Ana Unified School District 2014-2015 Academic School Calendar

JULY 2014							AUGUST 2014							SEPTEMBER 2014							OCTOBER 2014						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31					29	30						29	30					
4	Holiday - Independence Day							29	Duty Day - Student Free Day Professional Development Day *Refer to bottom right of calendar							1	Holiday - Labor Day										
Instructional Days: 0							Instructional Days: 0							Instructional Days: 21							Instructional Days: 21						
NOVEMBER 2014							DECEMBER 2014							JANUARY 2015							FEBRUARY 2015						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
10	11	12	13	14	15	16	10	11	12	13	14	15	16	10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23	17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30	24	25	26	27	28	29	30	24	25	26	27	28	29	30
10	Non-Instruction							1	Holiday - Winter Recess							1	Holiday - Winter Recess										
11	Holiday - Veteran's Day							19	Holiday - Martin Luther King, Jr. Day							13	Holiday - Lincoln Day										
21	Progress Reports							29	End of Semester/Modified Day (1S/HS)							16	Holiday - Washington Day										
Non-Instruction - Thanksgiving Recess							Non-Instruction - Winter Recess							Duty Day - Student Free Day (HS)							Non-Instruction - Winter Recess						
Holiday - Thanksgiving Recess							Holiday - Winter Recess							Non-Instruction - Winter Recess							Modified Day: IS/HS: 1/27, ES/IS/HS: 1/28						
Instructional Days: 13							Instructional Days: ES: 14, IS/HS: 15							Instructional Days: HS: 18, ES/IS: 19							Instructional Days: 18						
MARCH 2015							APRIL 2015							MAY 2015							JUNE 2015						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
2	3	4	5	6	7	8	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28	18	19	20	21	22	23	24	22	23	24	25	26	27	28
30	31						27	28	29	30				25	26	27	28	29	30		29	30					
13	Progress Reports							3	0.5 Professional Development Day - Student Free Day							1	Progress Reports										
17	End of Trimester (60 Days)							15	Non-Instruction - Spring Recess							25	Holiday - Memorial Day										
Instructional Days: 22							Instructional Days: 16							Instructional Days: 20							Instructional Days: 14						
Instructional Days: 22							Instructional Days: 16							Instructional Days: 20							Instructional Days: 14						
IMPORTANT INFORMATION							DAYS OF INSTRUCTION							PROFESSIONAL DEVELOPMENT DAYS													
1. First Day of Service: August 27, 2014							1. Students attend school 180 days							August 27, 2014: 6 hours (1.0 workday)													
2. First Day of Instruction: September 2, 2014							2. Parent Conferences: Elementary School (ES): December 15-19, 2014							August 28, 2014: 6 hours (1.0 workday)													
Modified Day ES/IS							Intermediate School (IS): October 31, 2014							April 3, 2015: 3 hours (0.5 workday)													
Modified Day (please see designated level on each month's legend)														Total: 15 hours (2.5 Professional Development)													

Santa Ana Unified School District 2015-2016 Academic School Calendar **DRAFT**

JULY 2015							AUGUST 2015							SEPTEMBER 2015							OCTOBER 2015						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
		1	2	3	4	5			1	2	3	4	5	1	2	3	4	5	6	7	1	2	3	4	5	6	7
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
20	21	22	23	24	25	26	27	28	29	30	31																
27	28	29	30	31										7	8						1	2	3	4	5	6	7
3	Holiday - Independence Day																										
Instructional Days: 0							Instructional Days: 0							Instructional Days: 17							Instructional Days: 22						
NOVEMBER 2015							DECEMBER 2015							JANUARY 2016							FEBRUARY 2016						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
23	24	25	26	27	28	29	30																				
30																											
11	Holiday - Veteran's Day						8	End of Trimester (ES-60 Day)						1	Holiday - Winter Recess						4	End of Semester/Modified Day (1S/HS)					
	Non-Instruction - Thanksgiving Recess							Non-Instruction - Winter Recess						18	Holiday - Martin Luther King, Jr. Day						5	Duty Day - Student Free Day (HS)					
	Holiday - Thanksgiving Recess							Holiday - Winter Recess													12	Holiday - Lincoln Day					
																					15	Holiday - Washington Day					
Instructional Days: 0							Instructional Days: 14							Instructional Days: 19							Instructional Days: 18						
MARCH 2016							APRIL 2016							MAY 2016							JUNE 2016						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
22	23	24	25	26	27	28	29	30	31																		
28	29	30	31																								
21	End of Trimester (ES-60 Day)							Non-Instruction - Spring Recess						30	Holiday - Memorial Day						23	Last Day of Instruction / Modified Day					
																					24	End of Trimester (60 Days)					
																						Duty Day - Student Free Day					
Instructional Days: 23							Instructional Days: 16							Instructional Days: 21							Instructional Days: 17						
IMPORTANT INFORMATION							DAYS OF INSTRUCTION							PROFESSIONAL DEVELOPMENT DAYS													
1. First Day of Service: TBD							1. Students attend school 180 days							TBD: 6 hours (1.0 workday)													
2. First Day of Instruction: September 8, 2015							2. Parent Conferences: TBD							TBD: 6 hours (1.0 workday)													
														TBD: 3 hours (0.5 workday)													
														Total: 15 hours (2.5 Professional Development)													
														Total: 517													

Santa Ana Unified School District 2016-2017 Academic School Calendar **DRAFT**

JULY 2016							AUGUST 2016							SEPTEMBER 2016							OCTOBER 2016						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
4	Holiday - Independence Day							5	Holiday - Labor Day							6	First Day of Instruction										
Instructional Days: 0							Instructional Days: 0							Instructional Days: 19							Instructional Days: 21						
NOVEMBER 2016							DECEMBER 2016							JANUARY 2017							FEBRUARY 2017						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
21	22	23	24	25	26	27	28	29	30																		
11	Holiday - Veteran's Day							16	Holiday - Martin Luther King, Jr. Day							3	End of Semester/Modified Day (15/HS)										
	Non-Instruction - Thanksgiving Recess								Non-Instruction - Winter Recess							4	Duty Day - Student Free Day (HS)										
	Holiday - Thanksgiving Recess								Holiday - Winter Recess							12	Holiday - Lincoln Day										
	Holiday - Thanksgiving Recess								Holiday - Winter Recess							15	Holiday - Washington Day										
Instructional Days: 0							Instructional Days: 17							Instructional Days: 16							Instructional Days: 18						
MARCH 2017							APRIL 2017							MAY 2017							JUNE 2017						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
20	21	22	23	24	25	26	27	28	29	30	31																
6	End of Trimester (ES-60 Days)							29	Holiday - Memorial Day							22	Last Day of Instruction / Modified Day										
	Non-Instruction - Spring Recess								Non-Instruction - Spring Recess							23	End of Trimester (60 Days)										
	Non-Instruction - Spring Recess								Non-Instruction - Spring Recess								Duty Day - Student Free Day										
Instructional Days: 23							Instructional Days: 15							Instructional Days: 22							Instructional Days: 16						
IMPORTANT INFORMATION							DAYS OF INSTRUCTION							PROFESSIONAL DEVELOPMENT DAYS													
1. First Day of Service: TBD							1. Students attend school 180 days							TBD: 6 hours (1.0 workday)													
2. First Day of Instruction: September 6, 2016							2. Parent Conferences: TBD							TBD: 6 hours (1.0 workday)													
														TBD: 3 hours (0.5 workday)													
														Total: 15 hours (2.5 Professional Development)													

Board of Education
March 25, 2014

1 RESOLUTION NO. 13/14-3010

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 ASIAN PACIFIC AMERICAN HERITAGE MONTH

6 MAY 2014

7
8 WHEREAS, the State of California is home to more than 700,000 students of
9 Asian and Pacific Islander descent, from kindergarten through grade 12; and,

10 WHEREAS, the Santa Ana Unified School District is home to over 1,700
11 students of Asian Pacific Islander descent, representing 27 different languages;
12 and,

13 WHEREAS, these students reflect the great diversity of culture and heritage
14 of the many countries of Asia and the Pacific Islands; and,

15 WHEREAS, the people of Asia and the Pacific Islands who came to this country
16 and their descendants have made substantial contributions to California's growth
17 and development and have woven clear, distinct threads into this nation's social
18 fabric; and,

19 WHEREAS, Asian Pacific Islanders serve to enrich the quality of our society
20 through their daily contributions; and,

21 WHEREAS, the Santa Ana Unified School District is committed to honoring and
22 respecting the many contributions made by the local Asian Pacific American
23 community, including the parents and students of the District; and,

24 WHEREAS, the Santa Ana Unified School District is committed to educating our
25 teachers, staff, and administrators about the educational needs and concerns about
26 the Asian Pacific Islander students enrolled in the District;

1 WHEREAS, the Santa Ana Unified School District will continue to provide
2 opportunities for Asian Pacific Islander parents to participate in educational
3 programs;

4 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Board of Education
5 proclaims the month of May 2014 as Asian Pacific American Heritage Month and
6 encourages all schools community organizations, businesses, and the City of Santa
7 Ana to commemorate this occasion with appropriate instructional and celebration
8 activities.

9 Upon motion of Member Yamagata-Noji and duly seconded, the foregoing
10 Resolution was adopted by the following vote:

11 AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio,
12 and Cecilia Iglesias


13 NOES: N/A

14 ABSENT N/A

15 STATE OF CALIFORNIA)
16) ss.
17 COUNTY OF ORANGE)

18
19 I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the
20 Santa Ana Unified School District of Orange County, California, hereby certify
21 that the above and foregoing Resolution was duly adopted by the said Board at a
22 regular meeting thereof held on the 25 day of March, 2014, and passed by a vote of
23 4-0 of said Board.

24 IN WITNESS WHEREOF, I have hereunto set my hand this 26 day of March, 2014.

25
26 
27 Audrey Yamagata-Noji, Ph.D.
28 President, Board of Education
29 Santa Ana Unified School District

1 RESOLUTION NO.13/14-3008

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Parents' Day Resolution

6 WHEREAS, parent participation and involvement increase student achievement;
7 and,

8 WHEREAS, All families can, and do, contribute to their children's success;
9 and,

10 WHEREAS, the home environment is a powerful influence, not only on how
11 children perform, but also on how far they go in their schooling; and,

12 WHEREAS, the Board of Education of the Santa Ana Unified School District
13 recognizes that parents are critical contributors to student achievement; and,

14 WHEREAS: Sunday, July 27, 2014 has been designated as National Parents' Day.

15 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
16 Board of Education proclaims Tuesday, April 29, 2014, as Santa Ana Unified School
17 District's Parents' Day and encourages the community to celebrate this occasion.

18 Upon motion of Member Palacio and duly seconded, the foregoing Resolution
19 was adopted by the following vote:

20 AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio, and Cecilia
21 Iglesias

22 NOES:

23 ABSENT: José A. Hernández

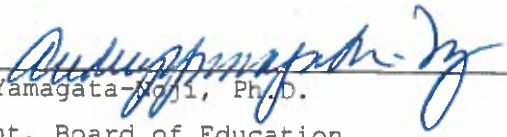
24 STATE OF CALIFORNIA)
25 COUNTY OF ORANGE)

26
27 I, Dr. Rick Miller, Secretary of the Board of Education of the Santa Ana
28 Unified School District of Orange County, California, hereby certify that the
29 above and foregoing Resolution was duly adopted by the said Board at a regular

1 meeting thereof held on the 25 day of March, 2014, and passed by a vote of 4-0 of
2 said Board.

3 IN WITNESS WHEREOF, I have hereunto set my hand this 26 day of March, 2014.

4
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8



Audrey Yamagata-Kojima, Ph.D.
President, Board of Education
Santa Ana Unified School District

RESOLUTION NO. 13/14-3009
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA
CERTIFICATION OF UNHOUSED PUPILS AS RELATED TO
CHARTER SCHOOL APPLICATIONS FOR FACILITIES FUNDING

WHEREAS, the Charter Schools listed below have requested that the Santa Ana Unified School District Board of Education discuss and certify the number of projected unhoused pupils, if any, that will be served by the proposed Charter School projects, pursuant to School Facility Program (SFP) Regulation Section 1859.162.1(a); and

WHEREAS, a condition of processing the Charter School applications under the Charter School Facilities Program is a resolution from the Governing Board of Education of the School District in which the Charter School is physically located, which certifies to the number of District projected unhoused pupils, if any, that will be served by the proposed Charter School project; and

WHEREAS, pursuant to SFP Regulation Section 1859.162.1(a), the Santa Ana Unified School District Board of Education is required to discuss this issue as an action item at a regularly scheduled, publicly held board meeting; and

WHEREAS, the proposed Charter School projects are anticipated to be physically located within the boundaries of the Santa Ana Unified School District:

Proposed Charter School Project
El Sol Science and Arts Academy

WHEREAS, the above referenced proposed projects will provide facilities for existing Charter School Programs currently housed in Santa Ana Unified School District; and

WHEREAS, Exhibit A, attached, outlines the methodology utilized to determine the unhoused pupils that would be served by the proposed project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT AS FOLLOWS:

1. The Board of Education certifies the following projected unhoused pupils that will be served by the proposed Charter School project:
El Sol Science and Arts Academy 0 Unhoused K-8 Pupils
2. That the District's Superintendent, or the Superintendent's designee, is authorized pursuant to this Resolution to take any action that is necessary to complete the procedures necessary to carry out, give effect to, and comply with the terms and intent of this Resolution.
3. This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED, by the Governing Board on March 25, 2014, upon motion of member
4-0 and duly seconded, the foregoing Resolution was adopted by the
following vote:

AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio, Cecilia Iglesias
ABSENT Jose Hernandez

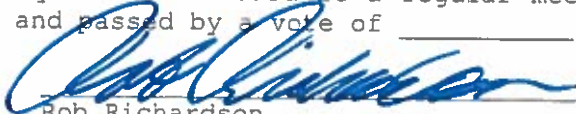
STATE OF CALIFORNIA)
) ss:
COUNTY OF Orange)

I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 25th day of March, 2014 and passed by a vote of 4-0 of said Board.



Audrey Yamagata-Noji, Ph.D.
President of the Governing Board
Santa Ana Unified School District

I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 25th day of March, 2014, and passed by a vote of _____ of said Board.



Rob Richardson
Clerk of the Governing Board
Santa Ana Unified School District

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EXHIBIT A
CALCULATION OF UNHOUSED PUPILS

El Sol Science and Arts Academy

The Charter Schools plans to request 600 K-8 pupil grants.

	K-8
El Sol Pupil Grant Request	600
El Sol Current Enrollment (2013-14 CBEDS)	799
Additional Projected Pupils (Not Currently Housed at El Sol)	0
Unhoused Pupils	0

The El Sol Science and Arts Academy project plans to request up to 600 K-8 pupils. However, as 799 K-8 pupils are already housed at the site, this project will not house any additional unhoused pupils.

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 1330(a)

Community Relations

Use of School Facilities

The Governing Board recognizes that district facilities and grounds are a community resource and authorizes their use by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities. (cf. 6145.5 - Student Organizations and Equal Access)

All school-related activities shall be given priority in the use of facilities and grounds under the Civic Center Act.

California law permits the governing board of a school district to grant the use of school buildings or grounds for public use. The Board may also establish such terms and conditions of usage as it deems proper, subject to the limitations, requirements, and restrictions set forth in the Education Code of the State of California.

Civic Center activities will be scheduled during non-school hours. All facility use outside the normal school day must have approved permits; these include all school-sponsored activities conducted after regular school hours.

The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Encourage and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds and protect school facilities, designating a person to supervise this task, if necessary.
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.

Fees

The Board believes that the use of school facilities or grounds should not result in costs to the District. The Board shall charge Usage Fees to ensure that the District is (i) recovering the costs for making facilities available and (ii) charging fees that do not exceed the cost incurred by the District.

BP 1330 (b)

The District shall base Usage Fees on recommendations made through conducting a facilities usage fee justification study. The District shall periodically review the study and determine if the cost assumptions reflect the actual costs incurred by the District at that time of the study. If necessary, the District shall update the calculations through application of current cost information that takes into account the current cost impact.

Revenues From the Use of Facilities

1. Will be placed in a designated civic center account for the specific school site.
2. Once expenditures are met, remaining revenue will be assigned for repairs and maintenance of District facilities.
3. All revenue and expenditures will be tracked by specific use at each designated school site.

(Legal Reference next page)

BP 1330(c)

Legal Reference:

EDUCATION CODE

10900-10914.5 Community recreation programs
38130-38138 Civic Center Act: use of school property for public purposes

BUSINESS AND PROFESSIONS CODE

25608 Alcoholic beverage on school premises

UNITED STATES CODE, TITLE 20

7905 Equal access to public school facilities

COURT DECISIONS

Good New Club v. Milford Central School, (2001) 533 U.S. 98
Lamb's Chapel v. Center Moriches Union Free School District, U.S. 384
Cole v. Richardson, (1972) 405 U.S. 676
Connell v. Higgenbotham, (1971) 403 U.S. 207
ACLU of So. Calif. V. Board of Education of Los Angeles, (1961)55 Cal.2d 167
Ellis v. Board of Education, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 90 (1999)
79 Ops.Cal.Atty.Gen. 248 (1996)

Adopted: (7-76 6-78 8-01 10-05 8-12) 03-14

Santa Ana, CA

SANTA ANA UNIFIED SCHOOL DISTRICT

Community Relations

Facilities Use Guidelines and Rate Schedules

Guidelines for the Use of Facilities

Four categories of use of facilities exist:

1. School Use - Any school-sponsored activity.

Qualified school groups such as PTA, Boosters, and CIF-sanctioned athletics are exempt from any use fees unless otherwise noted. *Any funds collected must be deposited into District-approved account.*

2. Group A - Non-Profit youth-serving groups- Where a non-profit organization established for youth is not charging admission applies for the use of a facility and such use directly benefits the educational or recreational needs of youth. Group A shall apply to those organizations that qualify under the Civic Center Act, and which are organized for general character building and welfare purposes.

3. Group B - Other Non-Profit Groups- Where a non-profit, community-based organization charging or not charging admission, for the purpose of conducting public, literary, scientific, recreational, educational, or public agency meetings; the discussion of matters of general or public interest; the conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization that has no suitable meeting place to conduct their services; child care or day care programs to provide supervision and activities for children of preschool and elementary school age; the administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies; Supervised recreational activities including, but not limited to, sports league activities for youths or adults that are arranged for and supervised by entities, including religious organizations or churches, and in which persons may participate regardless of religious belief or denomination; a community youth center; a ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization; or other purposes deemed appropriate by the Governing Board.

- a. Group B - Other Non-Profit Groups shall apply to those non-profit youth organizations that qualify under the provisions of the Civic Center Act but who charge admission fees or solicit contributions for that event.

- b. A "non-profit" organization shall provide documents verifying non-profit status 501(c)(3) with the federal and state government.

- c. A "community-based" organization is a group open to participation by all members of the community and in which at least seventy-five percent (75%) of the participants reside within the boundaries of the Santa Ana Unified School District.

4. Group C - Commercial or For Profit Groups

Applies to organizations and individuals where admission fees are charged or contributions are solicited or do not qualify under the non-profit youth or other non-profit groups.

Calendar and Priority of Usage Reservations

1. The calendar for use of school facilities will commence the first day of the fiscal year (July 1 - June 30). Priorities for use shall be in the following order:

- a. School activities
- b. Non-profit youth serving groups
- c. Other non-profit groups
- d. Commercial

Note: Due to the needs of school programs, outside user groups may be displaced by school programs/events.

2. Applications shall be accepted no sooner than May 1 for the upcoming fiscal year. In the event of conflict where two or more groups desire to use the same facility, a lottery will be held on or about June 15. Lottery date will be posted on the Civic Center website two weeks in advance.
3. At no time will an application be accepted if not submitted 21 days prior to the beginning date of use.
4. Facilities not used for more than three (3) scheduled days will be reassigned and permit revoked.
5. Registrar of Voters may request dates two years in advance for General, Primary, and Special Elections.
6. Hours of Use for Fields - No field can be set up or utilized prior to 8:00 a.m. All field use must end by dusk (with the exception of lighted fields).
7. The District reserves the right to close fields for maintenance, reseeding and/or rehabilitation.

Facility Use Infractions:

Groups and organizations found to be in violation of District guidelines will be immediately suspended from using District facilities and any future permitted dates will be revoked.

1. No structures may be erected or assembled on school premises, nor may any electrical, mechanical, or other equipment be brought thereon unless special approval has been obtained from the Director of Building Services issuing the permit. Groups using facilities must remove all equipment on a daily basis. No storage will be permitted.
2. Any use of school facilities shall comply with all state and local fire, health and safety laws.
3. Use of facility permits shall be issued for appropriate use of District property, e.g., baseball fields will be authorized for baseball only.

AR 1330.1 (c)

4. Subletting of any District facility will not be permitted and District use permit will be revoked upon confirmation of subletting any District facility.
5. Valid Civic Center permit is required for use of all District facilities.
6. Facility users shall ensure that no profane language or other disorderly or inappropriate conduct is allowed.
7. Any violation of the rules or regulations included in the District's "Guidelines for Use of Facilities," as attached, will result in the permit being revoked.

Insurance:

1. All non-school related applications are subject to Certificate of Liability Insurance with a separate additional insured endorsement page attached.
2. Certificate of Liability Insurance requires coverage not less than \$1,000,000.00 General Liability. The District, at its discretion, may require a higher level of insurance on some activities.
3. A separate additional insured endorsement page must be attached to the Certificate of Insurance naming Santa Ana Unified School District, its officers, agents, employees, and volunteers as additionally insured.
4. All outside vendors must provide Certificate of Liability Insurance with separate additional insured endorsement page per requirements mentioned above.

Usage Fees:

All use fees shall be paid for entire period requested and at least 12 days prior to the beginning date of use.

1. All staffing required for an event, i.e., security, supervision, custodial, etc., is at the discretion of District staff. Generally, rules for assigning staff for events shall be:
 - a) 1 staff person per 500.
 - b) Certain events may require additional staffing.
2. City of Santa Ana - Regular scheduled neighborhood meeting scheduled by the City will be charged for required staffing only.
3. Registrar of Voters - Facilities used by the Registrar of Voters for general, primary and special elections will not be charged a facility use fee.
4. When a maintenance, tradesperson, or grounds person is required, District prevailing rates will be charged.
5. Kitchen equipment will be used only under the supervision of cafeteria personnel at a fee based upon the current salary schedule.
6. All fees include use of restroom facilities with the exception of sports fields. Organizations using sports fields will be required to provide

adequate restroom facilities for their participants. District will provide portable restrooms at cost to the group.

7. The applicant will be responsible for any extraordinary cleanup caused by the organization's activity (i.e., furniture not replaced in its original configuration, left in an untidy condition). Organizations will be billed for actual clean-up time (two hour minimum)

Facility Usage Fee Schedule:

Facility Type	Group A Rate	Group B Rate	Group C Rate
Indoor Facility Fees - Per Hour			
Classroom	\$0.86	\$3.55	\$9.11
K Classroom	\$1.19	\$4.90	\$12.56
Multipurpose	\$2.83	\$11.64	\$29.84
Library - Small	\$1.94	\$7.96	\$20.42
Library - Large	\$8.14	\$33.45	\$85.78
Theatre - Small	\$2.19	\$8.99	\$24.42
Theatre - Medium	\$12.49	\$51.34	\$133.01
Theatre - Large	\$14.22	\$58.46	\$151.27
Science Lab	\$3.18	\$13.05	\$33.47
Gym - Small	\$11.52	\$47.36	\$121.45
Gym - Large	\$18.90	\$77.70	\$199.25
Locker Room	\$5.44	\$22.36	\$57.33
Cafetorium	\$1.15	\$4.74	\$12.15
Staff Lounge	\$1.16	\$4.78	\$12.26
Restroom	\$0.49	\$2.03	\$5.20
Conference Room	\$0.08	\$0.33	\$0.84
Outdoor Facility Fees - Per Hour			
Hard Court/Playground	\$0.00	\$2.83	\$13.12
Lunch Table Area	\$0.00	\$0.67	\$4.19
Parking Lot - Elementary	\$0.00	\$1.74	\$5.27
Parking Lot - Intermediate	\$0.00	\$3.00	\$9.08
Parking Lot - High School	\$0.00	\$9.80	\$29.67
Tennis Court (per court)	\$0.00	\$0.47	\$3.70
Baseball Field	\$3.25	\$11.50	\$25.56
Softball Field	\$1.48	\$5.23	\$11.62
Track/Soccer/Football Natural	\$1.26	\$4.46	\$14.00
Track/Soccer/Football Synthetic	\$4.02	\$14.21	\$106.77
Stadium - Natural	\$5.69	\$20.10	\$119.00
Stadium - Synthetic	\$5.69	\$20.10	\$159.00
Pool Complex - 25 M	\$0.94	\$24.91	\$40.55
Pool Complex - 50 M	\$1.88	\$31.57	\$51.47

[1] Room only; does not include specialized equipment.

AR 1330.1(e)

Approved:

(4-76 7-78 3-83 6-88 7-90 8-90 7-00 8-01 10-05 04-07 11-09 08-12) 03-14

Santa Ana, CA



Guidelines for Use of Facilities

Violation of these guidelines will result in immediate suspension from using District facilities and any future permitted dates will be revoked.

1. Groups are not permitted to enter the facilities before requested start time, and may not remain in the facilities past their scheduled end time.
2. A valid civic center permit is required for use of all District facilities.
3. Subletting of any District facility will not be permitted and District use permit will be terminated upon confirmation of subletting any District facility.
4. Parking is restricted to designated parking areas only.
5. Alcohol, tobacco products, candles, firearms, fireworks, and open flame cooking are not permitted on District property at any time. Barbeque use with written permission of Director of Building Services.
6. Facility users shall ensure that no profane language or other disorderly or inappropriate conduct is allowed.
7. Food trucks are required to obtain a separate Civic Center permit.
8. Facility users are responsible for placing trash in the trash receptacles. Any clean-up of excessive trash left behind will be billed to the group.
9. The facility must be left in the condition it was found. Any repairs required due to damage caused during facility use will be billed to the registered group and may be suspended from future use of facilities.
10. Groups using the auditoriums or stages may not disturb, move or change any of the existing equipment except with the permission of the Director of Building Services and must be done under the supervision of the stage manager or plant manager of the facility.

I acknowledge receipt and understand the Guidelines for Use of Facilities.

Signature: _____

Date: _____

Approved: 03/25/14

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 796-9076

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member



Rules for Use of Synthetic Fields

- No Animals (except to assist persons of disabilities)
- Soccer goals must have turf wheels attached
- No Motor Vehicles allowed
- No Chairs, Tables or Canopies
- No Food or Drink, except Water
- No Sunflower Seeds or Gum allowed
- No Tobacco products allowed
- No golfing, shot putting, javelin, or discus throwing
- No Metal cleats may be worn on the field – only formed rubber cleats allowed
- No Painting, Chalking, or other adhesive materials are to be placed
- No Stakes, spikes, or other pointed materials may be used for anchoring anything on the field or track surface
- Fields may be closed at anytime
- Failure to comply with these rules will result in immediate cancellation of reservations

I acknowledge receipt and understand the Use of Synthetic Fields

Signature: _____

Date: _____

Approved: 03/25/14

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Santa Ana Unified School District

Facilities & Governmental Relations
Joe Dixon, Assistant Superintendent

Richard L. Miller, Ph.D.
Superintendent

Additional Guidelines for Field Use:

1. Do not attempt to manually bleed sprinkler lines or adjust water schedule. Any broken pipes or sprinkler heads caused by a group will be billed to the users.
2. Groups may mark fields with chalk or sport marking paint - no burning of lines with pesticides is allowed.
3. Playing on wet fields is not permitted. Groups shall call the City of Santa Ana Mud line prior to use during rainy weather. If mud line shows City fields closed, then SAUSD fields are also closed. The Mud line is 714-571-4201.
4. Notify Building Services immediately of any hazardous conditions found on the fields at 714-796-9079.
5. No structures may be erected or assembled on District facilities. No storage of equipment is permitted.
6. Groups using synthetic fields must follow all synthetic field rules and regulations that are posted at the field. Failure to comply with rules and regulations shall result in immediate suspension of use of synthetic fields.
7. When submitting an application for competitions, all groups must be identified on the permit, provide insurance, and be approved by the District prior to use of the field. Violation will be considered subletting of the fields and may result in permits being revoked for all groups.
8. Team credentials must match the group name the Civic Center permit issued. Credentials and permit must be on-site at all times during use.
9. Field user groups having more than one affiliated group are treated as separate groups. Fields cannot be shared between the affiliated groups.

I acknowledge receipt and understand the Additional Guidelines for Field Use.

Signature: _____

Date: _____

Approved: 03/25/14

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SANTA ANA UNIFIED SCHOOL DISTRICT

AR 3310.1(a)

Business and Noninstructional Services

Requesting Goods and Services

Non Catalog/Normal Buyout Requisition

1. School or department shall enter the request for goods or services in the District's Enterprise Business Requisitioning System and provide the following information to the Purchasing Department Staff:
 - a. Suggested Vendors Only one vendor is permitted on a requisition
 - b. Quantity and Unit of Issue.
 - c. Description and Category. Include manufacturer's model/part number if applicable and known.
 - d. Unit Price. If available, however, this is not required, as the buyers will verify the price prior to purchase order preparation.
 - e. Account Number. Account numbers are to be assigned to each individual line item on the requisition, multiple accounts can be used on one requisition.
 - f. Date delivery to be completed. This date should be realistic, since purchasing may pay a higher price and/or authorize premium transportation costs to ensure delivery is made by this date. If no date is entered, the lowest price will govern regardless of delivery date.
 - g. Ordered by/Requestor. Name of the person submitting the requisition or requesting the goods must be included on all requisitions.
 - h. Sales Tax. The District is not exempt from paying sales tax on the purchase of goods, standard California Sales Tax should be included on all requisitions.
2. The District's Enterprise Business System will encumber the full purchase amount of the Requisition. If the account cited is invalid, or does not have sufficient funds, the requisition will not be approved.
3. Once approved the requisition will be electronically forwarded to purchasing for purchase order creation and submission to the vendor.
4. If a purchase order is rejected because of an invalid account number or insufficient funds in account, Purchasing will contact the school/department, explain the problem, and request action desired. This may be a change of accounts, transfer of funds, reduction of quantities, or cancellation of some of the items.
5. All items ordered will be shipped to the District's main warehouse for distribution to the ordering site.

AR 3310.1(b)

Open (not to exceed) Purchase Orders

1. The following restrictions/conditions are part of the not to exceed purchase orders:
 - a. Individuals authorized to pick up material must be specified by name in the requisition, and will be so listed on the purchase order.
 - b. When supplies are picked up, a priced, itemized receipt, in duplicate, must be obtained by the person accepting the merchandise, certified as having been received, and forwarded to the Accounting Department, District Office. For foodstuffs, a cash register receipt, plus a listing of each item purchased (in duplicate) must be forwarded to the Accounting Department, District Office.
 - c. When the purchase order is prepared, the entire amount of the order will be encumbered.
2. The school/department will prepare a requisition in accordance with the instructions in paragraph 1.0 above. The name and address of the vendor will be completed. The body of requisition should read "Term Order for the Period of _____ through _____ not to exceed \$_____.
3. Purchasing will process the requisition in accordance with the instructions above, and will include on the purchase order the names of the personnel authorized to accept material against the purchase order.

Will-Call/Pick up Purchase Orders

1. Upon occasion, emergency conditions may require immediate pickup of material. The following procedures will be followed:
 - a. The school/department will prepare a requisition in accordance with procedures above, and submit the requisition for approval prior to pickup of material. The school/department will contact the assigned buyer and a PO number will be given to the individual picking up the material.
 - b. When the material is picked up, the vendor will be requested to call the Purchasing Office. The Purchasing Office will verify the price, and issue a purchase order number to the vendor. A confirming purchase order will be issued to the vendor. The individual picking up the material will obtain an original and duplicate delivery ticket from the vendor, certify them as "Received and Accepted," date and sign, and forward them to the Accounting Department, District Office.
 - c. Will Call/Pickup requisitions in excess of \$2000.00 shall be cleared with the Purchasing Office for quotations prior to vendor selection.

Emergency Requirements for Items Which Cannot Be Obtained Locally

1. Upon occasion, emergencies may arise which require special handling. Each case will be handled as its circumstances dictate. For example, it may be possible to expedite a portion of an existing order, accept a partial delivery, procure a substitute item, or place an order by telephone and specify air shipment.

AR 3310.1(c)

2. The goal of the Purchasing Department is to process requisitions (less than \$2,000.00 in value) for locally available items in 5 to 7 working days from receipt of Requisition through notification to the requisitioner as indicated above. Emergency processing is very disruptive to the routine requisition processing and should be carefully reviewed by the principal/vice-principal or administrator before requesting emergency processing. The request should be made to the Director of Purchasing or, in his/her absence, their designee, who will take the necessary and appropriate action required.

SANTA ANA UNIFIED SCHOOL DISTRICT

AR 3311(a)

Business and Noninstructional Operations

Bids

Advertised Bids

The District shall seek competitive bids through advertisement for contracts involving an expenditure of \$15,000 or more for a public project. (Public Contract Code 20111)

"Public project" includes construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition and repair work involving a District-owned, leased or operated facility. (Public Contract Code 22002)

The amount by which contracts shall be competitively bid shall escalate automatically based upon the annual adjustment by the Superintendent of Public Instruction.

Competitive bids shall be sought through advertisement for contracts exceeding the allowable limit established in Public Contract Code 20111 for the following: (Public Contract Code 20111; Government Code 53060)

1. The purchase of equipment, material or supplies to be furnished, sold or leased to the District.
2. Services, not including construction services, or special services and advice such as accounting, financial, legal or administrative matters.
3. Repairs, including maintenance that is not a public project.

"Maintenance" means routine, recurring and usual work for preserving, protecting and keeping a District facility operating in a safe, efficient and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered or repaired. "Maintenance" includes, but is not limited to, carpentry, electrical, plumbing, glazing and other craft work designed to preserve the facility as well as repairs, cleaning and other operations on machinery and other permanently attached equipment. This definition does not include, among other types of work, janitorial or custodial services and protection provided by security forces, nor does it include painting, repainting or decorating other than touch-up. (Public Contract Code 20115)

Unless otherwise authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Governing Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

AR 3311 (b)

When letting a contract for the procurement and/or maintenance of electronic data processing systems and supporting software, the Board may contract with any one of the three lowest responsible bidders. (Public Contract Code 20118.1)

The Board shall secure bids pursuant to Public Contract Code 20111 and 20112 for any transportation service expenditure of more than \$10,000 when contemplating that such a contract may be made with a person or corporation other than a common carrier, municipally-owned transit system or a parent/guardian of students who are to be transported. The Board may let this contract to other than the lowest bidder. (Education Code 39802)

No work, project, service or purchase shall be split or separated into smaller work orders or projects for the purpose of evading the legal requirements of Public Contract Code 20111 20118.4 for contracting after competitive bidding. (Public Contract Code 20116)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by advertising in a local newspaper of general circulation published in the District, circulated in the county, or if no such paper exists then in some newspaper of general circulation, at least once a week for two weeks. The notice shall state the work to be done or materials or supplies to be furnished and the time and place where bids will be opened. (Public Contract Code 20112)

The notice shall contain the time, date and location of any mandatory prebid conference, site visit or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders, including bidders for printing contracts, shall specify the minimum, if not exact, percentage of recycled product in the paper products offered, and both the postconsumer and secondary waste content. (Public Contract Code 12169, 12213)
2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
 - a. Cash.
 - b. A cashier's check made payable to the District.

AR 3311 (c)

- c. A certified check made payable to the District.
- d. A bidder's bond executed by an admitted surety insurer and made payable to the District.

The security of unsuccessful bidders shall be returned in a reasonable period of time, in no event any later than 60 days after the bid is awarded. (Public Contract Code 20111)

- 3. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
- 4. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
- 5. If the District requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, depending on the availability of funds, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a, below, will be used: (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items taken in order from a specifically identified list of those items, depending on available funds as identified in the solicitation.
 - d. The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders from being revealed to the public entity before the ranking of all bidders from lowest to highest has been determined.
- 6. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.

AR 3311 (d)

7. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation. (cf. 1340 Access to District Records)

Bids Not Required

Upon a determination that it is in the best interest of the District, the Board may authorize the purchase, lease or contract for data processing equipment, purchase materials, supplies, equipment, through a public corporation or agency ("piggyback") without advertising for bids. (Public Contract Code 20118) (cf. 3310 Purchasing Procedures)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodical(s) may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

The district may, upon a case-by-case determination of the Board, purchase, lease or contract for equipment and supplies through a public corporation without advertised bids to the extent permitted by state law. (Public Contract Code 20118)

Perishable commodities such as foodstuffs may be purchased through bid or on the open market, depending on District preference. (Education Code 38083) (cf. 3551 Food Service Operations/Cafeteria Fund)

In an emergency when any repairs, alterations, work or improvement to any school facility is necessary to permit the continuance of existing school classes, or to avoid danger to life or property, the Board, by unanimous vote and with the approval of the County Superintendent of Schools, may contract for labor and materials or supplies without advertising for or inviting bids. (Public Contract Code 20113) (cf. 9323.3 Actions by the Board)

Bids shall also not be required for day labor under circumstances specified in law. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

Whenever the total number of hours on the job does not exceed 350 hours, day labor may be used to erect new buildings. Whenever the total number of hours on the job does not exceed 750 hours or when the cost of material does not exceed \$21,000, day labor may be used for the following purposes: (Public Contract Code 20114)

1. School building repairs, alterations, additions.
2. Painting, repainting or decorating of school buildings.

AR 3311 (e)

3. Repair or building of apparatus or equipment.
4. Improvements on school grounds.
5. Maintenance work as defined above.

Sole Sourcing

Specifications for contracts for construction, alteration or repair of school facilities may not limit bidding to any one product or supplier. Specifications designating a particular brand name shall list at least two brands of comparable quality or utility and follow the description with the words "or equal." (Public Contract Code 3400)

Specifications for contracts may designate a product by brand or trade name (sole sourcing) when one or more of the following conditions apply: (Public Contract Code 3400)

1. The product is designated to match others in use on a particular public improvement that has been completed or is in the course of completion;
2. One product has a unique application required to be used in the public interest;
3. Only one brand or trade name is known; or
4. Upon resolution of the Board, the Board makes a finding that the item sought is the subject of a field test to determine its suitability for future use.

Prequalification Procedure

For any contract for which bids are legally required, the Board may require that each prospective bidder complete and submit a standardized questionnaire and financial statement. For this purpose, the Superintendent or designee shall supply a form which requires a complete statement of the bidder's financial ability and experience in performing public works. Prospective bidders shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids. The information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Public Contract Code 20111.5)

The Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. Bidders must be deemed prequalified by the District at least one day before the fixed bid opening date. (Public Contract Code 20111.5)

AR 3311 (f)

The Superintendent or designee shall furnish each qualified bidder with a standardized proposal form. Bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)

The District may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. (Public Contract Code 20111.5)

Protests by Bidders

A bidder may protest a bid award if he/she believes that the award was inconsistent with Board policy, or the bid's specifications or was not in compliance with law.

A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to timely file a protest shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 days. The Superintendent or designee also may convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the contract award. The Board's decision shall be final.

SANTA ANA UNIFIED SCHOOL DISTRICT**AR 3580 (a)**Business and Noninstructional OperationsDistrict Records

The Superintendent or the Record Management Department shall ensure that appropriate computer software is used to safeguard any data stored on computers, including computers connected to networks. To further prevent the damage or theft of data, computers and related equipment, he/she shall maintain complete and accurate inventories, specify user responsibilities for damages, and provide appropriate supervision in areas where computers are used. Records means all records, maps, books, papers, and documents of a school district required by law to be prepared or retained as necessary or convenient to the discharge of official duty. (5 CCR 16020)

Classification of Records

Before January 1, the Superintendent or designee shall review documents and papers originating during the prior school year and classify them as Class 1 (Permanent), Class 2 (Optional), or Class 3 (Disposable). Records of continuing nature (active and useful for administrative, legal, fiscal or other purposes over a period of years) shall not be classified until such usefulness has ceased. An inventory of equipment shall be a continuing record and shall not be classified until the inventory is superseded or until the equipment is removed from district ownership. (cf. 3440 - Inventories) A student's cumulative record is a continuing record until the student ceases to be enrolled in the district. (Title 5, Section 16022) (cf. 5125 - Student Records) When an electronic or photographed copy of a Class 1 (Permanent) record has been made, the copy may be classified as Class 1 (Permanent) and the original classified as either Class 2 (Optional) or Class 3 (Disposable). However, no original record that is basic to any required audit may be destroyed prior to the second July 1st succeeding the completion of the audit. (Education Code 35254)

Class 1 - Permanent Record (Title 5, Section 16023)

The original of each of the following records, or one exact copy of it when the original is required by law to be filed with another agency, is a Class 1 (Permanent) record and shall be retained indefinitely unless microfilmed in accordance with the Code or Regulations, Title 5, Section 16022: (5 CCR 16023)

1. Annual Reports
 - a. Official budget.
 - b. Financial reports of all funds, including cafeteria and student body funds.
 - c. Audit of all funds.

AR 3580 (b)

- d. Average daily attendance, including Period 1 and Period 2 reports.
- e. Other major annual reports, including:
 - (1) Those containing information relating to property, activities, financial condition or transactions.
 - (2) Those declared by Governing Board minutes to be permanent.
 - (cf. 3100 - Budget)
 - (cf. 3452 - Student Activity Funds)
 - (cf. 3460 - Financial Reports and Accountability)
 - (cf. 3551 - Food Service Operations/Cafeteria Fund)

2. Official Actions

- a. Minutes of the Board or Board committees, including the text of rules, regulations, policies or resolutions included by reference only.
- b. The call for and the result of any elections called, conducted or canvassed by the Board.
- c. Records transmitted by another agency pertaining to its action with respect to district reorganization. (cf. 7214 - General Obligation Bonds) (cf. 9324 - Minutes and Recordings)

3. Personnel Records

a. Employees

All detailed records relating to employment, assignment, amounts and dates of service rendered, termination or dismissal of an employee in any position, sick leave record, rate of compensation, salaries or wages paid, deductions or withholdings made and the person or agency to whom such amounts were paid. In lieu of the detailed records, a complete proven summary payroll record for each employee containing the same data may be classified as Class 1 (Permanent), and the detailed records may then be classified as Class 3 (Disposable).

Information of a derogatory nature as defined in Education Code 44031 shall be Class 1 (Permanent) only when the time for filing a grievance has passed or the document has been sustained by the grievance process. (cf. 4112.6/4212.6/4312.6 - Personnel Files) (cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)

AR 3580(c)

b. Student Records

The records of enrollment and scholarship for each student required by Title 5, Section 432, and all records pertaining to any accident or injury involving a minor for which a claim for damages had been filed as required by law shall be classified as Class 1 (Permanent) records. This includes any related policy of liability insurance except that these records cease to be Class 1 (Permanent) one year after the claim has been settled or the statute of limitations has expired. (cf. 5111.1 - District Residency) (cf. 5141 - Health Care and Emergencies) (cf. 5143 - Insurance)

4. Property Records

All detailed records relating to land, buildings, and equipment. In lieu of detailed records, a complete property ledger may be classified as Class 1 (Permanent). The detailed records may then be classified as Class 3 (Disposable) if the property ledger includes all fixed assets, an equipment inventory and, for each piece of property, the date of acquisition, name of previous owner, a legal description, the amount paid, and comparable data if the unit is disposed of. (cf. 3280 - Sale or Lease of District-Owned Real Property)

Class 2 - Optional Records (Title 5, Section 16024)

Any record considered worth keeping, but which is not a Class 1 record, may be classified as Class 2 (Optional) and shall be retained until it is reclassified as Class 3 (Disposable). If by agreement of the Board and Superintendent or designee, classification of the prior year records has not been made before January 1, all records of the prior year may be classified Class 2 (Optional) until they are classified as required by Title 5, Section 16022. Such classification must occur within one year. (5 CCR 16024)

Class 3 - Disposable Records (Title 5, Section 16025, 16026, 16027)

All records not classified as Class 1 (Permanent) or as Class 2 (Optional) shall be classified as Class 3 (Disposable). These include but are not limited to: detailed records basic to audit, including those relating to attendance, average daily attendance, or business or financial transactions; detailed records used in preparing another report; teachers' registers if all information required by Title 5, Section 432 is retained in other records or if the General Records pages are removed from the register and classified as Class 1 (Permanent); and periodic reports, including daily, weekly and monthly reports, bulletins and instructions.

AR 3580 (d)

All Class 3 (Disposable) records shall be destroyed during the third school year after the school year in which the records originated. In addition, Class 3 (Disposable) records shall not be destroyed until after the third school year following the completion of any legally required audit or the retention period required by any agency other than the State of California, whichever is later. A continuing record shall not be destroyed until the fourth year after it has been classified as a Class 3 (Disposable) record. (5 CCR 16026, 16027) (cf. 5113.2 - Work Permits)

Electronically Stored Information

All district-related electronically stored information generated or received by a district employee shall be saved to an electronic file on the district's computer and retained for at least 180 days, or shall be printed by the employee and physically filed in a way that it can be easily retrieved when needed.

However, any district-related electronically stored information that qualifies as a record, as defined above, shall be classified and retained as specified in the section "Classification of Records" above.

District-related electronically stored information includes, but is not limited to, any email, voicemail, text message, word processing document, spreadsheet, or text document related to district business or generated in the course of an employee's official duty.

Employees shall be required to regularly purge their email accounts and district-issued computers, cell phones, and other communication devices of personal electronically stored information and other information unrelated to district business. The Superintendent or designee may check for appropriate use of any district-owned equipment at any time. (cf. 4040 - Employee Use of Technology)

Any employee to whom a district-owned computer, cell phone, or other electronic communication device is provided shall be notified about the district's electronic information management system and, as necessary, provided training on effectively using the device. (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

SANTA ANA UNIFIED SCHOOL DISTRICT

BP 3580 (a)

Business and Noninstructional OperationsDistrict Records

The Governing Board recognizes the importance of securing and retaining district documents. The Superintendent or designee shall ensure that district records are developed, maintained, and disposed of in accordance with law, Board policy, and administrative regulation. (cf. 1340 - Access to District Records) (cf. 3440 - Inventories)

The Superintendent or designee shall consult with district legal counsel, site administrators, district information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency. (cf. 0440 - District Technology Plan) (cf. 3516 - Emergencies and Disaster Preparedness Plan) (cf. 4040 - Employee Use of Technology) (cf. 9011 - Board Member Electronic Communications)

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage, loss, or theft. (cf. 4112.6/4212.6/4312.6 - Personnel Files) (cf. 5125 - Student Records) (cf. 5125.1 - Release of Directory Information)

In the event of any known or reasonably suspected breach of the security of district records containing confidential personal information including, but not limited to, a social security number, driver's license or identification card number, medical information, health insurance information, or an account number in combination with an access code or password that would permit access to a financial account, the Superintendent or designee shall immediately notify local law enforcement agencies and any affected persons. Notification of affected individuals may be delayed if a law enforcement agency determines that the notification would impede a criminal investigation.

The Superintendent or designee shall ensure that employees receive information about the district's document management system, including retention and confidentiality requirements and an employee's obligations in the event of a litigation hold established on the advice of legal counsel. (cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

SAFE AT HOME PROGRAM

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Government Code 6206, 6207)

BP 3580 (b)

When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish district residency requirements for enrollment and for school emergency purposes. (cf. 5111.1 - District Residency) (cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

35145 Public meetings
35163 Official actions, minutes and journal
35250-35255 Records and reports
44031 Personnel file contents and inspection
49065 Reasonable charge for transcripts
49069 Absolute right to access

CODE OF CIVIL PROCEDURE

1985.8 Electronic Discovery Act
2031.010-2031.060 Civil Discovery Act, scope of discovery demand
2031.210-2031.320 Civil Discovery Act, response to inspection demand

GOVERNMENT CODE

6205-6210 Confidentiality of addresses for victims of domestic violence, sexual assault or stalking
6252-6265 Inspection of public records
12946 Retention of employment applications and records for two years

PENAL CODE

11170 Retention of child abuse reports

CODE OF REGULATIONS, TITLE 5

430 Individual student records; definition
432 Varieties of student records
16020-16022 Records, general provisions
16023-16027 Retention of records

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.8 Family Educational Rights and Privacy Act

Management Resources:

WEB SITES

California Secretary of State: <http://www.sos.ca.gov/safeathome>

Adopted: (8-98) (4-02) 3-14

Santa Ana, CA

AGENDA ITEM BACKUP SHEET**April 22, 2014****Board Meeting****TITLE: Summarized Data of Williams Settlement Third Quarterly Report****ITEM: Consent****SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services****PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to present the summarized data of the Williams Settlement Third Quarterly Report. In order to meet the Williams Settlement Uniform Complaint Reporting requirements per Education Code Section 35186(d), staff is required to report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools and the Governing Board of the school district. The complaints and written responses shall be available as public records.

RATIONALE:

Attached is a chart summarizing the third quarterly-reported complaints for Santa Ana Unified School District beginning on January 1 and ending on March 31, 2014. The form is due to the Orange County Department of Education on April 30, 2014.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

DH:lr

**2013-2014 Quarterly Report on Williams Uniform Complaints
(Required by Education Code Section 35186)**

District: _____

Person completing this form: _____

Title: _____

- Quarter #1 July 1 to September 30, 2013 **Report due by October 31, 2013**
- Quarter #2 October 1 to December 31, 2013 **Report due by January 31, 2014**
- Quarter #3 January 1 to March 31, 2014 **Report due by April 30, 2014**
- Quarter #4 April 1 to June 30, 2014 **Report due by July 31, 2014**

Date information will be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
CAHSEE Intensive Instruction & Services (High school districts only)			
TOTALS			

Print name of Superintendent: _____

Signature of Superintendent: _____

Date: _____

Please submit to:

Suzie Strolecki
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 549-2657

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

ITEM: Consent

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Dawn Miller, Assistant Superintendent, Secondary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - April 22, 2014

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
April 4-6, 2014 (Friday - Sunday) Ratification	Segerstrom High School Kiwins Club District Convention 2014 San Ramon Marriot San Ramon	\$300.00 per student (s) (cost paid by fundraising)	4	4
April 6-10, 2014 (Sunday - Thursday) Ratification	Valley High School Spring Break College Visits Cities Visiting: San Luis Obispo, Stanford, Berkeley, Davis, Merced, Santa Barbara, & Santa Cruz	\$382.00 per student (s) (cost paid by GEAR UP, THINK Together, and fundraising)	40	6
May 2-4, 2014 (Friday - Sunday)	Godinez Fundamental 32 nd Annual Southwest Dance Movement and Acro-Sports Workshop Palm Springs Convention Center Palm Springs	\$215.00 per student (s) (cost paid by ASB Dance and fundraising)	9	2
May 2-4, 2014 (Friday - Sunday)	Valley High School 32 nd Annual Southwest Dance Movement and Acro-Sports Workshop Palm Springs Convention Center Palm Springs	\$200.00 per student (s) (cost paid by ASB Dance and donations)	41	5
May 12-16, 2014 (Friday - Sunday)	Villa Fundamental Broadcom MASTERS International Science Fair Westin Bonaventure Los Angeles	\$2,500.00 per student (s) (cost paid by THINK Together and Broadcom)	2	2

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
June 5-6, 2014 (Thursday - Friday)	MacArthur Fundamental Catalina Island Safari Overnight Ecology Fieldtrip Catalina Island	\$37.00 per student (s) (cost paid by fundraising)	35	6
June 20-22, 2014 (Friday - Sunday)	Century High School Hugo O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by general funds)	1	1
June 20-22, 2014 (Friday - Sunday)	Saddleback High School Hugo O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by general funds)	1	1
June 20-22, 2014 (Friday - Sunday)	Valley High School Hugh O' Brian Youth Leadership Conference Chapman University Orange	\$150.00 per student (s) (cost paid by general funds)	2	1
June 20-28, 2014 (Friday - Saturday)	Century High School 77 th Annual Boys State Leadership Conference California State University Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
June 20-28, 2014 (Friday - Saturday)	Saddleback High School 77 th Annual Boys State Leadership Conference California State University Sacramento	\$420.00 per student (s) (cost paid by general funds)	1	1

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
June 20-28, 2014 (Friday - Saturday)	Santa Ana High School 77 th Annual Boys State Leadership Conference California State University Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Century High School 71 st Annual Girls State Leadership Conference Claremont McKenna College Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Saddleback High School 71 st Annual Girls State Leadership Conference Claremont McKenna College Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
June 23-28, 2014 (Monday - Saturday)	Santa Ana High School 71 st Annual Girls State Leadership Conference Claremont McKenna College Sacramento	\$400.00 per student (s) (cost paid by general funds)	1	1
August 12-15, 2014 (Tuesday - Friday)	Saddleback High School ASB Leadership Conference University of California Santa Barbara	\$250.00 per student (s) (cost paid by general funds)	30	3

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the Kiwins Club District Convention 2014. The convention will take place at the San Ramon Marriott on April 4-6, 2014.
- OVERVIEW:** Annual district convention trip for Segerstrom High School Kiwins Club members.
- RATIONALE:** Members of the Segerstrom High School Kiwins Club will be meeting other students from around the state, networking, and planning club activities and community service events.
- PARTICIPANTS:** 4 students and 4 chaperones (all certificated).
- COSTS:** \$300.00 per student - To include lodging and meals
- FUNDING:** Fundraising
- RECOMMENDATION:** Approve the request of the extended field trip for 4 students and 4 chaperones to go to the San Ramon Marriott to attend the Kiwins Club District Convention 2014 on April 4-6, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Spring Break College Visits. 40 Valley High School juniors will visit Cal Poly San Luis Obispo, Stanford University, and University of California Berkeley, Davis, Merced, Santa Barbara, and Santa Cruz on April 6-10, 2014.
- OVERVIEW:** 40 Valley High School juniors will spend 5 days on Spring Break visiting Cal Poly San Luis Obispo, Stanford University, and University of California Berkeley, Davis, Merced, Santa Barbara, and Santa Cruz.
- RATIONALE:** In an effort to improve the college-going culture and to increase the number of students attending four-year universities at Valley High School. Valley High School is trying to enhance students' excitement about attending college and having the students visit the various campuses is an extremely effective way to do that.
- PARTICIPANTS:** 40 students and 6 chaperones (all certificated).
- COSTS:** \$10,720.00 per student - To include lodging and meals
- FUNDING:** GEAR UP, THINK Together, and fundraising
- RECOMMENDATION:** Approve the request of the extended field trip for 40 students and 10 chaperones to go to visit Cal Poly San Luis Obispo, Stanford University, and University of California Berkeley, Davis, Merced, Santa Barbara, and Santa Cruz on April 6-10, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Godinez Fundamental High School students to attend the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop. Workshop will take place in Palm Springs, California on May 2-4, 2014.
- OVERVIEW:** 9 Godinez Fundamental High School students will attend the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop to have an opportunity to take dance classes which meet State Standards 1.0, 2.0, 4.0, and 5.0.
- RATIONALE:** The workshop will encourage, guide, and support professional growth and development in health, physical education, recreation, dance, and other movement-related programs based on individual needs, interests, and capabilities.
- PARTICIPANTS:** 9 students and 2 chaperones (all certificated).
- COSTS:** \$215.00 per student - To include lodging and meals
- FUNDING:** ASB Dance and fundraising
- RECOMMENDATION:** Approve the request of the extended field trip for 9 students and 2 chaperones to go to the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop in Palm Springs, California on May 2-4, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Valley High School students to attend the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop. Workshop will take place in Palm Springs, California on May 2-4, 2014.
- OVERVIEW:** 41 Valley High School students will attend the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop to have an opportunity to take dance classes which meet State Standards 1.0, 2.0, 4.0, and 5.0.
- RATIONALE:** The workshop will encourage, guide, and support professional growth and development in health, physical education, recreation, dance, and other movement-related programs based on individual needs, interests, and capabilities.
- PARTICIPANTS:** 41 students and 5 chaperones (all certificated).
- COSTS:** \$200.00 per student - To include lodging and meals
- FUNDING:** ASB Dance and donations
- RECOMMENDATION:** Approve the request of the extended field trip for 41 students and 5 chaperones to go to the 32nd Annual Southwest Dance Movement and Acro-Sports Workshop in Palm Springs, California on May 2-4, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Villa Fundamental Intermediate students to attend the Broadcom MASTERS International Science Fair. The science fair will take place in Los Angeles, California at the Westin Bonaventure on May 12-16, 2014.
- OVERVIEW:** Villa Fundamental students will present science projects to international students from 11 countries in the Broadcom MASTERS International Science Fair.
- RATIONALE:** This field trip will help support Science, Technology, Engineering, and Mathematics (STEM) learning, College and Career Readiness, and implement Common Core State Standards through the students' science fair projects.
- PARTICIPANTS:** 2 students and 2 chaperones (1 certificated, 1 classified).
- COSTS:** \$2,500.00 per student - To include lodging and meals
- FUNDING:** THINK Together and Broadcom
- RECOMMENDATION:** Approve the request of the extended field trip for 2 students and 2 chaperones to go to the Broadcom MASTERS International Science Fair in Los Angeles, California at the Westin Bonaventure on May 12-16, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for MacArthur Fundamental Intermediate students to participate in the Catalina Island Safari Overnight Ecology Field Trip. The trip will be June 5-6, 2014.
- OVERVIEW:** MacArthur Fundamental is requesting students to participate in the extended field trip to Catalina Island for hands-on science.
- RATIONALE:** The students will visit four different ecosystems, participate in animal classification exercises, learn geological principles, and the comparative anatomy of both invertebrates and vertebrates. These exercises are aligned with both the 7th grade Life Science Standards and the overall intent of our recently adopted Common Core Standards. This unique experience will enrich the overall education of our students and will most likely foster a deep interest in the sciences.
- PARTICIPANTS:** 35 students and 6 chaperones (4 certificated, 2 classified).
- COSTS:** \$37.00 per student - To include lodging and meals
- FUNDING:** Fundraising
- RECOMMENDATION:** Approve the request of the extended field trip for 35 students and 6 chaperones to go on the Catalina Island Safari Overnight Ecology Field Trip on June 5-6, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California. The conference will be June 20-22, 2014.
- OVERVIEW:** Century High School is requesting approval for 1 student to participate in the HOBY Leadership Conference at Chapman University.
- RATIONALE:** The HOBY Leadership Conference allows students to organize their leadership talents and apply them in becoming effective, ethical leaders in their home, school, and community. Selected students participate in hands-on leadership activities, meet leaders in their state, and explore their own personal leadership skills while learning how to lead others and make a positive impact in their community.
- PARTICIPANTS:** 1 student and 1 chaperone (Tisha More – HOBY representative).
- COSTS:** \$150.00 per student - To include lodging and meals
- FUNDING:** General funds
- RECOMMENDATION:** Approve the participation of the Century High School student to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California on June 20-22, 2014

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California. The conference will be June 20-22, 2014.
<u>OVERVIEW:</u>	Saddleback High School is requesting approval for 1 student to participate in the HOBY Leadership Conference at Chapman University.
<u>RATIONALE:</u>	The HOBY Leadership Conference allows students to organize their leadership talents and apply them in becoming effective, ethical leaders in their home, school, and community. Selected students participate in hands-on leadership activities, meet leaders in their state, and explore their own personal leadership skills while learning how to lead others and make a positive impact in their community.
<u>PARTICIPANTS:</u>	1 student and 1 chaperone (Tisha More – HOBY representative).
<u>COSTS:</u>	\$150.00 per student - To include lodging and meals
<u>FUNDING:</u>	General funds
<u>RECOMMENDATION:</u>	Approve the participation of the Saddleback High School student to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California on June 20-22, 2014

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California. The conference will be June 20-22, 2014.
- OVERVIEW:** Valley High School is requesting approval for 1 student to participate in the HOBY Leadership Conference at Chapman University.
- RATIONALE:** The HOBY Leadership Conference allows students to organize their leadership talents and apply them in becoming effective, ethical leaders in their home, school, and community. Selected students participate in hands-on leadership activities, meet leaders in their state, and explore their own personal leadership skills while learning how to lead others and make a positive impact in their community.
- PARTICIPANTS:** 1 student and 1 chaperone (Tisha More – HOBY representative).
- COSTS:** \$150.00 per student - To include lodging and meals
- FUNDING:** General funds
- RECOMMENDATION:** Approve the participation of the Valley High School student to attend the Hugh O'Brien Youth (HOBY) Leadership Conference at Chapman University in Orange, California on June 20-22, 2014

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 77th Annual Boys State Leadership Conference. A Century High School student will attend a week-long conference at the California State University (CSU), Sacramento on June 20-28, 2014.
- OVERVIEW:** Century High School is requesting 1 student to go to the 77th Annual Boys State Leadership Conference on structure and responsibilities of state government.
- RATIONALE:** One exceptional male delegate is selected to attend the conference at the end of his junior year. This is a nationally recognized program with a mission for participants to learn about city, county, and state government structure and responsibilities.
- PARTICIPANTS:** 1 student and 1 chaperone (Jess Lawson, conference trip supervisor at Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Century High School to go to the 77th Annual Boys State Leadership Conference at California State University, Sacramento on June 20-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 77th Annual Boys State Leadership Conference. A Saddleback High School student will attend a week-long conference at the California State University (CSU), Sacramento on June 20-28, 2014.
- OVERVIEW:** Saddleback High School is requesting 1 student to go to the 77th Annual Boys State Leadership Conference on structure and responsibilities of state government.
- RATIONALE:** One exceptional male delegate is selected to attend the conference at the end of his junior year. This is a nationally recognized program with a mission for participants to learn about city, county, and state government structure and responsibilities.
- PARTICIPANTS:** 1 student and 1 chaperone (Jess Lawson, conference trip supervisor at Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Saddleback High School to go to the 77th Annual Boys State Leadership Conference at California State University, Sacramento on June 20-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 77th Annual Boys State Leadership Conference. A Santa Ana High School student will attend a week-long conference at the California State University (CSU), Sacramento on June 20-28, 2014.
- OVERVIEW:** Santa Ana High School is requesting 1 student to go to the 77th Annual Boys State Leadership Conference on structure and responsibilities of state government.
- RATIONALE:** One exceptional male delegate is selected to attend the conference at the end of his junior year. This is a nationally recognized program with a mission for participants to learn about city, county, and state government structure and responsibilities.
- PARTICIPANTS:** 1 student and 1 chaperone (Jess Lawson, conference trip supervisor at Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Santa Ana High School to go to the 77th Annual Boys State Leadership Conference at California State University, Sacramento on June 20-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 71st Annual Girls State Leadership Conference. A Century High School student will attend a week-long conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.
- OVERVIEW:** Century High School is requesting 1 student to participate in the 71st Annual Girls State Leadership Conference.
- RATIONALE:** For 71 years girls have traveled to the State Leadership Conference to learn not only about structure and responsibilities of state government, but also about themselves. Delegates learn about importance of meaningful participation on all levels of city, county, and state.
- PARTICIPANTS:** 1 student and 1 chaperone (Valarie Hardy-program director at State Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Century High School to go to the 71st Annual Girls State Leadership Conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 71st Annual Girls State Leadership Conference. A Saddleback High School student will attend a week-long conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.
- OVERVIEW:** Saddleback High School is requesting 1 student to participate in the 71st Annual Girls State Leadership Conference.
- RATIONALE:** For 71 years girls have traveled to the State Leadership Conference to learn not only about structure and responsibilities of state government, but also about themselves. Delegates learn about importance of meaningful participation on all levels of city, county, and state.
- PARTICIPANTS:** 1 student and 1 chaperone (Valarie Hardy-program director at State Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Saddleback High School to go to the 71st Annual Girls State Leadership Conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the 71st Annual Girls State Leadership Conference. A Santa Ana High School student will attend a week-long conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.
- OVERVIEW:** Santa Ana High School is requesting 1 student to participate in the 71st Annual Girls State Leadership Conference.
- RATIONALE:** For 71 years girls have traveled to the State Leadership Conference to learn not only about structure and responsibilities of state government, but also about themselves. Delegates learn about importance of meaningful participation on all levels of city, county, and state.
- PARTICIPANTS:** 1 student and 1 chaperone (Valarie Hardy-program director at State Leadership Conference).
- COSTS:** \$400.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip for 1 student from Santa Ana High School to go to the 71st Annual Girls State Leadership Conference at Claremont McKenna College in Claremont, California on June 23-28, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip to the Associate Student Body (ASB) Leadership Conference. The conference will take place at the University of California, Santa Barbara (UCSB) on August 12-15, 2014.
- OVERVIEW:** Saddleback High School is requesting the approval for 30 students to participate in an extended field trip to UCSB to participate in the annual Orange County ASB Leadership Conference.
- RATIONALE:** The ASB Leadership Conference serves as an essential training component for ASB students. They will participate in classes with a variety of topics that include how to use activities to promote academics. Students will also learn to create a campus environment that cultivates learning and community.
- PARTICIPANTS:** 30 students and 3 chaperones (all certificated).
- COSTS:** \$250.00 per student - To include lodging, meals, and auto
- FUNDING:** General funds
- RECOMMENDATION:** Approve the request of the extended field trip to the ASB Leadership Conference at the University of California, Santa Barbara on August 12-15, 2014.

AGENDA ITEM BACKUP SHEET**April 22, 2014****Board Meeting**

TITLE: Approval of Submission of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for Funding for 2014-15 School Year

ITEM: Consent

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Patricia Carter, Director, Career Development/ROP

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the submission of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) application for funding for the 2014-15 school year.

RATIONALE:

The District has been allocated \$443,611 for Career Technical Education (CTE) through funding from Perkins IV. The California Department of Education has granted authorization to expend the funds effective July 1, 2014 through June 30, 2015.

The focus of the grant will be to expand and enhance Science, Technology, Engineering, & Math (STEM)-related college and career pathways in the engineering/product development industry sector. In addition, funds will be allocated to promote the continuous improvement of CTE programs and services through the alignment of Common Core Standards, curricula, assessments, articulation agreements, and professional development ensuring that all students have access to CTE courses and career pathways.

FUNDING:

Perkins IV: \$443,611

RECOMMENDATION:

Approve the submission of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 application for funding for the 2014-15 school year.

GRANT SUMMARY

Title:	Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV)
Funding Source:	Perkins IV
Due Date:	May 1, 2014
Contact Person:	Patricia Carter, Director, Career Development/ROP
Amount/Duration:	\$443,611 for the 2014-15 School Year
Target Population (e.g., Grade Level/s):	Grades 9-12
Budget Impact:	None
Indirect Rate:	None
Personnel Impact:	CTE administration, teachers, and classified staff are involved in the administration of the grant.
Survey Questions:	There will not be a survey administered.
Grant Program Description	
Perkin IV authorizes federal funding assistance to secondary Career Technical Education (CTE) programs for 7 fiscal years beginning on July 1, 2007 and ending on June 30, 2015. As a condition of receiving these funds, eligible recipients must submit fiscal year plans that provide required descriptions and assurances related to the administration and use of the funds.	
Goals/Objectives:	<p>The main goal for the 2014-15 school year is to implement a CTE program of study in the Engineering and Product Development Industry Sectors with the expansion of Science, Technology, Engineering, & Math (STEM) Pathways at each comprehensive high school which:</p> <ul style="list-style-type: none"> • Incorporate secondary education and postsecondary education elements • Include academic and CTE content in a coordinated, non-duplicative progression of courses • Lead to an industry-recognized credential or certificate at the postsecondary level, an associate, or bachelor's degree
Activities:	Ensure that all students have access to CTE courses and career pathways through the alignment of Common Core State Standards, curricula, assessments, articulation agreements, and professional development.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Memorandum of Understanding with Orange County Department of Education, QualityStart OC for 2014-15 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Keely Orlando, Early Childhood Education Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Memorandum of Understanding (MOU) with Orange County Department of Education QualityStart OC for 2014-15 program year. The MOU defines terms of participation in the QualityStart OC Quality Rating and Improvement System (QRIS) Race to the Top pilot cohort developed by the Orange County Department of Education.

RATIONALE:

The MOU will detail the role and responsibilities of District's Early Childhood Education Department in the implementation of the QRIS program. The program will highlight and validate the quality of the following Early Childhood Education classrooms: Davis, Garfield, Heninger, Lincoln, Lowell, Madison, Mitchell, Pio Pico, Warwick, Washington, and Wilson.

The QRIS program will support existing department practices including classroom coaching, mentoring, evaluation, staff development, training, and technical assistance to augment overall program quality and effectiveness.

FUNDING:

Not applicable

RECOMMENDATION:

Approve the Memorandum of Understanding with Orange County Department of Education, QualityStart OC for 2014-15 program year.



**Orange County QualityStart OC
April 23, 2014 to December 31, 2015**

MEMORANDUM OF UNDERSTANDING

Santa Ana Unified School District

We are pleased that *Santa Ana Unified School District* (Agency) have chosen to participate in the 2014 to 2015 QualityStart OC Quality Rating and Improvement System (QRIS) Race to the Top (RTT) pilot cohort, developed by the Orange County Department of Education. The purpose of the QRIS is to design and implement a comprehensive quality rating system, and to support defined elements of quality improvement in early childhood educational programs in Orange County.

This Memorandum of Understanding (MOU) is entered into by and between the Orange County Department of Education (OCDE), QualityStart OC (QSOC) and *Santa Ana Unified School District*, and defines the terms of your Agency's participation in the QSOC project and will become a binding agreement once signed by OCDE/QSOC and Agency representatives. The spirit of this MOU is one of partnership and cooperation. It sets forth responsibilities of each party to the MOU.

Failure to meet the Agency responsibilities listed below may result in suspension from all project activities.

The term of this MOU shall commence upon signature of this document by both parties and will conclude upon written notification from either party.

ORANGE COUNTY DEPARTMENT OF EDUCATION RESPONSIBILITIES:

I. Project Components: – Comply with the *California Department of Education Race to the Top Early Learning Challenge (RTT ELC)* requirements

1. Provide participating program with QSOC "Participant Guidelines" documents.
2. Provide a QSOC orientation presentation for the participating program's director(s). The orientation will include Race to the Top (RTT) background information, a detailed description of the QRIS Matrix Elements and Tiers and how a program earns points to achieve a star rating, and an overview of what QSOC offers for providers and for parents.
3. Schedule a "Continuous Quality Improvement Plan" meeting with the director(s) and Lead Teacher of the participating program in which to thoroughly review the QRIS, Assessment results, and establish an action plan to achieve the desired star rating.
4. As part of the CQIP, assist programs in the alignment of DRDP-PS 2010 results with instructional planning activities utilizing the California Department of Education's Preschool Learning Foundations and Curriculum Frameworks.
5. Schedule professional development trainings that will support programs in meeting the requirements of the QRIS Matrix.
6. Provide yearly CLASS and ERS assessments conducted by reliable external assessors.
7. Provide technical assistance (TA) and coaching in any areas that the program may need in order to improve their program quality.

8. Schedule an appointment to gather program data to verify that QRIS tier requirements are met in order to establish a star rating.
9. Provide program participant with a star rating that will be published on the QSOC website in 2015. The star rating will be posted on the searchable directory on the website so that parents and the community may access each program's quality rating and program information.
10. Provide the program with a QSOC emblem to display at their site in order to further advertise their participation and level of quality.
11. OCDE/QualityStart OC will recruit new Agencies with priority given to disadvantaged areas in Orange County for participation in QualityStart OC.

II. Agency Autonomy: OCDE/QSOC supports the right of the Agency to determine and administer its policies, programs, services, and budget, except those provisions voluntarily relinquished with the acceptance of this agreement.

III. Inclusiveness and Diversity: OCDE/QSOC will fully comply with all applicable laws concerning unlawful discrimination. OCDE/QSOC will encourage all agencies, as a system, to be inclusive and serve individuals, regardless of their ethnicity and race, religion, ancestry, age, gender, sexual orientation, marital, health, or socio-economic status, physical or mental disability, or geographic location within Orange County. OCDE/QSOC agrees to provide resources and referrals for training and technical assistance regarding inclusive and culturally sensitive practices.

IV. Cross-Promotion:

1. Privacy rules – OCDE/QSOC will not release personal information regarding any agency or its employees.
2. OCDE/QSOC agrees to list Agency name on our QSOC marketing materials including the website with the opportunity for a hyperlink to Agency's site.
3. Provide the program with a QSOC emblem to display at their site in order to further advertise their participation and level of quality.
4. OCDE/QualityStart OC agrees to raise parent and community awareness of Agencies participating in QualityStart OC through marketing and promotional materials.
5. OCDE/QSOC will provide sites with an OC QIS certificate of participation to be displayed in the Agency.
6. Notices to OCDE/QSOC shall be addressed to:

The Orange County Department of Education

200 Kalmus Drive

Costa Mesa, CA, 92628

Attention: Diane Ehrle

dehrle@ocde.us or 714-966-4173

AGENCY RESPONSIBILITIES:

I. Project Components - Expectations and Requirements of QualityStart OC s RTT Pilot Programs:

1. Remain licensed and in good standing with no administrative action being taken or in the process of being taken. If a program receives notice of action mentioned above, they are required to inform QSOC staff immediately. If a site's license is changed to anything other than "in good standing" the QRIS rating and services to the site will be suspended pending corrective action.

2. Agency Director will complete an online Program Profile provided by OCDE/QSOC. Data must be collected each year.
3. Agency Director or designated representative agrees to attend a yearly Directors Forum.
4. Provide the QSOC RTT Consortium with requested program data for review and verification.
5. Require that a minimum of one lead teacher attend professional development trainings in order to meet the QRIS Matrix requirements and improve the quality of the program.
6. Agency Director or designated QSOC representative will train all currently employed teachers who are not proficient users of the ERS and CLASS instruments.
7. Directors and/or Lead Teachers will be available for necessary meetings (i.e., Director Orientation, CQIP meetings, document review and rating) and for ERS and CLASS assessments as scheduled by QSOC.
8. Continually work towards improving program quality as defined by the QRIS Matrix, in order to achieve desired star rating.
9. Renew star rating every year by allowing program to receive another external ERS and CLASS assessment as scheduled by QSOC, as well as an additional document review and verification site visit.
10. A program's star rating will be posted on the searchable directory on the QSOC website in 2015 upon receiving the external ERS and CLASS assessments and provided documentation for each of the required elements on the QRIS.
11. The California Race to the Top Early Learning Challenge Evaluation Team will be selecting pilot participants at random to collect additional data. Should your program be selected, you may be asked to provide more detailed data regarding student assessment. Individual student data will only be collected with parent permission.

II. Inclusiveness and Diversity: Agency agrees to fully comply with and support all laws concerning non-discrimination. Nothing in this MOU shall be used to lessen the sectarian nature of the Agency. Similarly, nothing in this MOU shall be used to interfere with Agency's Board- or Owner-approved policies and staffing requirements.

III. Cross-Promotion:

1. Agency agrees to market and support OCDE/QualityStart OC trainings by attending and providing information to others who may want to attend.
2. Agency will display OC QIS banner in a visible location inside or outside the Agency.
3. Agency agrees to assist OCDE/QSOC with QSOC media products, including press releases, marketing materials, photographs, hosting site visits, and any other information relevant to the program.

V. Notification of Changes to OCDE/QSOC: Report any changes in program director and lead teacher to QSOC staff. A change in lead teacher will require a new ERS and CLASS assessment to be conducted. An amended MOU must be signed if there is a change in Agency ED or Owner. Notices to Agency shall be addressed to:

The Orange County Department of Education

200 Kalmus Drive

Costa Mesa, CA, 92628

Attention: Diane Ehrle

dehrle@ocde.us or 714-966-4173

Agency agrees to comply with all applicable provisions of federal, state and local laws, statutes, ordinances, rules, regulations, and permits that now or may in the future become applicable to Agency,

Agency's operations, equipment and personnel engaged in the operations covered by this MOU or accruing out of the performance of such operations.

Agency acknowledges and agrees that OCDE/QSOC will retain sole copyright ownership of all educational curriculum and professional development materials developed for the QSOC project.

In the interest of public health, OCDE provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted by the Orange County Superintendent of Schools on behalf of OCDE, pursuant to Superintendent's Policy 400.7 adopted on June 18, 1996. Failure to abide with conditions of this policy could result in termination of this MOU.

OCDE/QSOC and Agency agree to defend, indemnify, and hold each other, and their respective officers, employees, and agents harmless from any claims, demands or liabilities of any kind or nature, including but not limited to personal injury and property damage arising from or related to this MOU, except for OCDE's or Agency's negligent performance pursuant to this MOU.

This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, concerning the subject matter herein.

This MOU shall become effective upon execution by Agency.

This MOU may be modified, in writing, by mutual consent of the parties.

This MOU may be terminated by either party before the term expires by giving thirty (30) days written notice by either party.

This MOU is provided in duplicate. Please sign the original and copy and return to:

Maggie Solorzano, Administrative Technician, Contracts
Orange County Department of Education
Administrative Services Division
200 Kalmus Drive
Costa Mesa, CA. 92628
If Questions call Diane Ehrle; Ph: 714-966-4173
dehrle@ocde.us

Upon countersignature by the Orange County Department of Education, a copy will be returned for Agency's records

AGREED:

Santa Ana Unified School District

Executive Director or Owner, if applicable (Signature)

Date



Child Care Center Director (Signature)



Date

Board Chair, if applicable (Signature)

Date

Orange County Department of Education

Patricia McCaughey

Signature

Patricia McCaughey, Coordinator

Title

March 10, 2014

Date



AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Head Start Budget Adjustment No. 3 for 2013-14 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the Head Start Budget Adjustment No. 3 for 2013-14 program year. The Board is the governing body of the Head Start Program, and must ensure that appropriate internal controls are established and implemented to safeguard Federal funds in accordance with 45 CFR 1301.13.

Under the Head Start Act 642(c)(1)(E)(VII), the Board is responsible for the following: (a) approving financial management, (b) accounting, (c) reporting policies, and (d) compliance with laws and regulations related to financial statements including: (aa) approval of all major financial expenditures of the agency and (bb) annual approval of the operating budget of the agency. All budget adjustments must be approved by the Board.

RATIONALE:

In the 2013-14 Head Start Basic Budget, there are projected savings in the personnel section of the budget in the amount of \$51,000. This is due to open positions, employees on unpaid leaves of absence or differential pay, and newly hired employees coming in at lower salary or benefit levels. As a result, a budget adjustment is needed to transfer funds from personnel to non-personnel program expenses. The funds will be utilized to increase the quality of the program, specifically in the areas of facilities, classroom and office supplies, technology, field trips, and other program needs.

Current		Adjustment	
Personnel	\$51,000.00	Vehicle Purchase, Truck	\$20,000.00
		Classroom, Program Supplies	\$21,000.00
		Xerox, Contracts increase	\$10,000.00
		Total	\$51,000.00

FUNDING:

Orange County Head Start, Inc.: \$51,000.00

RECOMMENDATION:

Approve Head Start Budget Adjustment No. 3 for the 2013-14 program year.



MR:CE:ez

**Orange County Head Start, Inc.
Budget Adjustment & Request for Advance Approvals
Head Start Delegate Agencies**

Name of Delegate Agency Santa Ana Unified School District		Fiscal Year 2013/2014	Date of Request 03/18/14	Effective Date
Funding Source (HS Basic, HS T&TA, etc.) HS Basic	Nature of Funding Permanent	DA Assigned Number 8	BAR Number (Grantee Use)	
Director or Authorized Representative (Type Name and Title) Charlotte Ervin, Head Start Coordinator	Budget Summary, Program Operation			
Contact Person for Questions (Type Name and Phone Number) Dorothy Hinshaw, 714-558-5823	Approved Funding 3,325,719	BAR, Pending -	This Request + (-) -	Adjusted Budget 3,325,719

GABI Line Item Budget for Head Start

Santa Ana Unified School District, 2013/2014, HS Basic, Permanent, 8		Program Operation		
Line Item	Current Budget	BAR Pending Approval	This Request Adjustments +/-	Proposed Adjusted Budget

a. PERSONNEL				
TOTAL PERSONNEL (6a)	2,143,252	(42,030)	(43,896)	2,057,326

b. FRINGE BENEFITS				
TOTAL FRINGE BENEFITS (6b)	910,329	(47,970)	(7,104)	855,255

c. TRAVEL				
1 Staff Out-Of-Town Travel				-
Other Write-in Line Items				-
TOTAL TRAVEL (6c)	-	-	-	-

d. EQUIPMENT				
1 Office Equipment				-
2 Classroom/Outdoor/Home-based/FCC				-
3 Vehicle Purchase			20,000	20,000
4 Other Equipment				-
Other Write-in Line Items				-
TOTAL EQUIPMENT (6d)	-	-	20,000	20,000

e. SUPPLIES				
1 Office Supplies	9,118			9,118
2 Child and Family Services Supplies	50,800	26,500	21,000	98,300
3 Food Services Supplies	6,000			6,000
4 Other Supplies: Custodial, computer, printer supplies	24,507	3,500		28,007
Other Write-in Line Items				-
TOTAL SUPPLIES (6e)	90,425	30,000	21,000	141,425

f. CONTRACTUAL				
1 Administrative Services (e.g., Legal, Accounting)				-
2 Health/Disabilities Services	88,980			88,980
3 Food Service				-
4 Child Transportation Services	12,000	17,000		29,000
5 Training & Technical Assistance				-
6 Family Child Care				-
7 Delegate Agency Costs				-
8 Other Contracts	20,585		10,000	30,585
Other Write-in Line Items				-
TOTAL CONTRACTUAL (6f)	121,565	17,000	10,000	148,565

GABI Line Item Budget for Head Start

Santa Ana Unified School District, 2013/2014, HS Basic, Permanent, 8		Program Operation		
Line Item	Current Budget	BAR Pending Approval	This Request Adjustments +/-	Proposed Adjusted Budget

g. CONSTRUCTION				
1	New Construction			-
2	Major Renovation			-
3	Acquisition of Buildings/Modular Units			-
	Other Write-in Line Items			-
TOTAL CONSTRUCTION (6g)		-	-	-

h. OTHER				
1	Depreciation/Use Allowance			-
2	Rent	5,348		5,348
3	Mortgage			-
4	Utilities, Telephone	17,550		17,550
5	Building & Child Liability Insurance	1,788		1,788
6	Building Maintenance/Repair and Other Occupancy	3,632	3,000	6,632
7	Incidental Alterations/Renovations		39,500	39,500
8	Local Travel	8,000	500	8,500
9	Nutrition Services			-
10	Child Services Consultants			-
11	Volunteers			-
12	Substitutes (if not paid benefits)			-
13	Parent Services	10,430		10,430
14	Accounting & Legal Services			-
15	Publications/Advertising/Printing	8,000		8,000
16	Training or Staff Development			-
17	Other	5,400		5,400
	Other Write-in Line Items			-
TOTAL OTHER (6h)		60,148	43,000	103,148

i. TOTAL DIRECT CHARGES	3,325,719	-	-	3,325,719
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j. INDIRECT COSTS				-
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k. TOTALS - ALL BUDGET CATEGORIES	3,325,719	-	-	3,325,719
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Non Federal Share	-			-
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JUSTIFICATION - (Use the provided Microsoft Word Template for the rationale and justification for the requested advance approval and/or budget adjustment.)

Orange County Head Start, Inc.
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency Santa Ana Unified School District		Fiscal Year 2013-2014	Date of Request 2/19/14	Effective Date
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.) Head Start Basic	Nature of Funding Permanent	DA Assigned Number	BAR Number (Grantee Use)	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:
 - a) What is the impact of the proposed change on program operations currently in place?
 - b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?
2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?
3. What alternative(s) were considered before proposing the changes?
4. How will the alternative chosen improve the delivery of services to children and families?
5. Describe how the proposed changes conform to Federal and/or State regulations.

Budget Adjustment Request Narrative:

Head Start 2013/2014, Budget Adjustment #3		
Line Item	Savings/Needed	Reason
a. PERSONNEL		
2. Teachers	(24,857.00)	New Teacher vacancy in February, Leave of absence, differential pay, out of sick leave.
5. Teacher Aides	(8,514.00)	Vacancy, others out of sick leave
11. Other Family & Community Partnership Personnel	(1,620.00)	Difference from budget for new part time Community Worker, and others out of sick leave
17. Fiscal Personnel	(7,877.00)	Open Fiscal Assistant I position
17. Maintenance Personnel	(1,028.00)	Out of sick leave
Sub-total Salaries (6a)	(43,896.00)	

APPROVALS

DA Policy Committee (Auth. Rep.) and Date Signed	Executive Director-Grantee Agency and Date Signed
DA – Signature of Authorized Board Member and Date Signed	Div. Director, Finance and Administration and Date Signed

b. FRINGE BENEFITS		
1. Social Security, State Disability, UI	(1,303.00)	Corresponds to salaries, positions above
3. Retirement	(3,427.00)	Corresponds to salaries, positions above
4. Other Fringe: Medicare, Workers Comp., Retiree Benefits	(2,374.00)	Corresponds to salaries, positions above
Sub-total Fringe Benefits (6b)	(7,104.00)	
Total Personnel & Benefits	(51,000.00)	Total Available
d. EQUIPMENT		
3. Vehicle Purchase	20,000.00	Head Start Van is approximately 20 years old. Would like to purchase a newer used pickup, for custodians to go between sites, and carry supplies.
Total Equipment (6d)	20,000.00	
e. SUPPLIES		
2. Child & Family Service Supplies	21,000.00	Additional funding for classroom supplies to replace old furniture and supplies.
Total Supplies (6e)	21,000.00	
f. Contractual		
8. Other contracts, Xerox leases	10,000.00	Additional funds needed to cover new Xerox contracts for this year.
Total Contracts (6f)	10,000.00	
i. Total Non Personnel	51,000.00	Total Needed
Difference	-	

APPROVALS

DA Policy Committee (Auth. Rep.) and Date Signed

Executive Director-Grantee Agency and Date Signed

DA -- Signature of Authorized Board Member and Date Signed

Div. Director, Finance and Administration and Date Signed

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Head Start Self-Assessment Corrective Action Plan for 2013-14 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Head Start Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start self-assessment corrective action plan for 2013-14 program year, which complies with the federal regulations of the Performance Standards and Head Start Act. The regulations state the self-assessment corrective action plans and findings must be approved annually by the Board of Education. The self assessment reviews all program areas for compliance in the following areas: education, health, safety, nutrition, family, community partnerships, program design, management, and eligibility, recruitment, selection, enrollment, and attendance (ERSEA).

RATIONALE:

Each year the Head Start program completes a self assessment and a corrective action plan must be developed. This self assessment is a review of all program areas and is different from the review completed by the Grantee-OCHS which monitors for compliance and quality. It is a self review that ensures that the program is in compliance with federal regulations of the Head Start Act and Appendix A of the performance standards.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start self-assessment corrective action plan for 2013-14 program year.

SANTA ANA UNIFIED SCHOOL DISTRICT HEAD START SELF ASSESSMENT CORRECTIVE ACTION PLAN 2013-14

Education

Areas of Noncompliance	Corrective Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion Date
CLASS- In the area of Concept Development teachers scored 2 out of 7.	Teaching staff will be given strategies to increase scores on California Assessment Scoring System (CLASS), concept development. Training and technical assistance will be provided and a consultant will provide workshops and coaching. A CLASS checklist will be completed at the beginning of the year and at the end to measure teacher progress.	Teacher Lead Teacher Assistant Coordinator of Education and Disabilities	September 4, 2014	May 3, 2015

Family and Community Engagement

Areas of Noncompliance	Corrective Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion Date
Community Workers are not completing the process to evaluate a family's satisfaction with services for goal related referrals.	Social Services Manager will provide technical assistance and training to Community Workers. It will involve composing a script or bullet points on what they should ask parents when conducting the follow-up. Social Service Manager will monitor progress after each assessment period.	Social Services Manager Community Workers	May 2, 2014	May 9, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT HEAD START SELF ASSESSMENT CORRECTIVE ACTION PLAN 2013-14

Health and Safety

Areas of Noncompliance	Corrective Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion Date
<p>Emergency Backpacks-Flashlights did not have batteries.</p> <p>First Aid Kits are not regularly checked to ensure materials are in good condition and that there are adequate supplies.</p> <p>Hygiene-Children were observed not washing their hands after coughing, or sneezing.</p>	<p>Teacher will inspect weekly pack back and first aid kits to ensure that all necessary supplies are included and update and document information on the checklist. They will also discuss hygiene with the children and provide activities on hand washing.</p> <p>Assistant Coordinator of Education and Disabilities and Lead Teachers will monitor for compliance.</p>	<p>Assistant Coordinator of Education Lead Teachers Teachers</p>	<p>May 2, 2014</p>	<p>May 9, 2014</p>

Areas of Noncompliance	Corrective Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion Date
<p>There was not timely follow up on nutrition referrals for children that were identified as obese.</p>	<p>Health Consultant will follow up on nutrition concerns in a timely manner. Follow will occur within two weeks of the referral and information will be documented in Child Plus data system and in the child's file.</p>	<p>Health Consultant Community Workers</p>	<p>May 2, 2014</p>	<p>May 9, 2014</p>

There were no areas of non-compliance in Mental Health, Disabilities, and ERSEA.

Policy Committee Approval: April 17, 2014

Board Approval: April 22, 2014

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Approval of Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Policies and Procedures for 2014-15 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Head Start Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) policies and procedures. The District Board of Education is the Governing Body of the Head Start Program. As required by the Head Start Performance Standards Appendix A and the Head Start Act, the Board is to annually review and approve procedures, and criteria for recruitment, selection, and enrollment of children. They are to ensure the highest need population in Santa Ana, is served by establishing enrollment priorities.

RATIONALE:

The Head Start Program follows the Performance Standards 45CFR. Each year Eligibility Recruitment, Selection, Enrollment, and Attendance (ERSEA) Service Area Plans, Policies and Procedures must be reviewed and approved by the Policy Committee, and SAUSD Board of Education. The Board's oversight and approval of procedures ensures that the program is providing services to the high need families in Santa Ana, based on community assessment and the performance standards.

The District Board of Education is requested to approve the Head Start Eligibility, Recruitment, Selection, Enrollment, and Attendance Service Area Plans Policies and Procedures and Priority Points for 2014-15 program year.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start eligibility, recruitment, selection, enrollment, and attendance policies and procedures for 2014-15 program year.



**Santa Ana Unified School District Head Start
2014-15 Head Start Selection Criteria (3 to 5 yrs old)**

INCOME OR CATEGORICAL ELIGIBILITY STATUS

Child Plus Code	CATEGORICALLY ELIGIBLE (If more than one category applies, highest points supersedes.) If a family is Categorically Eligible, income does not apply and should not be verified.		
	HMLS	400	Homeless
	FOST	135	Foster (i.e., Foster Group, Foster Home, SS Placement)
	PAR	100	Public Assistance Recipient (i.e., Cal WORKS-TANF, SSI)
	OR INCOME ELIGIBLE (Please select ONLY ONE alternative.)		
	-100%	60	Low income 75-100% below poverty guidelines
	-74%	50	Low income 50-74% below poverty guidelines
	-49%	40	Low income 25-49% below poverty guidelines
	-24%	30	Low income 0-24% below poverty guidelines
	+24%	20	Mid-income 1-24% of 130% poverty guidelines
	+49%	15	Mid-income 25-49% of 130% poverty guidelines
	+74%	10	Mid-income 50-74% of 130% poverty guidelines
	+100%	5	Mid-income 75-100% of 130% poverty guidelines
+101%	0	Over-income 101% and over poverty guidelines	

PARENTAL STATUS

Child Plus Code	FOST GRP	50	Group Home (e.g., Olive Crest, Orangewood)
	FOST HOME	40	Foster Home
	RC	40	Relative Care (e.g., Grandparents)
	ONE	30	One Parent
	TWO	15	Two Parents

DISABILITY (Please select ONLY ONE alternative.)

Child Plus Code	IEP	100	Diagnosed Disability (Diagnosed with IEP)
	NON	0	No Disability

AGE (Please select ONLY ONE alternative)

Child Plus Code	EHS Trans	50	Transitioning EHS child (Including RCCC children)
	#yr#m	40	4 years, 6 months-compulsory school age (Nov. 2 nd)
	#yr#m	30	4 years, 0 months- 4 years, 5 months
	#yr#m	15	3 years, 6 months- 3 years, 11 months
	#yr#m	10	3 years, 0 months -3 years, 5 months

ADDITIONAL FACTORS (If more than three apply, please select the three highest points.)

Child Plus Code	TP	50	Teen Parent (at application date)
	NI	40	No Income
	IHSSA	30	In-Home Care (Social Services Supervision)
	NEPC	20	Non-English Proficient Child
	LTDP	10	Long-term Disabled Parent
	SSR	10	Social Service Agency Referral



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Recruitment	SAPPP #:	ER -1
Part:	1305	Approval Date:	4/22/14
Subpart:	B.	Effective Date:	4/23/14
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance Recruitment	Last Reviewed Date:	3/19/14
Related Performance Standard(s):	1305.5(b), 45CFR 1305.6(c), 45CFR 1308.5(f)	Lead Responsibility	Social Services Manager Head Start Coordinator

(A) Policy:

Santa Ana Unified School District Head Start program works to reach those families who are most in need of services. The recruitment process utilizes a variety of ways for contacting families to ensure the neediest children from low-income families are recruited for the programs.

(B) Rationale:

The recruitment process is designed to inform the most eligible families of Head Start services in order to provide them with the opportunity to apply for enrollment. All families with children age three to five have the opportunity to apply for program services.

(C) Responsibility:

Community Workers, Education and Disabilities Coordinator, Social Services Manager, Lead Teacher, Parent Education Specialist, and all staff when needed.

(D) Procedure:

Recruitment is defined as "the systematic way in which a Head Start program identifies families whose children are eligible for Head Start services, informs them of services available, and encourages them to apply for enrollment in the program." [45 CFR 1305.2 (n); 1308.5 (b)]

The recruitment and service area of Santa Ana, California. Recruitment efforts will focus on the highest needs census tracts and their surrounding areas based on the agency's community assessment.

The social services manager and Community Workers (CW) will facilitate the implementation of the recruitment plan to ensure that all Santa Ana parents with children three to five with the greatest need, who could benefit from a

Head Start experience, have an opportunity to submit a application.

Recruitment efforts occur continuously and applications are accepted throughout the year. Intensive recruitment efforts for the following school year will begin shortly after the last day to fill a vacancy for the current year has passed.

RECRUITMENT PLAN:

The Santa Ana Unified School District Head Start Program will implement the following procedures for recruitment of young children from income eligible families:

1. Recruitment notices in English, Spanish, and Vietnamese will be sent home to parents currently enrolled in Head Start and to elementary schools within Santa Ana School District target areas.
2. The Santa Ana Unified School District Special Education Department will be contacted for referrals of children that are age eligible for the program year and who have an Individual Education Plan (IEP) in place prior to enrollment.
3. Community agencies ie Regional Center, California Children's Services, or Child Protective Services will be contacted for referrals of preschool age children who are disabled, homeless, or at risk.
4. Community centers located in target areas will be requested to distribute program related information and applications to residents in their neighborhoods.
5. Community agencies working with children and families at risk (e.g. Cal-Works, TANF, WIC Health Clinics, Shelters, Salvation Army, Santa Ana Social Security office, etc.) will be solicited for referrals to Head Start.
6. Notices in English, Spanish and Vietnamese will be posted on bulletin boards in supermarkets, colleges, and small local neighborhood shops
7. Bilingual banners will be hung at Head Start recruitment sites.
8. Presentations describing program services and eligibility requirements will be presented at elementary school PTA meetings.
9. The Parent Education Specialist presents at parent meetings of elementary schools where Head Start programs are located.
10. Staff will ensure a minimum of 10% of enrollment will be filled by children with disabilities who have a current Individual Education Plan (IEP) Staff will recruit children who have severe disabilities including children who have previously identified as having disabilities.

Forms:

Community Worker Monthly Report



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Selection	SAPPP #:	ER-2
Part:	1305	Approval Date:	4/22/14
Subpart:	B. Eligibility, Recruitment, Selection, Enrollment, and Attendance in Head Start	Effective Date:	4/23/14
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance	Last Reviewed Date:	3/19/14
Related Performance Standard(s):	1305.7	Lead Responsibility	Social Services Manager Head Start Coordinator

(A) Policy:

Head Start programs must consider all eligible applicants and have a formal process for establishing selection criteria for serving children and families.

(B) Rationale:

Santa Ana Unified School District (SAUSD) Head Start will determine the selection criteria according to the Community Assessment and Recruitment Plan. All eligible families will be selected according to the point ranking system in Child Plus as vacancies occur.

(C) Responsibility:

Community Workers, Social Service Manager, Head Start Secretary, Head Start Coordinator, Assistant Coordinator of Education and Disabilities

(D) Procedure:

SELECTION PLAN:

The intake, eligibility, and selection plan and procedure will ensure that all eligible applicants are considered for Head Start services. Santa Ana Unified School District Head Start will determine the selection criteria according to the Community Assessment and Recruitment Plan. **All eligible families will be selected according to the point ranking system at the beginning of the year and as vacancies occur.**

To meet the eligibility requirements, contained in Head Start Regulation 45 CFR 1305, all parents who express an interest in enrolling their child in Head Start will be referred to the community workers assigned to the center in the community in which the family resides. The first page of the application is to be completed by the parent with the assistance of the Community Worker (CW), if requested by the parent. The community worker will provide the parent with a list of documents and information that the parent is required to submit prior to determining eligibility. All eligible families will be selected according to the point ranking system.

1. The parent submits the completed first page of the application with all of the required documents. The community worker will complete the second page of the application and have the parent review it before they sign it. The community worker will then submit the two page application along with the required documents to the community worker -Administration, whom will screen the application for enrollment eligibility using the following criteria:

A. Age Eligibility:

To be eligible for Head Start, a child must be at least three years old at the time of enrollment and no older than five on or before the local minimum age for admittance to kindergarten or transitional kindergarten (See SB 1381, Kindergarten Readiness Act of 2010). Exception: If a child turns 5 years old during the local minimum admittance period to be kindergarten or transitional kindergarten eligible and he/she is deemed not fit to enter such a grade by a school district Individualized Education Plan (IEP) team. The IEP team is to recommend for the child to attend pre-school in order for that child to be eligible for Head Start. Parents will be required to submit a copy of the child's birth certificate.

B. Income Eligibility:

1. The family income must meet current Federal Income Guidelines. Enrollment of families is based on verified income from the family with the lowest income given priority. Determination of income will be calculated using : 1040, W-2 forms, pay stubs, pay envelopes, written statements from employers, a self declaration, or documentation showing current status as recipients of public assistance. Priority and exceptions to the income guidelines will be given if the family has been identified as homeless. Families who meet the eligibility criteria for services provided under the McKinney Veto Assistance Act (Title IX Part C. of the No Child Left Behind Act) are considered homeless. In this case, the income will not be requested nor calculated for the previous 12 months. The child will take priority over all others as long as they are age eligible.

2. Families receiving public assistance, even if the family income exceeds the poverty line, is considered low income and are eligible for services under 45 CFR Part 1305. Children in foster care are also Head Start eligible, regardless of family income. A child who is looked after by a person (foster home) or agency (group home) other than the parent by an order of the court or any other authority, without formal adoption, is considered a foster child.

3. The period of time to be considered for eligibility is 12 months immediately proceeding the month in which the application or reapplication, for enrollment of a child in a Head Start program is made, or for the calendar year immediately proceeding the calendar year in which the application or reapplication is made. Whichever more accurately reflects the family's current income is used.

4. The community worker administration will complete the Income Eligibility Worksheet identifying which of these statements was examined to determine

eligibility. All documentation will be maintained to verify that income verification has been made. A copy of the application, documents used to determine eligibility, and a copy of the Income Eligibility Worksheet will be filed at the Head Start administration office.

5. Children from low-income families that meet the funded level of enrollment and children from families over the federal income guidelines may be considered for enrollment. However, a minimum of 90% of the children enrolled in the program will be low income eligible families.

C. Children with Disabilities

At least 10% of the funded enrollment will be available to children who have an IEP with a diagnosed disability. Children who have an IEP will be accepted within the required age limitations and may also be considered for enrollment:

- If the family is over the income guidelines;
- If they are three (3) years of age and have a certified disability
- (But only after all four year old children with disabilities have been enrolled).

D. Additional Criteria

Families with the greatest need, based on the eligibility criteria form (see attached), which can benefit the most from Head Start services, are first priority for enrollment.

CW are to consider the following factors for determining enrollment priorities of children who have an equal number of points on the Child Plus program:

- Enroll the child with the highest points in the income section which may indicate a severe financial crisis
- Enroll the child with the highest points in the social services section which may indicate the family is unstable, vulnerable, homeless and/or in crisis
- Enroll the child with the oldest birth date
- Enroll the child of a family on Cal-Works/TANF which indicates a high level of social service need

Once the 10% is met, then enroll the child with the highest points .If 10% is not met, enroll all children with disabilities before other A-D.

NOTE: If a family does not qualify for Head Start, they will be referred to one of the other preschool programs within the district or community.

These policies comply with Head Start Performance Standards: 45 CFR Part 1305-Eligibility, Recruitment, Selection, Enrollment and Attendance in Head Start, 1305.4- Age of Children and Family Income Eligibility, 1305.6 Selection Process, 1305.7 Enrollment and Reenrollment, the Head Start Act 2007-2008, McKinney-Vento Homeless Student Act.

E. Over Income Determination

1. Over-income children will be placed on the waiting list following any income-eligible children, and considered only if no income-eligible children are already on the waiting list. **The exception is if a child with a disability is over-income and SAUSD needs to fulfill the 10% disabilities mandate, then that child will take precedence over the income eligible child.** Additionally, children and families that have been identified as homeless will be given a priority regardless of income status from the previous year.
2. During initial registration and throughout the year as vacancies occur the community worker will send the application to the community worker-administration. If the child is deemed over income, the community worker-administration must check with the Head Start Coordinator to be sure the agency has not reached it's 10% over income capacity. Over income slots are reserved for children with disabilities.
3. The Head Start Coordinator and Social Services Manager will check the monthly progress report and review the percentages of over income families currently enrolled.
4. If the Head Start Coordinator determines that the agency is not at its 10% over income, the community worker may enroll the family provided there are no other children on the waitlist who qualify with a higher eligibility rating.
5. If there are children who qualify with a higher eligibility rating, and/or have a disability, those children will take priority over the child who is over income. These children must have an active IEP at the time of enrollment.

Forms:

Selection Letter

Eligibility Verification Form

Income Eligibility Worksheet



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Enrollment	SAPPP #:	ER-3
Part:	1305	Approval Date:	4/22/14
Subpart:	B. Eligibility, Recruitment, Selection, Enrollment, and Attendance in Head Start	Effective Date:	4/23/14
Section Title(s):	Eligibility, Recruitment, Selection, Enrollment, and Attendance	Last Reviewed Date:	3/19/14
Related Performance Standard(s):	1305.6, 1305.7	Lead Responsibility	Social Service Manager Head Start Coordinator

(A) Policy:	Head Start programs must consider all eligible applicants and have a formal process for establishing selection criteria for serving children and families.
(B) Rationale:	Santa Ana Unified School District will determine the selection criteria according to the Community Assessment and Recruitment Plan. All eligible families will be selected according to the point ranking system in Child Plus as vacancies occur.
(C) Responsibility:	Community workers, Social Services Manager, Head Start Secretary, Head Start Coordinator
(D) Procedure:	<p>CHILD PLUS TERMINOLOGY</p> <p>Enrollment Date: When the Community Worker (CW) meets with the family and the enrollment packet is completed. (Note: if a family completes the enrollment packet prior to the start of the program year, the enrollment date will be the first day of the program year (July 1, 201_).</p> <p>Enrolled but Excluded: A child who has completed the enrollment packet but is missing required documentation prior to participation in the program. The File Checklist will be placed in each child's file. If the child is unable to begin classes, the File Checklist will indicate what the child needs prior to beginning class. (Note: See required documentation section in the Child Center File Checklist)</p> <p>Non-Scheduled Days: Any day an enrolled child is not expected to attend.</p>

Entry Date: The date an enrolled child is on the class roster and scheduled to be in class for the first time. All developmental, health, and educational assessment timelines start from the **entry date**.

A. Selection and Enrollment:

The funded enrollment level for Head Start will be maintained throughout the program year. When a vacancy becomes available, the vacancy will be filled by the community worker within 30 calendar days. Santa Ana Unified School District Head Start elects to not fill vacancies when 60 calendar days or less remain in the program's enrollment year.

When an opening occurs, the community worker will take the following steps to ensure that the child with the highest priority is contacted and offered the program:

1. Check for enrolled children who wish to transfer into the center with the opening. (Enrolled children that want to transfer have priority). If an enrolled child wishes to transfer to another classroom or center, the community worker will assist the guardian in completing the Guardian Request & Agreement to Transfer or Drop Their Child Form.
2. If there are no children that want to transfer, the community worker is to run the priority wait list in Child Plus and identify the child with the highest priority points.
3. Once the child has been identified, the community worker will make at least two attempts to contact the family via telephone within two business days. A Contact/Selection letter will be mailed to the family informing the family of their selection into the program. Materials will be in the primary language, when possible.
4. If the family does not respond to the Contact/Selection letter within five working days, one more phone call will be attempted by the community worker. If the family does not respond, the child will remain on the priority wait list for another selection cycle.
5. The community worker will document the two phone calls on the enrollment notes section found in the enrollment tab of Child Plus and the Service Delivery Documentation (SDD) Sheet. The SDD, Child Plus enrollment notes, and copies of the Selection/Contact will be attached to the application and filed in the pending wait list file at the center.
6. When a family has accepted the program slot, the community worker will document it in the SDD and schedule an appointment with the family. The community worker will ask the family to bring the following enrollment documents to the appointment:
 - Physical Exam Form (if it wasn't submitted at the time of the application)
 - Allergies with medical proof.
 - Immunization/TB test (if it wasn't submitted at the time of the application)
 - Dental exam (if it wasn't submitted at the time of the application).
7. During the appointment, the community worker will complete the following forms with the parent:
 - Review Application

- Pediatric Health History
 - Admissions Agreement
 - Acknowledgement of Forms required by Licensing
 - Parent Directory Form
 - Parent Interest Survey
 - Parent/Guardian Permission Form for Use of Child's Photograph
 - Early Childhood Development & Health Services Student Emergency Information Card
 - Volunteer Clearance Form
 - Notification of Parent's Rights
 - Consent for Emergency Medical Treatment
 - Personal Rights
 - Health History
 - Caregiver Background Check
 - Enrollment and Attendance Polices
8. The community worker will inform and provide the parent of any missing documents needed to continue the enrollment process and document this conversation on the SDD and in Child Plus. If there is a health, nutrition, or disability issue, identified on the Health History form, the community worker will put a post-it flag on the issue listed on the Health History form and mark the area with a concern on the Enrollment File Checklist and SDD. Once the documents have been completed with the family, the community worker will accept the child and enter the date, as well as any notes in the SDD and Child Plus.
 9. A temporary file will be created by the community worker and labeled with child's name, date of birth (DOB), and the name of the center the child will be attending.
 10. The Enrollment File Cover sheet will be attached to the temporary file. The temporary file will be sent to the Nurse for review.
 11. Nurse will review the folder according to the concerns noted by community worker. If a child has multiple concerns noted, the file must go to the Head Start Coordinator to be discussed at case management after the file has been reviewed. The file can be sent to the center and the child is able to enter the program.
 12. Once all the enrollment documents have been collected, with allergies and health concerns addressed by the nurse or Head Start Coordinator, the community worker will verify receipt of all documents as they are completed using the Child's File Center Checklist.
 13. Once the Child's File Center Checklist has been completed the community worker will inform the teacher/lead teacher letting them know the name of the child that has been accepted.
 14. Community-administration office stores all eligibility files at the Head Start administration office. An eligibility file contains the following:
 - Eligibility Verification Form
 - Income Eligibility Worksheet
 - Application (page 1 & 2)
 - Income document(s)

- Birth certificate for the child applying and other dependent children in the family birth certificates which are used to determine family size. A tax form reporting dependents by names can also be used to determine family size.
 - Public Assistance recipient document (if applicable)
 - Foster document (if applicable)
 - McKinney-Vento Questionnaire (if applicable)
 - IEP (if applicable)
 - Community Worker will assign the child to a class and mark the child enrolled in Child Plus, using the enrollment date listed on the Child Center File Checklist.
 - The community worker will review all documents in the enrollment folder to verify that all of the child's life-threatening health concerns have been addressed.
 - The teachers will contact the family within two business days to notify them of their entry date and to schedule an orientation.
 - The community worker will enter the child's entry date
 - The day the child is expected to attend on the first day into Child Plus.
 - The community worker will create the child center file.
15. Community worker will assign the child to a class and mark the child enrolled in Child Plus, using the enrollment date listed on the Child Center File Checklist.
 16. The community worker will review all documents in the enrollment folder to verify that all of the child's life-threatening health concerns have been addressed.
 17. The teachers will contact the family within two business days to notify them of their entry date and to schedule an orientation.
 18. The community worker will enter the child's entry date
 19. The community worker will enter the day the child is expected to attend on the first day into Child Plus.
 20. The community worker will create the child center file.

Forms

Contact Selection Letter

Service Delivery Documentation Sheet

Child Plus Enrollment Notes

Child Plus Participant Notes

Guardian Request & Agreement to Transfer or Drop Their Child



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D., Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Intake and Eligibility	SAPPP #:	ER-4
Part:	1305	Approval Date:	4/22/14
Subpart:	B	Effective Date:	4/23/14
Section Title(s):	Age of Children and Family Eligibility	Last Reviewed Date:	3/19/14
Related Performance Standard(s):	1305.4	Lead Responsibility	Social Services Manager Head Start Coordinator

(A) Policy:	Intake and Eligibility Procedures will ensure that all eligible applicants are considered for Head Start services. This procedure identifies the children and families in Orange County that are in most need.
(B) Rationale:	Head Start eligibility will be determined based on age and income eligibility
(C) Responsibility:	Community workers, community worker administration, social services manager, Heads Start coordinator
(D) Procedure:	<p>ChildPlus Related Terms and Definition:</p> <p>"New": A child whose information is entered into Child Plus before their eligibility information has been verified. A child will remain as "New" in Child Plus until the family's eligibility documents (proof of income and proof of birth) have been verified.</p> <p>"Wait List Date": When age and income eligibility has been verified, the child's enrollment priority is assessed and they are placed on the "Wait List."</p> <p>Intake Procedure: Eligible families with children ages 3-5 years must reside in Santa Ana, California. When a parent/guardian inquires about the Head Start program, the community Worker (CW) and/or any other staff member at the Head Start center or the Santa Ana Unified School District Head Start administration office will assist the parent in completing an application.</p> <ol style="list-style-type: none"> Staff will inform the parent or guardian that they need to provide verification of the following information: <ul style="list-style-type: none"> • age • income • immunization record • IEP, if applicable

2. Staff will inform parents that they have the option of bringing information (age and income verification and applicable IEP) to the Head Start center, SAUSD-Head Start administration office, or a designated meeting location can be arranged if needed.
3. Staff will also provide to the parent or guardian with an application information sheet, that lists additional selection criteria and inform them that a community worker will be able to assist them.
4. The community worker will input application information on a daily basis into Child Plus creating "New" applicant entries. A copy of the application shall be kept in a separate file at the Head Start center and administration office.
5. After the community worker has entered the application into Child Plus, they will: Place the complete application packet in the accordion file, alphabetizing it by last name.
6. The following documents must be present for the community worker-administration office to receive an application packet from a community worker:
 - Application
 - Copy of the birth certificate
 - Copies of birth certificates for all children in the family who are dependents or tax form reporting, by the name, the dependents.
 - Copy of the immunization card
 - Income verification
 - Proof of homeless documentation (if applicable)
 - Proof of foster care documentation (if applicable)
 - IEP (if applicable)
7. The community worker will drop off application packets to the community worker-administration office at the Head Start administration office. The community worker-administration will sign the log verifying that the packet is complete.
8. The assigned community worker and the Social Services Manager will review all Child Plus New applicants daily through the Child Plus system. The community worker -administration will contact all parents within 3 working days of their child's entry as a new applicant. The community worker will immediately begin documentation of action steps, family contact notes, referrals and required follow-up on the Service Delivery Documentation Form (SDD) at the Santa Ana Unified School Head Start administration office. Family contact notes will also be documented into Child Plus.

When a family comes to the center to deliver the requested documentation, the

community worker will copy all documentation and attach it to the – application and stores all materials into a cabinet. The community worker will drop off documentation once a week for review to the community worker – administration office

Eligibility Procedure:

The community worker will review age and income documentation and enter data into Child Plus within 2 working days of receipt. The community worker - Administration will determine age and income eligibility based on the following:

Age Eligibility:

To be eligible for Head Start, a child must be at least 3 years old at the time of enrollment and no older than five on or before the local minimum age for admittance to kindergarten or transitional kindergarten. Exception: If a child turns 5 years old during the local minimum admittance period to be kindergarten or transitional kindergarten eligible and he/she is deemed not fit to enter such a grade by a school district Individualized Education Plan (IEP) team. The IEP team is to recommend for the child to attend pre-school in order for that child to be eligible for Head Start.

Age verification of the child:

Staff must verify the age of the child by examining one of the following:

- Certified birth certificate
- Health Department certificate
- Other documentation may be acceptable with the approval of the Head Start Coordinator and Social Services Manager
- A copy of the verifying document will be attached to application and originals will be returned to parent or guardian.

Income Eligibility:

- a. When computing family income, community worker -administration will use the 12 month period immediately proceeding the month in which application for enrollment in Head Start is made. For example, if the family is applying in July, the community worker administration will use the income from June of that year to June of the prior year. Alternatively, community worker administration can use the calendar year immediately preceding the calendar year in which the application is made.
- b. Calculation of income is to be completed by the community worker - Administration on the Head Start Income Eligibility Work Sheet Form.
- c. Community worker-administration will check income against the current Head Start Income Guidelines. (Note: A family may exceed the Health and Human Services (HHS) Poverty Guidelines, yet be eligible for the program due to public assistance or foster care and adoption payments. A family may also exceed the HHS Poverty Guidelines and yet be eligible for the Head Start program, if a child has a current IEP according to the agency's recruitment plan.
- d. If child has an IEP, the community worker -administration will make a

copy of the IEP and any other supporting documentation and will place copies in the disabilities/education coordinator's mailbox at the Head Start administration office for review. The Head Start Eligibility Verification Worksheet Form serves as proof of income eligibility and will be kept on file at the Head Start administration office. Copies of income verification documentation are to be kept.

- e. If an over income family does not meet any of the exception criteria, the community worker or staff will refer them to another community preschool program.

Verification of Income:

As part of the application and selection process, the program must verify family income before determining the child is eligible. The CW will verify the income by examining any of the following:

- Individual Income Tax form 1040
- W-2 forms
- Pay stubs
- Written statements from employers
- Documentation showing current status of public assistance
- Self-declaration (Note: Parents that are unable to provide any of the official documentation of income, such as day laborers, will be asked to complete a statement self-declaring income that is signed under penalty of perjury).

5. Additional Eligibility Factors:

Verification of the following information may influence the selection process based on the Head Start selection criteria matrix:

- Legal documents of custody or guardianship
- Referrals from other agencies e.g., MOU with Regional Center, school districts, CCS, SSA, CHDP
- Documentation of receipt of assistance such as SSI or receipt of foster care

Priority Wait List:

1. When the child is determined to be eligible, the community worker - administration determines the selection criteria points based on the Head Start Selection Criteria Matrix. The criteria points will be entered into Child Plus and written on the application. The community worker-administration will change the status of the child from New to Waitlist in Child Plus. Child Plus will then rank the child on the Priority Wait List.
2. Once a child is wait listed, the community worker-administration, Head Start Secretary, or site clerk will call and/or mail the family an Application Status Letter regarding the status of their application within 2 working days of being placed on the Priority Wait List.

Note: If the family expresses an immediate need or emergency during the intake and eligibility process, center staff or CW will refer them to outside resources and/or refer them to in-house services immediately. All services provided will be documented on the SDD and in Child Plus.

Forms

Application
Eligibility Verification Form
Income Eligibility Verification Worksheet
Application Information Sheet
Self Declaration Income Certification
Employer or Job Training Verification Form
McKinney-Vento Questionnaire
Service Delivery Documentation (Pg 1)
Service Delivery Documentation (Pg 2)
Child Plus Participant Notes
Eligibility Verification Worksheet form
Head Start Selection Criteria
Application Status Letter
Child Plus Priority Wait List

Enrollment Packet

SAUSD Center File Checklist
Physical Examination
Required Oral Examination Form
Parent & Personal Rights-English
Acknowledgement of Forms Required by Licensing
Parent Directory
Parent Guardian Permission Form for use of child's photograph
Immunization Record
California School Immunization Record (blue card)
Student Emergency Information Card
Admissions Agreement
Health history
Family Partnership Agreement Plan
Volunteer Clearance Form



Santa Ana Unified School District

Early Childhood Education
Head Start

Rick Miller, Ph.D. Superintendent

Service Area Plans, Policies, & Procedures

SAPPP Subject	Attendance Monitoring	SAPPP #:	ER-5
Part:	1305	Approval Date:	4/22/14
Subpart:	B	Effective Date:	4/23/14
Section Title(s):	Age of Children and Income Eligibility	Last Reviewed Date:	3/19/14
Related Performance Standard(s):	1305.8 (a)(b)(c) 1308.4 (j)	Lead Responsibility	Social Services Manager Head Start Coordinator

(A) <u>Policy:</u>	Federal Performance Standards require Head Start programs to track daily attendance and analyze the causes of absenteeism when the monthly average daily attendance rate falls below 85%. Santa Ana Unified School District Head Start (SAUSD HS) strives to provide a consistent educational experience by ensuring required attendance.
(B) <u>Rationale:</u>	Children enrolled in Head Start programs are expected to attend school on a consistent basis. Teachers, community workers, and lead teachers are expected to encourage parents/guardians to bring their children to school at least 85% of the scheduled school days per month. Staff will provide support and resources when necessary to assist parents/guardians in bringing their child to school regularly.
(C) <u>Responsibility:</u>	Social services manager, coordinator, assistant coordinator of education and disabilities, secretary, lead teacher, teacher, and community worker.
(D) <u>Procedure:</u>	<p>Parents must sign in and out on the Sign-In/Out sheet each day. They must also include the time that the child arrives and departs. The teacher in each class will monitor to ensure that parents/guardians sign in and out on a daily basis.</p> <ul style="list-style-type: none"> • The parent/guardian is expected to call the Community Worker (CW) if the child cannot attend school and give a reason for the absence. • The CW will record the specific reason for absence i.e., fever, ear infection, family illness etc., on the Child Plus Daily Attendance and Meals Worksheet. • The Daily Attendance Sheets are turned into the community worker at the Head Start administration office weekly. The Daily Attendance Sheets are reviewed daily by the CW. <p>Initial steps to follow in case of absence When a parent does not call in the absence a community worker will call the family, on the same day of the absence, to obtain the reason for the absence.</p>

If the parent is unable to be reached, the community worker will continue to attempt phone contact for three consecutive school days. They will call numbers on the emergency card to attempt to locate the parent. The attempts to contact will be documented on the Daily Attendance and Meals Worksheet which the community worker will store. The teacher or lead teacher shall inform the community worker of any absences exceeding three days.

If contact is not made by the fourth day, the following steps will be taken:

1. The community worker will make a home visit to attempt to contact the family. If contact is made with the family, the community worker will try to determine the reason(s) for the child not attending and offer assistance. The specific reason for absence i.e. fevers, ear infection, family illness etc., will be documented on the Daily Attendance and Meals Worksheet, Service Delivery Documentation (SDD), and Child Plus.
2. The community worker will conduct a home visit to families that have not contacted the center regarding children's absences of more than 3 consecutive days within one month to determine what barriers are preventing the family from bringing the child to school. The community worker will provide support and resources to help improve the child's attendance. The home visit contact will be documented on the SDD in the child's file and Child Plus. All efforts to contact the family will be documented on the SDD and Child Plus.

If contact through a home visit is not made by the 5th day, the following steps will be taken:

1. The community worker will send a letter to the family. The letter will ask the family to contact the center immediately. A deadline date will be specified in the letter notifying the parent/guardian that the child may be dropped from the program if contact is not made.

If contact is not made by the tenth day, the following steps will be taken:

1. The community worker will notify the Social Service Manager of the intent to drop the child. With-approval, the community worker will assign a drop date to the child and process the child's file as a termination.
2. The community worker will enter the termination dates and reasons for termination into Child Plus within two working days.

If a child shows below 85% attendance for two consecutive months, the following steps will be taken:

1. The community worker will generate an individual attendance report at the end of each month.
2. The teacher and/or community worker will schedule a conference or home visit with the parent to discuss the importance of attendance for the child to benefit from the program. The home visit/conference contact will be documented on the SDD in the child's file and Child Plus. Child Plus notes will be included in the file.
3. If the teacher and/or community worker identify concerns or barriers that

the parent is experiencing, the CW will attempt to assist the parent and document any assistance on the Service Delivery Documentation Sheet, Child Plus, and/or Family Partnership Agreement. If applicable the community worker may make a referral request for services, as necessary. All community referrals will be documented on the FPA Assessment Timeline, Service Delivery Documentation Sheet, and Child Plus. The community worker will involve the Social Service Manager, as necessary for support and guidance.

4. If after a month, attendance still remains sporadic, the community worker will notify the Social Service Manager. The Social Service Manager will bring the family to a case management team meeting which will consist of appropriate managers and coordinators to determine a plan for the family to improve the child's attendance.
5. If the family notifies the teacher or community worker that the child will be absent for 10 days, consecutively, due to illness, vacation, parental visitation etc.:
 - The teacher/CW will notify the Social Services Manager in order to obtain a determination if the child will remain enrolled.
 - The family will complete a Limited Leave Request.
 - Extensions beyond the 10 consecutive days must be submitted to the social services manager for review and approval.

Recording Attendance and Absences

The CW will submit the Daily Attendance Sheets on a weekly basis to the community worker- administration office who will input attendance and absences into the Child Plus Data Base Management System. The teachers are to complete attendance sheets daily and turn them in at the end of each month.

Entering attendance in Child Plus:

1. When you first log in, click on *Attendance*.
2. Click on *Individual Attendance & Meal Counts*.
3. Use the *Site* drop-down menu to select which site you wish to record attendance.
4. Use the *Classroom* drop-down menu to select which classroom you wish to record attendance.
5. Use the *Attendance For* drop-down menu to select which date you wish to record attendance.
6. Click *OK*.
7. All children enrolled in the class will appear. All children are defaulted as present. Record absences only. If there aren't any absences, go to step 12.
8. To record an absence, click on the child's name. The child's row will be highlighted in blue. Under the *Attendance* column, click on the drop-down menu for that child (next to the "P"). Click on *Absent*.
9. If the child is on a modified schedule and doesn't attend 5 days per week, click on *Not Scheduled* for the days the child is not scheduled to attend.
10. Under the *Absence* column, click on the drop-down menu to select the reason for the child's absence, if known.
11. Repeat steps 8-10 to enter attendance information for each absent child in that class.

12. When you finish the attendance information for that class, click *Save*.
13. On holidays or non-student days, repeat steps 1-6. On the bottom right-hand corner, click on the *Classroom Status* drop-down menu to select the reason for "no class" on that day.

Attendance Monitoring

- For center-based programs, an Average Daily Attendance (ADA) Report will be generated from Child Plus and submitted to the Head Start coordinator for review and signature monthly. The Head Start coordinator will compare the Sign-In/Sign-Out sheets with the ADA report to verify accuracy on a monthly basis. The community worker-administration will generate a monthly ADA report for each center and give it to the social services manager/Head Start coordinator to verify ADA is at or above 85%.
- If a plan of action is necessary, the social services manager will involve all applicable managers/coordinators in the development and implementation of the action plan.
- On-going concerns are shared with the Head Start coordinator monthly for review and plan of action, if necessary.
The Monthly Progress Report, which includes ADA information, is shared with the governing bodies.

Attendance For Children With Disabilities

Children may spend part of the day in Head Start and part in a specialized program, such as, a special day class at the School District or Braille Institute. They may attend Head Start four days a week or on specific days of the week. The amount of time spent in the program is flexible and is determined by the needs of the child and the Individualized Education Plan (IEP).

Attendance options can be determined during the IEP. If the child enters with an IEP, and program staff was not in attendance for the IEP, a meeting will be held before or after enrollment as needed. The decision about attendance is based on what is the best interest of the child and, as determined, by the IEP team. The decision on attendance days and time is documented and included in the child's center file.

Forms:

Daily Attendance Sheets
Daily Attendance and Meals Worksheet
Service Delivery Documentation Sheet
Child Plus Participant Notes
Family Partnerships Agreement Eng-Span
Limited Leave Request
Sign-in/Out Sheet

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Second Assessment Child Outcomes and School Readiness Action Plan

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Child Outcomes and School Readiness Action Plan. The Head Start Program must comply with the Federal Regulations, Performance Standards, and the Head Start Act Section 641A (g) (2) (A) which requires that each Head Start program establish program goals for improving the school readiness of participating children.

The program is also required to ensure that it is aligned with the Head Start Child Development and Early Learning Framework, State Early Learning Standards, and the requirements and expectations of the District.

In addition to developing goals, Head Start programs must develop an action plan after each assessment period based on data from the desired results developmental profiles - preschool assessment to ensure children are kindergarten ready.

RATIONALE:

Head Start students are assessed three times a year during the program year to determine their needs in the areas of language, literacy, math, science, creative arts and social emotional skills. Results of the assessment are used to guide in the development of a child outcomes and school readiness action plan, which will inform Head Start staff as to their work in ensuring that all students are prepared and ready to enter kindergarten.

The third and final assessment and action plan will be presented to the Board in Spring.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the second child outcomes and school readiness action plan second assessment.

 MACE:ez



**Head Start School Readiness Goals/Child Outcomes -2nd Assessment
Action Plan 2013-2014**

<i>Domain/Goal</i>	<i>Action Plan</i>	<i>Person(s) Responsible</i>	<i>Completion Target Date</i>	<i>Validation of Completion</i>	<i>Outcome</i>
<p>Overall Goal</p> <p>Children transitioning to kindergarten from the Santa Ana Unified School District Head Start programs will be able to demonstrate abilities and knowledge as stated in the expectations described in the California Department of Education Preschool Foundations at 60 months. These are aligned with the Head Start Child Development Early Learning Framework. Below are specific goals for program improvement for school readiness in the areas described: Social Emotional Development, Cognition and General Knowledge, Language and Literacy, Physical Development and Health and Approaches to Learning.</p>	<p>The Desired Results Developmental Profile (DRDP) Assessment will be completed three times per year</p> <p>Parents and teachers will develop school readiness goals</p> <p>Teachers will implement the High Scope Curriculum to address all 11 Domains in the Head Start Child Development Early Learning Framework on a weekly basis according to assessments and observations of children in their assigned class</p> <p>Lesson plans will be developed weekly to address all areas of development.</p>	<p>Assistant Coordinator of Education and Disabilities</p> <p>Teachers</p> <p>Lead Teachers</p>	<p>At the end of each assessment period.</p> <p>Ongoing</p>	<p>An Individual School Readiness Goal Form will be completed with the parent with home activities to support development in the goal areas. Parents will complete home activity reports to give teachers updates on children's progress.</p> <p>Assistant Coordinator of Education and Disabilities will review Lesson Plans and observe classrooms to ensure the curriculum is being implemented appropriately.</p> <p>Assessment and training and technical assistance will be provided to the staff as needed.</p>	<p>Parents and teachers have set up individual school readiness goals for each child in the program.</p> <p>Weekly teachers are providing literacy and math activities as well as providing a curriculum that meets all domains of the Head Start Child Development Learning Framework.</p>

Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion	Outcome
<p>Social Emotional Development</p> <p>Children will be able to negotiate with each other, seeking adult assistance when needed, and increasingly use words to respond to conflict. (California Preschool Foundations – 2.0 Interactions with Peers – 2.3 at 60 months)</p>	<p>Conflict Resolution cards will be utilized in the classrooms to encourage problem solving and conflict resolution</p> <p>Training on building healthy relationships with children to promote an emotionally healthy environment will be conducted by the mental health consultant.</p> <p>Teaching staff will follow the guidelines for engaging children in problem solving and implement daily to increase children's problem solving skills.</p>	<p>Assistant Coordinator of Education and Disabilities</p>	<p>Ongoing</p>	<p>Measured with the DRDP-PS Measures #11 Conflict Negotiation</p> <p>An increase in scores by one level.</p> <p>Measured with the CLASS with an average score across all observed of 5 in the Emotional Support Minimum of 1 class per center will be observed and scored.</p>	<p>In the second assessment, 48% of the children scored at a level 3 in measure #11 Conflict Negotiation which indicates that the children have mastered the skill.</p> <p>The CLASS Tool was completed at each Head Start Program, of the 6 classrooms reviewed</p> <p>The score in Emotional Support was a 5 or higher.</p>
<p>Cognition and General Knowledge</p> <p>Children will be able to recognize and duplicate simple and repeating patterns. (California Preschool Learning Foundations. Vol 1. Mathematics 2.1)</p>	<p>The Numbers Plus High Scope Curriculum will be utilized to plan appropriate activities to increase children's skills in recognizing numbers, understanding number quantities, and developing patterns. All classrooms will be expected to implement activities from the Numbers Plus curriculum weekly.</p> <p>6 week STEM Institute after school program will be available to all Head Start parents children which will focus on science, technology, engineering, and literacy. Parent and child activities will be provided weekly</p> <ul style="list-style-type: none"> Focused monitoring, mentoring and training and technical assistance will be provided to teaching staff to ensure implementation. 	<p>Assistant Coordinator of Education and Disabilities High Scope Consultant</p>	<p>April 30, 2014 Ongoing</p>	<p>DRDP Measure #32 average aggregate score for children will be 3 which indicate mastery of the skill.</p> <p>Assistant Coordinator of Education and Disabilities and Lead Teachers will review lesson plans and ensure implementation of curriculum activities.</p> <p>Parent meeting sign in sheets</p>	<p>Second Assessment 38% of the children scored at a level 3 in Measure 32-Number Sense of Quantity and Counting. 30 % of the children scored at a level 4. Levels 3 and 4 indicate mastery and kinder readiness.</p> <p>Weekly teachers are providing literacy and math activities in the classroom.</p> <p>There were 20 parents and children that completed the STEM Institute at the Broadway Head Start .</p>

Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion	Outcome
<p>Language and Literacy</p> <p>1. Children will be able to orally blend and delete words and syllables without the support of pictures or objects. (Ca. Learning Found Voll. Phonemic Awareness 2.1)</p> <p>2. Children will be able to begin to recognize letters, and that letters have corresponding sounds. (Ca. Learning Found. Vol 1. Alpha and Work/Print Recog. 3.3)</p>	<p>Teaching staff will be provided with training on phonological awareness and strategies for implementation in the classroom</p> <p>Teaching staff will implement and develop appropriate lessons on phonemic awareness and lessons will be conducted weekly during Literacy Time on the daily schedule</p> <p>Jump Start Literacy Nights" will be implemented monthly and the focus is phonemic awareness and literacy concepts.</p> <p>Parent child activities will be provided literacy activities weekly to complete in the home.</p>	<p>Assistant Coordinator of Education and Disabilities Teachers</p> <p>Lead Teachers</p>	<p>April 30, 2014</p> <p>Ongoing</p>	<p>DRDP-PS Measure #20 and #21 will score and aggregate average score of 3</p> <p>Assistant Coordinator of Education and Disabilities and Lead Teachers will review lesson plans and ensure implementation of curriculum activities.</p>	<p>The Second Assessment</p> <p>61% of the children scored at a level 2 in Measure 20-Phonological Awareness.</p> <p>50 % of the children scored at level 2 – Measure 21 –Letter and Word Knowledge.</p> <p>In both measures children are developing the skills necessary to be kindergarten ready.</p>
<p>Physical Development</p> <p>Children will receive a dental exam prior to entry into kindergarten.</p>	<p>Health staff will identify children that need dental services to ensure each child receives a dental exam</p> <p>Children/parents will participate in Smile Day activities to include Oral hygiene, dental screenings, dental referrals, and parent education</p>	<p>Health Consultant</p>	<p>April 30, 2014</p> <p>Ongoing</p>	<p>Child Plus Reports</p>	<p>Based on the reports from the Child Plus Data Base System, 552 children will have a dental exam prior to entering kindergarten.</p>

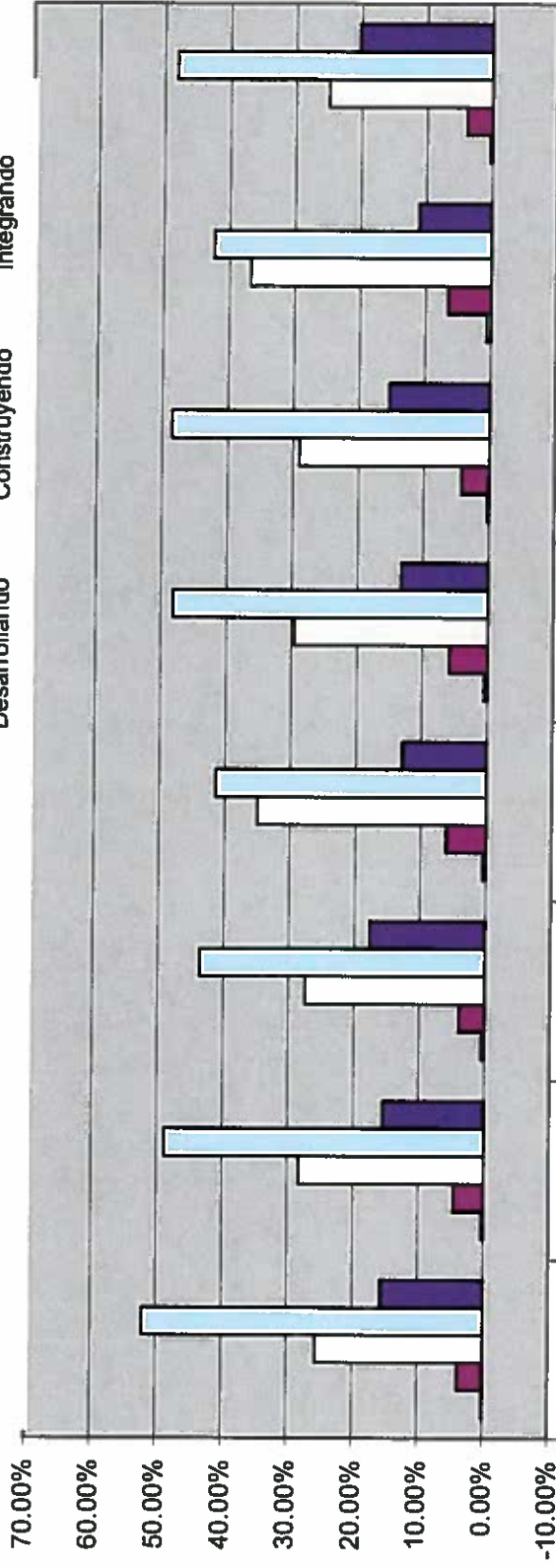
Domain/Goal	Action Plan	Person(s) Responsible	Completion Target Date	Validation of Completion	Outcome
Approaches to Learning Children will be able to persist in mastering and understanding a self selected activity even if challenging or difficult.	Teachers will provide children with activities that will be focused on children's ability to be persistent and stay on task. The length of small group activities will be gradually increased and more challenging activities provided..	Assistant Coordinator of Education and Disabilities Teachers Lead Teachers	April 30, 2014 And ongoing	Children will average a 3 in measure 31 of the DRDP-PS	2 nd Assessment 53% of the children are at a level of 3 in Measure 31 and 14% are at a level 4 which means that the children have mastered the skill which indicates kinder readiness. 27% are still developing the skill.

Child Outcomes Domain Averages-Santa Ana

2nd Assessment 13-14 School Year

Total number of children assessed: 541
 Número de niños/as evaluados: 541

■ Not Yet/Todavía no
 ■ 1 Exploring/ Explorando
 ■ 2 Developing/ Desarrollando
 ■ 3 Building/ Construyendo
 ■ 4 Integrating/ Integrando



Average Percentages

Assessment Level	Language / Idioma	Literacy / Alfabetismo	Math / Matemáticas	Science / Ciencia	Creative Arts / Arte Creativo	Social-Emotional / Social-Emocional	Approaches to Learning/Aprendizaje	Physical Health and Development / Desarrollo y Salud Física
Not Yet/Todavía no	0.15%	0.30%	0.49%	0.52%	0.52%	0.24%	0.62%	0.34%
1 Exploring/ Explorando	3.92%	4.62%	3.97%	6.16%	5.91%	4.28%	6.59%	3.91%
2 Developing/ Desarrollando	25.55%	28.24%	27.42%	34.97%	29.54%	29.05%	36.75%	24.90%
3 Building/ Construyendo	52.05%	48.84%	43.59%	41.34%	48.10%	48.46%	42.33%	48.06%
4 Integrating/ Integrando	15.71%	15.42%	17.62%	12.94%	13.31%	15.38%	11.12%	20.20%

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Sonia Rodarte-Llamas, Ed.D., Director, School Climate**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: April 22, 2014

<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1 418505	Lathrop/8	C	1	Community Day Int.	06/19/14
2 323151	Santa Ana/9	C	2A	Community Day HS	04/22/15
3 323582	Santa Ana/9	C, J	2	Community Day HS	01/30/15
4 194324	Santa Ana/11	C	2	Community Day HS	01/30/15
5 316951	Santa Ana/9	C	2	Community Day HS	01/30/15
6 326251	Seegerstrom/9	B	1A	Valley HS	06/19/14
7 335824	Sierra/8	C	2	Community Day Int.	01/30/15
8 344976	Sierra/7	C, J	2A	Special Education	04/22/15
9 337793	Sierra/8	C	2	Community Day Int.	01/30/15
10 329850	Spurgeon/8	B	2A	County	04/22/15

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|--|
| (A) Caused, attempted, or threatened to cause physical injury | (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 |
| (B) Possessed, sold, furnished a weapon, dangerous object, explosives | (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness |
| (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). | (P) Offering to sell or selling SOMA |
| (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance | (Q) Hazing |
| (E) Committed or attempted to commit robbery or extortion | (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel |
| (F) Caused or attempted to cause damage to school or private property | (T) Aids or abets in physical injury |
| (G) Stole or attempted to steal school or private property | (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity |
| (H) Possessed or used tobacco or tobacco products | (.3) Engaged in hate crime (Grades 4-12 only) |
| (I) Committed an obscene act or engaged in habitual profanity or vulgarity | (.4) Harassment, threat, intimidation (Grades 4-12 only) |
| (J) Possessed, offered, or arranged to sell paraphernalia | (.7) Terrorist threats against school officials, school property or both |
| (K) Disrupted school activities or willfully defied valid authority | |
| (L) Knowingly received stolen school or private property | |
| (M) Possessed an imitation firearm | |

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

FUNDING:

Special Education: Not to exceed \$17,700

RECOMMENDATION:

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2013-14 school year.

Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2013-14 School Year

Board Meeting: April 22, 2014

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
416601	\$2,500	Cornerstone Therapies
354818	\$15,200	Kids Institute for Development and Advancement

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Doreen Lohnes, Assistant Superintendent, Support Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred for designated instructional services for students with disabilities.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for designated instructional services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

FUNDING:

Special Education: Not to Exceed \$350.00

RECOMMENDATION:

Approve the payment and reimbursement of costs incurred for designated instructional services for students with disabilities for the 2013-14 school year.

Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year

Board Meeting: April 22, 2014

Student ID#:	Amount:	Expenditure:	Parent of:
354818	\$350.00	Mileage	354818

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval of Substitute Subcontractor for Bid Package No. 1 New Building and Sitework - HVAC at Wilson Elementary School Under Overcrowding Relief Grant Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to substitute the subcontractor for Bid Package No. 1 New Building and Sitework - HVAC for the Overcrowding Relief Grant project at Wilson Elementary School per Public Contract Code Section 4107: "When the awarding authority determines that a listed subcontractor is not a responsible contractor. Prior to approval of the prime contractor's request for the substitution, the awarding authority, or its duly authorized officer, shall give notice in writing to the listed subcontractor of the prime contractor's request to substitute and of the reasons for the request. The notice shall be served by certified or registered mail to the last known address of the subcontractor. The listed subcontractor who has been so notified has five working days within which to submit written objections to the substitution to the awarding authority. Failure to file these written objections constitutes the listed subcontractor's consent to the substitution." No response to our letter (attached) was received.

RATIONALE:

At its December 10, 2013 meeting, the Board awarded a contract for Bid Package No. 1 New Building and Sitework - HVAC at Wilson Elementary School to Horizons Construction Co. International, Inc. Horizons Construction Co. International, Inc. has requested the substitution from Air Design Solutions, Inc. to West Tech, Inc.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve West Tech, Inc. as the substitute subcontractor for Bid Package No. 1 New Building and Sitework - HVAC at Wilson Elementary School under the Overcrowding Relief Grant Program.



JD:rb

**HORIZONS
CONSTRUCTION CO., INTL.**

General Contracting and Engineering

1173 N. Patt St.
Anaheim Ca, 92801

TEL (714) 626-0000
FAX (714) 626-0006

License # 825022

February 28, 2014

Santa Ana Unified School District
1601 E. Chestnut Ave.
Santa Ana, CA 92701

Attn: Mr. Todd Butcher / Mr. Greg English

Project: Wilson Elementary School Modernization.
ORG Project – DSA 04-112251
Request for HVAC Subcontractor Substitution – West Tech, Inc. Vs. Air Design, Inc.

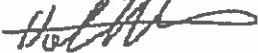
Gentlemen,

As discussed previously, Horizons Construction Company International, Inc. (HCC) has not received the Performance and Payment Bond from Subcontractor "Air Design Solutions" as promised. After several notices and legal notices, the Subcontractor has failed to provide such bond.

HCC hereby is submitting this request pursuant to Public Contract Code to replace Air Design Solutions with the next responsive and responsible bidder West Tech, Inc.

We appreciate your prompt approval of this request.

Sincerely,



Hatem Ibrahim
Sr. Project Manager/ Principal.

Horizons Construction Company.

AIR DESIGN SOLUTIONS

HVAC INDUSTRIAL-COMMERCIAL & DESIGN

403 S. Montebello Blvd., Suite D
Montebello, CA. 90640
Phone 323-727-7500
Fax 323-727-7071
CA Lic. # 953818

March 5, 2014

Re: Wilson Elementary School

To Whom May This Concern;

We are very pleased to have been considered to perform the HVAC scope of work for the above mentioned project. Unfortunately, we are unable to proceed with the job due to the bonding requirements. We are looking forward to be considered for other jobs in the near future.

Thank You Kindly,


Mike Sahagun
Owner

that written contract, based upon the general terms, conditions, plans, and specifications for the project involved or the terms of that subcontractor's written bid, is presented to the subcontractor by the prime contractor.

(2) When the listed subcontractor becomes insolvent or the subject of an order for relief in bankruptcy.

(3) When the listed subcontractor fails or refuses to perform his or her subcontract.

(4) When the listed subcontractor fails or refuses to meet the bond requirements of the prime contractor as set forth in Section 4108.

(5) When the prime contractor demonstrates to the awarding authority, or its duly authorized officer, subject to the further provisions set forth in Section 4107.5, that the name of the subcontractor was listed as the result of an inadvertent clerical error.

(6) When the listed subcontractor is not licensed pursuant to the Contractors License Law.

(7) When the awarding authority, or its duly authorized officer, determines that the work performed by the listed subcontractor is substantially unsatisfactory and not in substantial accordance with the plans and specifications, or that the subcontractor is substantially delaying or disrupting the progress of the work.

(8) When the listed subcontractor is ineligible to work on a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.

(9) When the awarding authority determines that a listed subcontractor is not a responsible contractor.

Prior to approval of the prime contractor's request for the substitution, the awarding authority, or its duly authorized officer, shall give notice in writing to the listed subcontractor of the prime contractor's request to substitute and of the reasons for the request. The notice shall be served by certified or registered mail to the last known address of the subcontractor. The listed subcontractor who has been so notified has five working days within which to submit written objections to the substitution to the awarding authority. Failure to file these written objections constitutes the listed subcontractor's consent to the substitution.

If written objections are filed, the awarding authority shall give notice in writing of at least five working days to the listed subcontractor of a hearing by the awarding authority on the prime contractor's request for substitution.

(b) Permit a subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid, without the consent of the awarding authority, or its duly authorized officer.

(c) Other than in the performance of "change orders" causing changes or deviations from the original contract, sublet or subcontract any portion of the work in excess of one-half of 1 percent of the prime contractor's total bid as to which his or her original bid did not designate a subcontractor.

4107.2. No subcontractor listed by a prime contractor under Section 4104 as furnishing and installing carpeting, shall voluntarily sublet his or her subcontract with respect to any portion of the labor to be performed unless he or she specified the subcontractor in his or her bid for that subcontract to the prime contractor.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Substitute Subcontractor for Repair of Gymnasium - HVAC at Valley High School

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to substitute the subcontractor for Repair of Gymnasium - HVAC at Valley High School per Public Contract Code Section 4107: "When the awarding authority determines that a listed subcontractor is not a responsible contractor. Prior to approval of the prime contractor's request for the substitution, the awarding authority, or its duly authorized officer, shall give notice in writing to the listed subcontractor of the prime contractor's request to substitute and of the reasons for the request. The notice shall be served by certified or registered mail to the last known address of the subcontractor. The listed subcontractor who has been so notified has five working days within which to submit written objections to the substitution to the awarding authority. Failure to file these written objections constitutes the listed subcontractor's consent to the substitution." No response to our letter (attached) was received.

RATIONALE:

At its January 28, 2014 meeting, the Board awarded a contract for Repair of Gymnasium at Valley High School to Horizons Construction Co. International, Inc. Horizons Construction Co. International, Inc. has requested the substitution from Air Design Solutions, Inc. to Olympic Air.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve Olympic Air as the substitute subcontractor for Repair of Gymnasium - HVAC at Valley High School.

 ID:rb

HORIZONS CONSTRUCTION CO., INTL.

General Contracting and Engineering

432 W. Meats Ave.
Orange Ca, 92865

TEL (714) 626-0000
FAX (714) 626-0006

License # 825022

March 26, 2014

Santa Ana Unified School District
1601 E. Chestnut Ave.
Santa Ana, CA 92701

Attn: Mr. David Woolsey / Mr. Todd Butcher

Project: Valley High School Gym Partial Reconstruction Project
DSA 04-113137
Request for Mechanical Subcontractor Substitution – Olympic Air Vs. Air Design Solutions

Gentlemen,

As discussed previously, Horizons Construction Company International, Inc. (HCC) has not received the Performance and Payment Bond from Subcontractor "Air Design Solutions" as promised. After several notices and legal notices, the Subcontractor has failed to provide such bond.

HCC hereby is submitting this request pursuant to Public Contract Code to replace Air Design Solutions with the next responsive and responsible bidder West Tech, Inc.

We appreciate your prompt approval of this request.

Sincerely,

Edgar Mendoza
Project Administrator

Horizons Construction Company.

AIR DESIGN SOLUTIONS

HVAC INDUSTRIAL-COMMERCIAL & DESIGN

403 S. Montebello Blvd., Suite D
Montebello, CA. 90640
Phone 323-727-7500
Fax 323-727-7071
CA Lic. # 953818

March 5, 2014

Re: Valley High School

To Whom May This Concern;

We are very pleased to have been considered to perform the HVAC scope of work for the above mentioned project. Unfortunately, we are unable to proceed with the job due to the bonding requirements. We are looking forward to be considered for other jobs in the near future.

Thank You Kindly,



Mike Sahagun
Owner

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Acceptance of Completion of Contracts for Various Projects Districtwide

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of contracts for various projects Districtwide.

RATIONALE:

District staff confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the projects.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Wilson ES Modernization	No. 15 General Construction	\$1,100,000.00	\$55,000.00	0	M.S. Construction Management Group
Willard IS Modernization	No. 19 General Construction	\$1,047,527.00	\$52,367.35	0	JRH Construction Company, Inc.
	TOTAL:	<u>\$2,147,527.00</u>	<u>\$107,367.35</u>		

FUNDING:

State School Facility Program/Measure G: \$107,367.35

RECOMMENDATION:

Accept the April 22, 2014, completion of contracts for various projects Districtwide.

 JD:rb

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of March 12, 2014 through April 8, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of March 12, 2014 through April 8, 2014.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of March 12, 2014 through April 8, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of March 12, 2014 through April 8, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: April 10, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Purchase Order Summary: From 12-MAR-2014 through 08-APR-2014

Fund 01 General Fund	\$5,391,577.90
Fund 12 Child Development	\$3,260.66
Fund 13 Cafeteria Fund	\$425,877.51
Fund 14 Deferred Maintenance Fund	\$113,389.48
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$101,872.67
Fund 25 Capital Facilities Fund	\$38,876.24
Fund 29 Measure G	\$17,783.00
Fund 35 County School Facilities Fund	\$4,277,256.49
Fund 40 Special Reserve Fund	\$1,586,821.24
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$81,512.60
Fund 56 Debt Service Fund	\$96,576.19
Fund 68 Workers' Compensation	\$47,528.44
Fund 81 Property & Liability	\$4,005.00
Grand Total:	\$11,718,266.29

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 1 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290006	NEXTEL OF CALIFORNIA, INC.			
Unrestricted	Landline/Internet	DISTRICTWIDE		\$30,170.00
Discretionary				
Accounts				
290108	ORBACH, HUFF AND SUAREZ LLP			
Unrestricted	Consultant	BUSINESS SERVICES		\$257.25
Discretionary	Noninstructional	DIVISION		
Accounts				
Unrestricted	Consultant	FACILITIES/GOVERNMENTAL		\$2,876.00
Discretionary	Noninstructional	RELATIONS		
Accounts				
Cell Leases	Other Contracts	FACILITIES/GOVERNMENTAL		\$2,806.00
Facilities		RELATIONS		
Capital Facilities	Plans All Other	MONTE VISTA		\$96.00
Fund	Printing, etc.	ELEMENTARY SCHOOL		
Measure G Series E	Plans All Other	REMINGTON		\$1,723.50
	Printing, etc.	ELEMENTARY SCHOOL		
Measure G Series E	Plans All Other	GARFIELD ELEMENTARY		\$214.00
	Printing, etc.	SCHOOL		
OPSC School	Plans All Other	FRANKLIN ELEMENTARY		\$213.00
Facilities Bond	Printing, etc.	SCHOOL		
OPSC School	Plans All Other	SPURGEON		\$552.00
Facilities Bond	Printing, etc.	INTERMEDIATE SCHOOL		
OPSC School	Plans All Other	CENTURY HIGH SCHOOL		\$96.00
Facilities Bond	Printing, etc.			
OPSC School	Plans All Other	KING ELEMENTARY		\$213.00
Facilities Bond	Printing, etc.	SCHOOL		
SCE CA Solar	Plans All Other	FACILITIES/GOVERNMENTAL		\$188,190.50
Initiative CSI	Printing, etc.	RELATIONS		
Fund 40 QZAB Solar	Plans All Other	FACILITIES/GOVERNMENTAL		\$451.00
Energy Savings 2012	Printing, etc.	RELATIONS		
290233	RAYBURN CORPORATION			
The California	Other Contracts	FACILITIES/GOVERNMENTAL		\$10,000.00
Wellness Foundation		RELATIONS		
Wilson				

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 2 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290233	RAYBURN CORPORATION SAUSD GO Bond, 2008 Election, Series A	FACILITIES/GOVERNMENTAL RELATIONS		\$100,000.00
290562	CLARK SECURITY PRODUCTS Ongoing & Major Maintenance Account	Locks Supplies	BUILDING SERVICES	\$10,000.00
	Deferred Maintenance Fund	Electrical/ Electronics Building Maintenance Supplies	BUILDING SERVICES	\$20,000.00
290647	EBERHARD EQUIPMENT Ongoing & Major Maintenance Account	Equipment Maintenance Supplies	BUILDING SERVICES	\$29,000.00
290732	MONTGOMERY HARDWARE COMPANY Ongoing & Major Maintenance Account	Locks Supplies	BUILDING SERVICES	\$10,000.00
	Deferred Maintenance Fund	Electrical/ Electronics Building Maintenance Supplies	BUILDING SERVICES	\$35,000.00
290786	ORANGE COUNTY AUTO PARTS NAPA Ongoing & Major Maintenance Account	Equipment Maintenance Supplies	BUILDING SERVICES	\$40,000.00
291176	PRIEST CONSTRUCTION SERVICES, INC. OPSC School Facilities Bond	Building Inspection	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$31,622.00
294584	ATKINSON ANDELSON LOYA RUUD & Special Education	Legal Audit and Election Contracts	ROMO SPECIAL EDUCATION	\$142,000.00
294716	PLACEWORKS, INC. dba PLACEWORKS Fund 25 Community Day Plans	All Other Printing, etc.	COMMUNITY DAY HIGH SCHOOL	\$10,000.00
	Special Reserve Fund	Plans All Other Printing, etc.	FACILITIES/GOVERNMENTAL RELATIONS	\$60,000.00
	Special Reserve Fund	Plans All Other Printing, etc.	VALLEY HIGH SCHOOL	\$82,915.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 3 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
294716	PLACEWORKS, INC. dba PLACEWORKS			
Special Reserve Fund	Plans All Other Printing, etc.	SADDLEBACK HIGH SCHOOL		\$20,000.00
Special Reserve Fund	Plans All Other Printing, etc.	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL		\$10,000.00
295855	VORTEX INDUSTRIES, INC.			
Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES		\$25,000.00
295955	NCS PEARSON, INC. dba CERTIPORT			
IASA: Title I Basic Grants Low-Income	Sub-Agreements for Services	STUDENT ACHIEVEMENT		\$15,000.00
IASA: Title I Basic Grants Low-Income	Consultant Noninstructional	STUDENT ACHIEVEMENT		\$35,000.00
296160	VMI, INC.			
Unrestricted Discretionary Accounts	Non-Capitalized Equipment	TELEVISION CENTER		\$5,043.91
Unrestricted One Time Funds	Other Equipment	TELEVISION CENTER		\$73,736.09
296899	CENGAGE LEARNING dba NATIONAL GEOGRAPHIC LEARNING			
IASA: Title I Basic Grants Low-Income	Materials & Supplies/Software	STUDENT ACHIEVEMENT		\$35,508.55
297373	AREY JONES EDUCATIONAL SOLUTIONS			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE		\$1,338,132.00
297427	SOLUTIONS4SURE.COM, INC. dba TECH DEPOT			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE		\$73,203.90
297454	AREY JONES EDUCATIONAL SOLUTIONS			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE		\$264,299.00
297501	PLACEWORKS, INC. dba PLACEWORKS			
Special Reserve Fund	Plans All Other Printing, etc.	VALLEY HIGH SCHOOL		\$82,915.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 4 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
297939	MARK J. RANKIN dba RANKIN'S COP 2007 New Warehouse	COMMERCIAL SECURITY BUILDING SERVICES		\$33,201.60
297942	WOLVERINE FENCE COMPANY, INC. OPSC School Facilities Bond	CARR INTERMEDIATE SCHOOL		\$26,541.00
297946	PIVOT LEARNING PARTNERS IASA: Title I Basic Consultants Grants Low-Income Instructional	STUDENT ACHIEVEMENT		\$29,934.00
	IASA: Title I Basic Consultant Grants Low-Income Noninstructional	STUDENT ACHIEVEMENT		\$29,669.00
297948	PIVOT LEARNING PARTNERS IASA: Title I Basic Consultant Grants Low-Income Noninstructional	STUDENT ACHIEVEMENT		\$29,669.00
297984	HORIZONS CONSTRUCTION CO. INT'L, INC. OPSC School Facilities Bond	Building Contractor WILSON ELEMENTARY SCHOOL		\$3,687,000.00
298072	SOUTHERN BLEACHER COMPANY, INC. OPSC School Facilities Bond	Plans All Other Printing, etc. CENTURY HIGH SCHOOL		\$38,500.00
298073	THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A. Unrestricted Discretionary Accounts	Other Authorized Interfund Transfers DISTRICTWIDE		\$1,055,000.00
298085	WEST ED Unrestricted Discretionary Accounts	Consultant Noninstructional BUSINESS SERVICES DIVISION		\$37,500.00
298142	PLACEWORKS, INC. dba PLACEWORKS Fund 25 Community Day Plans All Other Printing, etc.	COMMUNITY DAY HIGH SCHOOL		\$7,450.00
Special Reserve Fund	Plans All Other Printing, etc.	FACILITIES/GOVERNMENTAL RELATIONS		\$60,000.00
Special Reserve Fund	Plans All Other Printing, etc.	VALLEY HIGH SCHOOL		\$82,915.00
Special Reserve Fund	Plans All Other Printing, etc.	SADDLEBACK HIGH SCHOOL		\$14,918.28

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 5 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location	Amount	
298142	PLACEWORKS, INC. dba PLACEWORKS			
Special Reserve Fund	Plans All Other Printing, etc.	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$1,541.08	
298172	DELL MARKETING, L.P.			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE	\$232,687.50	
298193	CALIFORNIA EDUCATION PARTNERS			
IASA: Title I Basic Grants Low-Income	Sub-Agreements for Services	STUDENT ACHIEVEMENT	\$41,600.00	
IASA: Title I Basic Grants Low-Income	Consultant Noninstructional	STUDENT ACHIEVEMENT	\$25,000.00	
298198	AT&T DATACOMM, INC. dba AT&T DATACOMM			
OPSC School Facilities Bond		SPURGEON INTERMEDIATE SCHOOL	\$165,232.59	
298200	NEXUS IS, INC.			
Special Reserve Fund		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$169,278.41	
298198	AT&T DATACOMM, INC. dba AT&T DATACOMM			
OPSC School Facilities Bond		SPURGEON INTERMEDIATE SCHOOL	\$165,232.59	
298200	NEXUS IS, INC.			
Special Reserve Fund		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$169,278.41	
298449	WOLVERINE FENCE COMPANY, INC.			
Community Facilities District		BUILDING SERVICES	\$41,600.00	
298498	CDW GOVERNMENT, INC.			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE	\$34,255.85	
298511	PCM3, INC.			
OPSC School Facilities Bond	Construction Managers Fees	ADAMS ELEMENTARY SCHOOL	\$5,105.00	
OPSC School Facilities Bond	Construction Managers Fees	DIAMOND ELEMENTARY SCHOOL	\$5,105.00	
OPSC School Facilities Bond	Construction Managers Fees	EDISON ELEMENTARY SCHOOL	\$5,105.00	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 6 of 7

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
298511	PCM3, INC.			
OPSC School Facilities Bond	Construction Managers Fees	FREMONT ELEMENTARY SCHOOL		\$5,105.00
OPSC School Facilities Bond	Construction Managers Fees	HOOVER ELEMENTARY SCHOOL		\$10,210.00
OPSC School Facilities Bond	Construction Managers Fees	JACKSON ELEMENTARY SCHOOL		\$5,105.00
OPSC School Facilities Bond	Construction Managers Fees	MARTIN ELEMENTARY SCHOOL		\$5,105.00
OPSC School Facilities Bond	Construction Managers Fees	MONTE VISTA ELEMENTARY SCHOOL		\$5,105.00
OPSC School Facilities Bond	Construction Managers Fees	WILSON ELEMENTARY SCHOOL		\$5,107.50
OPSC School Facilities Bond	Construction Managers Fees	SANTA ANA HIGH SCHOOL		\$10,210.00
OPSC School Facilities Bond	Construction Managers Fees	VALLEY HIGH SCHOOL		\$30,630.00
OPSC School Facilities Bond	Construction Managers Fees	SADDLEBACK HIGH SCHOOL		\$10,210.00
OPSC School Facilities Bond	Construction Managers Fees	GARFIELD ELEMENTARY SCHOOL		\$5,105.00
298516	HORIZONS CONSTRUCTION CO. INT'L, INC.			
Fund 40 Valley HS Repair	Building Contractor	VALLEY HIGH SCHOOL		\$797,000.00
298597	GOVCONNECTION			
Common Core State Standards (CCSS)	Non-Capitalized Equipment	DEPUTY SUPERINTENDENT'S OFFICE		\$78,000.00
298754	LENTZ MORRISSEY ARCHITECTURE, INC.			
OPSC School Facilities Bond	Building Architect	WILSON ELEMENTARY SCHOOL		\$25,500.00
298755	LENTZ MORRISSEY ARCHITECTURE, INC.			
OPSC School Facilities Bond Projects	Building Architect	WILSON ELEMENTARY SCHOOL		\$45,273.60

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 12-MAR-2014 through 08-APR-2014

Page: 7 of 7

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
298758	AREY JONES EDUCATIONAL SOLUTIONS		
	IASA: Title I Basic Non-Capitalized	STUDENT ACHIEVEMENT	\$26,357.00
	Grants Low-Income Equipment		
298761	P & R PAPER SUPPLY, CO.		
	Child Nutrition: Stores	NUTRITION SERVICES	\$94,720.95
	School Programs		
298797	THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A.		
	QZAB Solar Energy Debt Service -	DISTRICTWIDE	\$96,576.19
	Interest		

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of March 12, 2014 through April 8, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Christeen Betz, Director, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of March 12, 2014 through April 8, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of March 12, 2014 through April 8, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: April 8, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations
Subject: Expenditures Summary: From 12-MARCH-2014 through 08-APRIL-2014

Fund 01 General Fund	\$9,129,203.99
Fund 12 Child Development	\$11,938.89
Fund 13 Cafeteria Fund	\$1,727,045.25
Fund 14 Deferred Maintenance Fund	\$39,038.10
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$9,927.67
Fund 25 Capital Facilities Fund	\$29,654.53
Fund 29 Measure G	\$70,027.29
Fund 35 County School Facilities Fund	\$614,620.80
Fund 40 Special Reserve Fund	\$2,023,891.25
Fund 49 Capital Project Fund for Blended Component	\$44,766.86
Fund 68 Workers' Compensation	\$139,925.59
Fund 69 Health & Welfare	\$4,830,314.78
Fund 81 Property & Liability	\$82,375.66
Total Expenditures:	\$18,752,730.66

Prepared By: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

March 12, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84191245	EL SOL SCIENCE AND ARTS ACADEMY		\$148,720.00
	Fund 01 General Fund	CASH ACCOUNT	
84191246	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL		\$77,498.00
	Fund 01 General Fund	CASH ACCOUNT	
84191247	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY		\$109,758.00
	Fund 01 General Fund	CASH ACCOUNT	
84191248	ORANGE COUNTY HIGH SCHOOL OF THE ARTS		\$352,615.00
	Fund 01 General Fund	CASH ACCOUNT	
84191272	THINK TOGETHER		\$1,578,909.24
	21st Century ASSETS (roll-up 4124)	DEPUTY SUPERINTENDENT'S OFFICE	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DEPUTY SUPERINTENDENT'S OFFICE	
84191289	CENGAGE LEARNING dba NATIONAL GEOGRAPHIC		\$40,904.35
	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
84191296	DURHAM SCHOOL SERVICES, L.P.		\$825,799.44
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	HOOVER ELEMENTARY SCHOOL	
	Transportation-Home to School	TRANSPORTATION DEPARTMENT	
	Transportation-Special Education	TRANSPORTATION DEPARTMENT	
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	
84191376	UNISOURCE WORLDWIDE, INC.		\$25,346.16
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
		WAREHOUSE AND DELIVERY	
84191244	EDWARD B. COLE, SR. ACADEMY		\$65,685.00
	Fund 01 General Fund	CASH ACCOUNT	

SAUSD Board of Education Warrant Listing

March 12, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191426	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES SPURGEON INTERMEDIATE SCHOOL	\$57,980.70
84191414	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL	\$31,445.19
84191417	CULVER NEWLIN, INC. Child Nutrition: School Programs	NUTRITION SERVICES	\$50,874.86
84191420	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$40,857.22
84191424	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES SPURGEON INTERMEDIATE SCHOOL	\$25,088.60
84191428	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES	\$53,768.29
84191429	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES	\$25,129.91

SAUSD Board of Education Warrant Listing

March 12, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191435	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SADDLEBACK HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$104,765.53
84191436	NATIONAL FOOD GROUP, INC. Child Nutrition: School Programs	NUTRITION SERVICES	\$33,203.52
84191422	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$57,135.30
Fund 35 County School Facilities Fund			
84191458	DALKE & SONS CONSTRUCTION, INC. Fund 35 OPSC School Facilities Bond Projects	DIAMOND ELEMENTARY SCHOOL	\$37,123.14

SAUSD Board of Education Warrant Listing

March 12, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 40 Special Reserve Fund			
84191463	AREY JONES EDUCATIONAL SOLUTIONS Fund 40 QZAB Solar Energy Savings 2012	SEGERSTROM HIGH SCHOOL	\$51,585.12
84191470	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	\$203,680.66
84191469	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$32,653.40
84191468	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	SANTA ANA HIGH SCHOOL	\$348,016.30
84191467	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	SEGERSTROM HIGH SCHOOL	\$505,645.26
84191466	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	MCFADDEN INTERMEDIATE SCHOOL	\$278,473.61
84191465	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	\$102,513.08
84191464	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	VALLEY HIGH SCHOOL	\$75,810.95
84191471	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CENTURY HIGH SCHOOL	\$119,933.94
Fund 69 Health & Welfare			
84191473	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG) Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$397,353.42
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Fund 81 Property & Liability			
84191476	CORVEL CORPORATION Fund 81 Property & Liability	RISK MANAGEMENT	\$49,716.33

Grand Total: **\$5,907,989.52**

SAUSD Board of Education Warrant Listing

March 19, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84191480	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$69,950.62
84191569	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$33,566.40
84191601	ORANGE COUNTY DEPARTMENT OF EDUCATION Special Ed: Mental Health Services	PUPIL SUPPORT SERVICES	\$80,033.78
84191477	THE BANK OF NEW YORK MELLON TRUST COMPANY Unrestricted Discretionary Accounts	DISTRICTWIDE	\$1,055,000.00
Fund 13 Cafeteria Fund			
84191689	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL NUTRITION SERVICES	\$47,583.91
84191676	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL	\$39,277.74
84191680	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$61,333.17

SAUSD Board of Education Warrant Listing

March 19, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191687	GOLD STAR FOODS Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL NUTRITION SERVICES	\$79,342.11
84191684	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL NUTRITION SERVICES	\$110,950.39
Fund 29 Measure G			
84191706	UNIVERSAL STEEL BUILDINGS CORP. Fund 29 Measure G Series E	SANTA ANA HIGH SCHOOL	\$42,635.00
Fund 35 County School Facilities Fund			
84191711	HORIZONS CONSTRUCTION CO., INT'L. INC. Fund 35 OPSC School Facilities Bond Projects	WILSON ELEMENTARY SCHOOL	\$60,834.91
84191712	JL COBB PAINTING Fund 35 OPSC School Facilities Bond Projects	CARR INTERMEDIATE SCHOOL SANTA ANA HIGH SCHOOL	\$28,450.00
Fund 40 Special Reserve Fund			
84191714	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	TAFT ELEMENTARY SCHOOL	\$126,542.56
84191716	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	SEGERSTROM HIGH SCHOOL	\$125,156.17
Fund 49 Capital Project Fund for Blended Component Units (CFD)			
84191719	MARK J. RANKIN dba RANKIN'S COMMERCIAL COP 2007 New Warehouse	BUILDING SERVICES	\$35,829.09
Fund 68 Workers' Compensation			
84191723	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$50,496.64

SAUSD Board of Education Warrant Listing

March 19, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 69 Health & Welfare			
84191725	BLUE SHIELD OF CALIFORNIA		\$3,120,221.82
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Fund 81 Property & Liability			
84191728	CORVEL CORPORATION		\$27,248.38
	Fund 81 Property & Liability	RISK MANAGEMENT	
		<i>Grand Total:</i>	<i>\$5,194,452.69</i>

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84191768	SCHOOL INNOVATIONS & ACHIEVEMENT, INC. Unrestricted Discretionary Accounts	ACCOUNTING DEPARTMENT	\$42,000.00
84191856	MIND RESEARCH INSTITUTE IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	\$285,000.00
84191881	CENGAGE LEARNING dba NATIONAL GEOGRAPHIC Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A Title III Limited English Proficiency LEP Student Program	ACCOUNTING DEPARTMENT STUDENT ACHIEVEMENT ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	\$34,954.35
84191903	PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC. Fund 01 General Fund Lottery: Instructional Materials	ACCOUNTING DEPARTMENT STATE TEXTBOOKS	\$45,556.23
84191734	CITY OF SANTA ANA Unrestricted Discretionary Accounts	DISTRICTWIDE	\$28,293.33
84191774	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$141,036.11
84191824	WARE DISPOSAL, INC. Unrestricted Discretionary Accounts	DISTRICTWIDE	\$38,925.27
84191772	XEROX CORPORATION Fund 01 General Fund Unrestricted One-time Funds	PUBLICATIONS PUBLICATIONS	\$47,643.64

SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191916	U S BANK - CAL CARD		\$119,625.75
	Beginning Teacher-BTSA	STAFF DEVELOPMENT	
	Carl D Perkins Section 131 Career and Technical Education act of 1998	VOCATIONAL EDUCATION	
	Carol M White PEP Grant	SPECIAL PROJECTS/WELLNESS	
	Child Nutrition: Healthy Active Families	SPECIAL PROJECTS/WELLNESS	
	Donations (Miscellaneous)	HOOVER ELEMENTARY SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SANTIAGO ELEMENTARY SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		WALKER ELEMENTARY SCHOOL	
	Economic Impact Aid	HENINGER ELEMENTARY SCHOOL	
		HEROES ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		ROOSEVELT ELEMENTARY SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		VALLEY HIGH SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Economic Impact Aid-LEP	ADAMS ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

March 26, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		CENTURY HIGH SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	High School, Inc.	VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CENTURY HIGH SCHOOL	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MIDDLE COLLEGE HIGH SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		STAFF DEVELOPMENT	
		STUDENT ACHIEVEMENT	
		VALLEY HIGH SCHOOL	

SAUSD Board of Education Warrant Listing

March 26, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
	IASA: Title I Migrant Ed Regular and Summer Program	MIGRANT EDUCATION	
	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	
	LCAP (Local Control & Accountability Plan)	COMMUNICATIONS OFFICE	
	Medi-Cal Billing Option	SPECIAL EDUCATION	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	QZAB Solar Energy	MCFADDEN INTERMEDIATE SCHOOL	
	Recognition Programs	DEPUTY SUPERINTENDENT'S OFFICE	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Special Ed: Early Ed Individuals with Exceptional Needs Infant Program	MITCHELL CHILD DEVELOPMENT CENTER	
	Special Ed: IDEA Early Intervention Grants	TAFT ELEMENTARY SCHOOL	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		PSYCHOLOGICAL SERVICES/APE	
	Special Education	MCFADDEN INTERMEDIATE SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPECIAL EDUCATION	
		SPEECH & LANGUAGE	
	Title II-Part A Improving Teacher Quality	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - CalSafe (6091/6092)	EARLY CHILDHOOD EDUCATION	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	
		BUDGET	
		BUILDING SERVICES	
		BUSINESS SERVICES DIVISION	
		COMMUNICATIONS OFFICE	
		CONSTRUCTION	

SAUSD Board of Education Warrant Listing

March 26, 2014

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Vendor

Location

Amount

DAVIS ELEMENTARY SCHOOL
DEPUTY SUPERINTENDENT'S OFFICE
DIAMOND ELEMENTARY SCHOOL
ELEMENTARY DIVISION
ESQUEDA ELEMENTARY SCHOOL
FACILITIES/GOVERNMENTAL RELATIONS
FRANKLIN ELEMENTARY SCHOOL
FREMONT ELEMENTARY SCHOOL
GODINEZ FUNDAMENTAL HIGH SCHOOL
HEROES ELEMENTARY SCHOOL
HUMAN RESOURCES DIVISION
INFORMATION TECHNOLOGY CENTER
LINCOLN ELEMENTARY SCHOOL
MARTIN ELEMENTARY SCHOOL
MCFADDEN INTERMEDIATE SCHOOL
MIDDLE COLLEGE HIGH SCHOOL
PAYROLL DEPARTMENT
PUBLICATIONS
PUPIL SUPPORT SERVICES
PURCHASING DEPARTMENT
RESEARCH AND EVALUATION
SADDLEBACK HIGH SCHOOL
SANTA ANA HIGH SCHOOL
SANTIAGO ELEMENTARY SCHOOL
SCHOOL POLICE SERVICES
SEGERSTROM HIGH SCHOOL
SIERRA PREPARATORY ACADEMY
SPURGEON INTERMEDIATE SCHOOL

SAUSD Board of Education Warrant Listing

March 26, 2014

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Vendor

Location

Amount

SUPERINTENDENT'S OFFICE

TELEVISION CENTER

VALLEY HIGH SCHOOL

WAREHOUSE AND DELIVERY

WILLARD INTERMEDIATE SCHOOL

WILSON ELEMENTARY SCHOOL

Unrestricted One-time Funds

SECONDARY DIVISION

SAUSD Board of Education Warrant Listing

March 26, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191927	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$59,111.85
84191930	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES	\$31,477.12
84191934	GOLD STAR FOODS Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL NUTRITION SERVICES	\$40,090.99
84191937	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SEGERSTROM HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$48,927.29

SAUSD Board of Education Warrant Listing

March 26, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191939	THE FRUITGUYS Child Nutrition: Fresh Fruit and Vegetable Program	ADAMS ELEMENTARY SCHOOL CARVER ELEMENTARY SCHOOL DAVIS ELEMENTARY SCHOOL DIAMOND ELEMENTARY SCHOOL EDISON ELEMENTARY SCHOOL ESQUEDA ELEMENTARY SCHOOL FRANKLIN ELEMENTARY SCHOOL FREMONT ELEMENTARY SCHOOL GARFIELD ELEMENTARY SCHOOL HARVEY ELEMENTARY SCHOOL HENINGER ELEMENTARY SCHOOL HEROES ELEMENTARY SCHOOL HOOVER ELEMENTARY SCHOOL JACKSON ELEMENTARY SCHOOL KENNEDY ELEMENTARY SCHOOL KING ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL LOWELL ELEMENTARY SCHOOL MADISON ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL MONROE ELEMENTARY SCHOOL MONTE VISTA ELEMENTARY SCHOOL PIO PICO ELEMENTARY SCHOOL REMINGTON ELEMENTARY SCHOOL ROMERO-CRUZ ELEMENTARY SCHOOL ROOSEVELT ELEMENTARY SCHOOL SEPULVEDA ELEMENTARY SCHOOL	\$57,227.40

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
	Child Nutrition: School Programs	WALKER ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
		NUTRITION SERVICES	
Fund 35 County School Facilities Fund			
84191954	AT&T DATACOMM, INC. dba AT&T DATACOMM Fund 35 OPSC School Facilities Bond Projects	SPURGEON INTERMEDIATE SCHOOL	\$162,407.83
84191956	DALKE & SONS CONSTRUCTION, INC. Fund 35 OPSC School Facilities Bond Projects	DIAMOND ELEMENTARY SCHOOL	\$111,196.84
Fund 68 Workers' Compensation			
84191970	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' Fund 68 Workers' Compensation	RISK MANAGEMENT	\$61,460.41
Fund 69 Health & Welfare			
84191974	KAISER FOUNDATION HEALTH PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$1,210,292.98
84191978	VISION SERVICE PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$38,506.05
84191973	DELTACARE USA Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$45,871.97
Grand Total:			\$2,649,605.41

SAUSD Board of Education Warrant Listing

April 02, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84192135	CERTIFIED TRANSPORTATION SERVICE, INC.		\$32,946.00
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DEPUTY SUPERINTENDENT'S OFFICE	
	Donations (Miscellaneous)	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
	Donations-ASB Transportation	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Economic Impact Aid	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LATHROP INTERMEDIATE SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		STUDENT ACHIEVEMENT	
	Unrestricted - CAHSEE Intensive (7055)	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84191981	EL SOL SCIENCE AND ARTS ACADEMY		\$99,341.00
	Fund 01 General Fund	CASH ACCOUNT	
84191982	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL		\$55,913.00
	Fund 01 General Fund	CASH ACCOUNT	
84191983	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY		\$63,623.00
	Fund 01 General Fund	CASH ACCOUNT	
84191984	ORANGE COUNTY HIGH SCHOOL OF THE ARTS		\$236,425.00
	Fund 01 General Fund	CASH ACCOUNT	

SAUSD Board of Education Warrant Listing

April 02, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84191988	SOUTHERN CALIFORNIA EDISON		\$385,325.43
	Head Start	CHILD DEVELOPMENT	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84191992	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		\$35,060.76
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
		HUMAN RESOURCES DIVISION	
84192017	ORANGE COUNTY DEPARTMENT OF EDUCATION		\$86,521.79
	Special Ed: Mental Health Services	PUPIL SUPPORT SERVICES	
84192019	REGENTS OF THE UNIVERSITY OF CALIFORNIA		\$50,000.00
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
84192023	THINK TOGETHER		\$789,454.62
	21st Century ASSETS (roll-up 4124)	DEPUTY SUPERINTENDENT'S OFFICE	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DEPUTY SUPERINTENDENT'S OFFICE	
84191980	EDWARD B. COLE, SR. ACADEMY		\$45,626.25
	Fund 01 General Fund	CASH ACCOUNT	
84192071	UNISOURCE WORLDWIDE, INC.		\$25,346.16
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
		WAREHOUSE AND DELIVERY	
84192157	ORANGE COUNTY DEPARTMENT OF EDUCATION		\$185,440.08
	Special Education	SPECIAL EDUCATION	
84192035	COSOGO LLC dba UZIBULL		\$33,868.80
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	

SAUSD Board of Education Warrant Listing

April 02, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84192174	A & R WHOLESALE DISTRIBUTORS		\$25,152.09
	Child Nutrition: School Programs	LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84192176	A & R WHOLESALE DISTRIBUTORS		\$47,685.21
	Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84192178	DRIFTWOOD DAIRY		\$58,199.57
	Child Nutrition: School Programs	NUTRITION SERVICES	
84192183	GOLD STAR FOODS		\$61,991.63
	Child Nutrition: School Programs	NUTRITION SERVICES	
84192184	GOLD STAR FOODS		\$39,471.16
	Child Nutrition: School Programs	NUTRITION SERVICES	
84192186	GOLD STAR FOODS		\$51,839.21
	Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		NUTRITION SERVICES	

SAUSD Board of Education Warrant Listing

April 02, 2014

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Check #

Vendor

Location

Amount

84192188

GOLD STAR FOODS

Child Nutrition: School Programs

CARR INTERMEDIATE SCHOOL

NUTRITION SERVICES

WILLARD INTERMEDIATE SCHOOL

\$69,659.89

SAUSD Board of Education Warrant Listing

April 02, 2014

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Check #

Vendor

Location

Amount

84192197

THE FRUITGUYS

Child Nutrition: Fresh Fruit and Vegetable Program

\$56,110.00

ADAMS ELEMENTARY SCHOOL
CARVER ELEMENTARY SCHOOL
DAVIS ELEMENTARY SCHOOL
DIAMOND ELEMENTARY SCHOOL
EDISON ELEMENTARY SCHOOL
ESQUEDA ELEMENTARY SCHOOL
FRANKLIN ELEMENTARY SCHOOL
FREMONT ELEMENTARY SCHOOL
GARFIELD ELEMENTARY SCHOOL
HARVEY ELEMENTARY SCHOOL
HENINGER ELEMENTARY SCHOOL
HEROES ELEMENTARY SCHOOL
HOOVER ELEMENTARY SCHOOL
JACKSON ELEMENTARY SCHOOL
KENNEDY ELEMENTARY SCHOOL
KING ELEMENTARY SCHOOL
LINCOLN ELEMENTARY SCHOOL
LOWELL ELEMENTARY SCHOOL
MADISON ELEMENTARY SCHOOL
MARTIN ELEMENTARY SCHOOL
MONROE ELEMENTARY SCHOOL
MONTE VISTA ELEMENTARY SCHOOL
PIO PICO ELEMENTARY SCHOOL
REMINGTON ELEMENTARY SCHOOL
ROMERO-CRUZ ELEMENTARY SCHOOL
ROOSEVELT ELEMENTARY SCHOOL
SEPULVEDA ELEMENTARY SCHOOL

SAUSD Board of Education Warrant Listing

April 02, 2014

Page 6 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		WALKER ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
 Fund 35 County School Facilities Fund			
84192212	CONTROL TECHNOLOGIES WEST, INC. Fund 35 OPSC School Facilities Bond Projects	SPURGEON INTERMEDIATE SCHOOL	\$46,425.00
Grand Total:			\$2,581,425.65

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of March 12, 2014 through April 8, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of March 12, 2014 through April 8, 2014.

RATIONALE:

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of March 12, 2014 through April 8, 2014.

2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
April 22, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	Prehistoric, Inc.	Martin Elementary School: Will provide a Prehistoric Pets presentation which focuses on the educational and environmental aspect of exotic animals, 12-18 different types from all around the world including various reptiles and amphibians.	May 13, 2014		Donation Fund	\$375.00	158426
2.	Orange County Department of Education	Spurgeon Intermediate School: Will provide training for teachers and staff on "English Learners in the Common Core" and have four half-day walkthroughs.	April 23, 2014 through June 30, 2014		Title I Fund	\$1,400.00	158245
3.	Segerstrom Center for the Arts	Spurgeon Intermediate School: Will provide educational workshops on "Living History in the Classroom".	May 22, 2014 through May 30, 2014		General Fund	\$2,100.00	158274
4.	Camfel Productions	Saddleback High School: Will introduce students to motivational activities which support a rigorous academic foundation and College and Career Readiness.	April 23, 2014 through June 30, 2014		Title I Fund	\$2,180.00	158726
5.	Think Together Ratification	Valley High School: In order to receive a lower rate for services and to increase the number of students served, Valley High School will work with THINK Together to coordinate Princeton Review SAT Prep Classes, which will serve an addition 20 students.	March 26, 2014 through June 30, 2014		Gear Up IV and 21st Century Assets	\$13,400.00	158027

2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

April 22, 2014

Page 2

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
6.	High Scope Ratification	Educational Services: Training on the Math Plus curriculum to increase teacher knowledge in developing appropriate activities to promote numeracy development in young children.	July 1, 2013 through June 30, 2014		Head Start	\$3,250.00	157053
7.	CLASS Trainer-Heather Lawton	Educational Services: Provide training to staff on the Class Tool specifically Instructional Support which includes concept development, language modeling and quality of feedback. The Instructor will provide strategies and concepts to enhance teachers' ability to provide quality instruction and promote positive outcomes for children cognitively.	May 2, 2014 through May 30, 2014		Head Start	\$3,000.00	158751
8.	Child Plus	Educational Services: Increase staff knowledge on utilizing the Child Plus data base systems which will enhance quality of program services to ensure program compliance.	June 1, 2014 through June 30, 2014		Head Start	\$1,417.00	158753
9.	Chip Brady, The DBQ Project	Educational Services: Training for teachers on how to write argumentative essays, how to analyze student work and deliver feedback to effect student improvement in writing. Materials and handouts will be provided by the consultant	June 24, 2014		Title I	\$2,200.00	158749

2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Business Services
April 22, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
10.	Leadership Laboratory, Inc.	Will provide leadership workshops to increase capacity and effectiveness in the Business Division.	April 23, 2014 through June 30, 2014		General Fund	\$28,700.00	159206

2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Facilities and Governmental Relations

April 22, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
11.	Preferred Aerial & Crane Technology, Inc.	Will provide on-site annual safety procedure training for electricians and maintenance employees.	April 23, 2014 through June 30, 2015	Annually	Fund 1 Resource 8150	\$800.00	158565
12.	School Facility Consultants	Increase to P.O. #290235. Will provide services for State Allocation Board funding eligibility on an as needed basis.	April 23, 2014 through June 30, 2014		Various Funds: 24, 25, 26, 27, 28, 29, 35, 40, 49	\$30,000.00	144980

2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services
April 22, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
13.	Abby Rozenberg	Will provide an independent educational evaluation in the area of speech and language for a special education student.	April 23, 2014 through June 30, 2014		Mental Health Special Ed.	\$1,670.00	158129
14.	Tammy Shelton	Increase to P.O. #290319. Will provide mental health counseling to students.	April 23, 2014 through June 30, 2014		Mental Health Special Ed.	\$4,212.00	158130
15.	Rebeca Juarez, LCSW	Increase to P.O. #291955. Will provide mental health counseling to students.	April 23, 2014 through June 30, 2014		Mental Health Special Ed.	\$5,184.00	158402
16.	Atkinson, Andelson, Loya, Ruud & Romo	Increase to P.O. #295232. Will provide legal services related to Pupil Support Services on an as needed basis.	April 23, 2014 through June 30, 2014		Pupil Support Services	\$5,500.00	158640

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Authorization to Obtain Bids for Purchase of Specialty Paper for Publications Department and Copier Paper for Warehouse Stock

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Jonathan Geiszler, Director of Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for the purchase of specialty paper for the Publications Department and copier paper for warehouse stock.

RATIONALE:

At its February 14, 2012 Board meeting, the Board authorized staff to award contracts for the purchase of specialty paper for publications and at its March 8, 2011 Board meeting, the Board authorized staff to award contracts for the purchase of copier paper for warehouse stock, both renewable on an annual basis for a period not to exceed three years. The current bids have been evaluated for relevance of products and for price. Staff has determined this it is in the best interest of the District to obtain bids at this time.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain bids for purchase of specialty paper for the Publications Department and copier paper for warehouse stock.

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Authorization to Obtain Bids for Purchase of Office Supplies, School Paper and Instructional Supplies for Warehouse Stock

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Jonathan Geiszler, Director of Purchasing

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for the purchase of office supplies, school paper and instructional supplies for warehouse stock.

RATIONALE:

At its June 22, 2011 Board meeting, the Board authorized staff to award contracts for the purchase of office and instructional supplies for warehouse stock and at its February 14, 2012 Board meeting the Board authorized staff to award contracts for the purchase of paper supplies for warehouse stock, both renewable on an annual basis for a period not to exceed three years. The current bids have been evaluated for relevance of products and for price. Staff has determined this it is in the best interest of the District to obtain bids at this time.

The District maintains an inventory of instructional supplies in warehouse stock that includes items such as pencils, folders, pens, paper clips, construction paper and ruled paper. By establishing fixed price agreements based on District requirements, staff can take advantage of lower prices offered by vendors.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain bids for purchase of office supplies, school paper and instructional supplies for warehouse stock.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of Personnel Calendar

ITEM: Consent

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar.


MAM:nr

Personnel Calendar
Board Meeting - April 22, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Blauer, Kathleen	Teacher	Greenville	June 20, 2014		Retirement - 23 years
Covert, Bruce	Assistant Principal	Godinez	June 30, 2014		Retirement - 13 years
RETIREMENT CHANGE IN DATE					
Gray-Cerillo, Toni	Teacher	Carr	From June 30, 2014 to June 20, 2014		Retirement - 18 years
Lippe, Barbara	Teacher	Harvey	From June 26, 2014 to June 20, 2014		Retirement - 25 years
RESIGNATIONS					
Devries, Linda	Teacher	Segerstrom	March 11, 2014		Resignation - 5 years
Jarchow, Jennifer	Teacher	Lathrop	March 11, 2014		Resignation - 7 years
Johnson, Sharon	Interim Director of Research and Evaluation	District Office	May 1, 2014		Moving, Accepted another position - 3 years
Maldonado, Elizabeth	Teacher	Lowell	March 24, 2014		Moving - 13 years

Personnel Calendar
Board Meeting - April 22, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS (Continued)					
Proctor, Timothy	Teacher	McFadden	March 11, 2014		Resignation - 5 years
NEW HIRES/RE-HIRES					
Thoms, Luz	Psychologist	Psychological Services	April 14, 2014		New Hire - Probationary I
39-MONTH REEMPLOYMENT					
Kerley, Meghan	Teacher	Jefferson	March 4, 2014	June 4, 2017	
RETURNING FROM 39-MONTH REEMPLOYMENT					
Kerley, Meghan	Teacher	Jefferson	April 1, 2014		
CONSENTS FOR THE 2013-14 SCHOOL YEAR - E.C. 44258.7 (b)					
Koeler, David	Teacher	Segerstrom			Competitive Sport
Peck, Stephanie	Teacher	Segerstrom			Competitive Sport

**Personnel Calendar
Board Meeting - April 22, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Ryan, Brittney	Speech and Language Pathologist	Speech Department	March 26, 2014	June 4, 2014	Child Care
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Crow, Karen	Teacher	Carr	April 2, 2014	June 9, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Heng, Ka	Teacher	Kennedy	February 21, 2014	March 16, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Evans, Jessica	Teacher	Carver	March 13, 2014	April 24, 2014	Statutory
Hu, Alejandra	Teacher	Pio Pico	April 15, 2014	June 6, 2014	Statutory
Lund, Amber	Teacher	Seegerstrom	May 2, 2014	June 20, 2014	Statutory
Nunez, Jessica	Teacher	Monroe	April 14, 2014	May 26, 2014	Statutory
Mc Cartin, Casey	Teacher	Jefferson	March 14, 2014	June 4, 2014	Statutory
Moore, Jane	Teacher	Roosevelt	April 14, 2014	May 20, 2014	Statutory
Salazar, Nichole M.	Teacher	Godinez	April 14, 2014	June 20, 2014	Statutory
Shelby, Cathy	Teacher	Sepulveda	April 3, 2014	May 16, 2014	Statutory
Valencia, Claudia	Teacher	Godinez	April 14, 2014	June 20, 2014	Statutory

Personnel Calendar
Board Meeting - April 22, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Crow, Karen	Teacher	Carr	April 2, 2014	June 9, 2014	Statutory
Garcia, Teresa D.	Teacher	Mendez	March 17, 2014	May 21, 2014	Statutory
Gutierrez, Karina	Teacher	Jefferson	March 19, 2014	March 21, 2014	Statutory
Rockwell, Bruce	Teacher	Lorin Griset	March 19, 2014	May 27, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Sell, Ortencia	Outreach Consultant	Valley	March 7, 2014	March 21, 2014	Statutory
EXTRA DUTY 2013-14					
Bailey, Kathleen	Teacher	Special Education	July 1, 2013	July 2, 2013	Substitute Daily Rate
Conner, Christopher	Substitute	Special Projects	April 1, 2014	May 2, 2014	Long Term Daily Rate
Lambert, Christianne	Teacher	Special Education	December 16 2013	January 24, 2014	Conference Period
Nehrbass, Marilynn	Retired Substitute	Special Education	March 28, 2014	June 30, 2014	Regular Daily Rate
Prado, Rafael	Substitute	Special Projects	April 1, 2014	May 2, 2014	Long Term Daily Rate
EXTRA DUTY 2012-13					
Bailey, Kathleen	Teacher	Special Education	2012-13		6 Days Extra Duty

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CORRECTION EXTRA DUTY 2013-14					
Ward, Deborah	Teacher	Sierra	February 3, 2014	June 19, 2014	Extra Period
SPRING SPORTS 2013-14					
Carpenter, Rory	Assistant Coach	Saddleback	2013-14		Football
Gregory, Susan	Head Coach	Saddleback	2013-14		Volleyball (Boys)
Mc Cord, Derek	Head Coach	Saddleback	2013-14		Swimming (Co-Ed)
Pesak, Rod	Assistant Coach	Saddleback	2013-14		Track & Field (Co-Ed)
Silva, Meliton	Head Coach	Saddleback	2013-14		Track & Field (Co-Ed)
Thompson, Robert	Head Coach	Saddleback	2013-14		Football
Ornelas, Alfredo	Assistant Coach	Santa Ana	2013-14		Football
Bird, Gary	Head Coach	Valley	2013-14		Tennis (Boys)
Castaneda Alvarez, Paul	Head Coach	Valley	2013-14		Track (Co-Ed)
Conover, Matthew	Head Coach	Valley	2013-14		Golf (Boys)
DeMent, Russell	Assistant Coach	Valley	2013-14		Baseball (Boys)
Duong, Karen	Head Coach	Valley	2013-14		Track (Co-Ed)
Echaves, Michael	Assistant Coach	Valley	2013-14		Track (Co-Ed)
Esaki, Aimee	Assistant Coach	Valley	2013-14		Tennis (Boys)
Fausto, David	Assistant Coach	Valley	2013-14		Softball
Knobbe, Christine	Assistant Coach	Valley	2013-14		Softball
Lammers, Frederick	Head Coach	Valley	2013-14		Swimming (Boys)

Personnel Calendar
Board Meeting - April 22, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SPRING SPORTS 2013-14 (Continued)					
Morris, Matthew	Assistant Coach	Valley	2013-14		Baseball (Boys)
Orabona, Eda	Head Coach	Valley	2013-14		Softball
Sanchez, Jose C.	Assistant Coach	Valley	2013-14		Track (Co-Ed)
Terwilliger, Erik	Head Coach	Valley	2013-14		Swimming (Boys)
CORRECTION SPRING SPORTS 2013-14					
	From Assistant Coach to Head Coach				
Erikson, Tom	Coach	Santa Ana	2013-14		Tennis (Boys)
Ramirez, Robert	From Head Coach to Assistant Coach	Santa Ana	2013-14		Tennis (Boys)
HOME TEACHER 2013-14					
Sanchez Jimenez, Mayra	Home Teacher	Pupil Support Services	March 6, 2014	June 19, 2014	If and as needed basis
Zamudio, Alma	Home Teacher	Pupil Support Services	March 13, 2014	June 19, 2014	If and as needed basis
ELEMENTARY SUPERVISION 2013-14					
Ishimaru, Ken		Jackson	March 20, 2014	June 20, 2014	

Personnel Calendar
Board Meeting - April 22, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
	APPROVAL TO REQUEST WAIVER FOR SPEECH LANGUAGE PATHOLOGIST SERVICES FOR SPECIAL SPECIAL EDUCATION 2014-15				
Norton, Julie					
	ROP SUBSTITUTES 2013-14				
Smaretsky, Todd					

**AGENDA ITEM REQUESTS
CERTIFICATED**

2013-14

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2013-14 After School Grades 6-8 Intramural Sports-Boys/Girls Track & Field Certificated	Special Projects	ASES-After School Program	\$40,000	April 28, 2014
Academic Pentathlon Coaches (Ratification)	Mendez	General Fund	\$6,600	September 3, 2013
Before and After School Tutoring	Lincoln	Title I Core	\$4,000	April 23, 2014
CCSS Curriculum Units Of Study Writing	Educational Services, Elementary	Elementary Division	\$2,500	April 23, 2014
Common Core Unit of Study Training	Educational Services	Title I-Core Waiver	\$60,000	April 23, 2014
District Writing Assessment Scorer Grades 6-12 Retired Teacher	Educational Services	Title I	\$240	April 24, 2014
Early Childhood Education - Facilitate	Early Childhood Education	Title I	\$1,000	April 23, 2014
Preschool Activities and Community Events				
Elementary Division Kindergarten Assessment Administration	Educational Services	EIA-SCE	\$49,510	April 23, 2014
Parent Nutrition Education	Special Projects/ Network for a Healthy California	Network for a Healthy California	\$518	April 23, 2014
Preparation Period For ESY	Special Education	Special Education	\$10,000	June 23, 2014
Professional Development (Ratification)	Santa Ana	Core	\$3,000	March 25, 2014
RTC Kindergarten Spring Spanish Testing	Registration & Testing Center	EIA-SCE	\$15,656	April 23, 2014
Site Extended Response Scoring and Training	Educational Services	Title I-Core Waiver	\$20,000	April 23, 2014
Social Science Common Core Writing Training	Educational Services	Title I	\$7,920	April 23, 2014

**Board Meeting
April 22, 2014**

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Alvarado, Tulia	Sr. Fd. Svc. Wkr.	Sierra	June 19, 2014			14 years, 7 months
Castellon, Catalina	Fd. Svc. Wkr.	Godinez	June 20, 2014			18 years, 8 months
Clarke, Deborah	Storekeeper	Nutrition Svcs.	May 22, 2014			38 years, 9 months
RESIGNATIONS						
Blancas, Celina	Speech & Language Pathology Asst.	Speech Dept.	June 19, 2014			Correction of date
Lopez, Stephanie	SSP Sp. Ed.	Santa Ana	April 14, 2014			Personal - 3 months
Ramirez, Rosa	Activity Supervisor	Edison	April 30, 2013			Personal - 12 years
Sierra, Michelle	Site Clerk	Franklin	April 4, 2014			Personal - 2 years, 5 months
Tapia, Alejandro	SSP Sp. Ed.	Villa	April 11, 2014			To Sub Teach
ABSENCE (3 to 20 duty days) - Without Pay						
Cevallos, Guadalupe	Instr. Asst. Sp. Ed.	Garfield	March 12, 2014	March 28, 2014		Personal

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVES (3 to 20 duty days) - Paid						
Alvarez, Mario	Custodian	Adams	March 17, 2014	April 31, 2014		Statutory Leave
McKeun, Steven	Storekeeper	Fairview Warehouse	December 30, 2013	April 3, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES (21 duty days or more) - Paid						
Ortega-Villareal, Petra	Preschool Teacher	ECE	April 21, 2014	June 14, 2014		Statutory Leave
Talavera, Angelina	Registration & Testing Specialist	RTC	March 25, 2014	May 6, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty day) - Paid						
Mendoza, Jesus	Ath. Fld. Grndskpr.	Bldg. Svcs.	March 4, 2014	March 24, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Fernandez, Emilio	Custodian	Bldg. Svcs.	January 1, 2014	September 3, 2014		Statutory Leave/ Intermittent/As Needed Basis
Gonzalez, Carolina	Community & Family Outreach Liason	PSS	March 20, 2014	June 30, 2014		Statutory Leave/ Intermittent/As Needed Basis
Mejia, Jose	Custodian	Lorin Griset	March 24, 2014	April 25, 2014		Statutory Leave

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS						
Angel Felix, Wendy	Fd. Svc. Wkr.	Nutrition Svcs.	March 13, 2014		11/1	
Escobar Contreras, Nancy	Fd. Svc. Wkr.	Santiago	March 31, 2014		11/1	
Maljian, Christine	Account Clerk	Accounting Dept.	March 20, 2014		25/1	
Olson, Matthew	Sch. Police Officer	School Police	April 1, 2014		40/1	
Ortiz, Janet	Fd. Svc. Wkr.	Heninger	March 31, 2014		11/1	
Rubio, Priscilla	Fd. Svc. Wkr.	Walker	March 31, 2014		11/1	
PROMOTIONAL APPOINTMENT						
Bolaños, Alberto	Facilities Planning Technician	Facilities Dept.	March 25, 2014		30/5	
REAPPOINTMENT						
Kobert, Lynn	Site Clerk	Monte Vista	February 20, 2014		24/3	
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Bazurto, Bobby	Plant Custodian Elem.	Bldg. Svcs.	March 12, 2014	March 13, 2014	28/1	
Colin, Nancy	Sch. Off. Asst. Sec.	Mendez	April 1, 2014	April 30, 2014	24/6	
Gomez, Liza	Sch. Off. Mgr. Elem.	Edison	April 1, 2014	April 4, 2014	28/5	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Hernandez, Michele	Instr. Asst. Sev. Dis.	Century	March 19, 2014	April 15, 2014	20/3	
Olivares, Adriana	Sr. Exec. Secretary	Deputy Supt's Office	August 16, 2013	August 30, 2013	37/1	
Olivares, Adriana	Sr. Exec. Secretary	Deputy Supt's Office	March 5, 2014	April 2, 2014	37/1	
Palomino, Debbie	Instr. Asst. Sev. Dis.	Special Ed.	March 17, 2014	May 7, 2014	20/5	
Prado, Alejandro	Plant Custodian Inter.	Bldg. Svcs.	February 28, 2014	March 12, 2014	32/1	
Silbas, Jaime	Rv. Ld. Custodian	Bldg. Svcs.	March 17, 2014	March 20, 2014	28/5 + Diff.	
Singer, Brian	School Police Officer	School Police	March 23, 2014	June 30, 2014	40/1 + Graveyard	
Slater II, Laurence	Maint. Wkr. I	Bldg. Svcs.	April 1, 2014	June 30, 2014	26/4	
Torres, Maurilio	Tree Trimmer	Bldg. Svcs.	April 1, 2014	April 30, 2014	29/6	
SALARY ADJUSTMENT						
Alcaraz, Susana	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	March 18, 2014		15/4	
ACTIVITY SUPERVISORS						
Castillo, Maricela	Activity Supervisor	Carver	March 21, 2014		10/1	
Lopez, Maria	Activity Supervisor	Lincoln	April 2, 2014		10/1	
Zeilinger, Daniel	Activity Supervisor	Seegerstrom	March 24, 2014		10/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - April 22, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES						
Cisneros, Isaac	DSO		March 26, 2014		31/1	
Gonzalez, Cesar	SSP Sp. Ed.		March 26, 2014		19/1	
Loera, Victoria	SSP Sp. Ed.		March 24, 2014		19/1	
Mendoza, Patricia	Head Start Teacher		March 26, 2014		\$150	
Mondragon, Cesar	Custodian		March 11, 2014		23/1	
Rojas, Jorge	Fd. Svc. Wkr.		March 24, 2014		11/1	
Salazar, Sara	Fd. Svc. Wkr.		March 20, 2014		11/1	
Soto Gonzalez, Gilberto	Custodian		March 13, 2014		23/1	
Valencia-Lopez, Adriana	SSP Sp. Ed.		March 20, 2014		19/1	
ATHLETIC SPECIALIST						
Albert, Martin	Spring Football Coach	Seegerstrom	May 29, 2014		\$23.73	
Amezcuca, Carlos	Asst. Track Coach	Saddleback	February 17, 2014		\$18.98	
Barrett, Levelle	Asst. Softball Coach	Valley	February 17, 2014		\$18.98	
Bustamante, Omar	Head Baseball Coach	Valley	February 17, 2014		\$23.73	
Camarda, Blaire	Asst. Track Coach	Santa Ana	February 17, 2014		\$18.98	
Carnegie, Paul	Asst. Football Coach	Saddleback	May 29, 2014		\$23.73	
Carrillo, Ricardo	Asst. Volleyball Coach	Valley	February 17, 2014		\$18.98	
Chio, Said	Head Tennis Coach	Saddleback	February 17, 2014		\$23.73	
Chio-Alarcon, Miguel	Asst. Tennis Coach	Saddleback	February 17, 2014		\$18.98	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - April 22, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Franklin, Noble	Asst. Track Coach	Saddleback	February 17, 2014		\$18.98	
Garcia, Art	Head Baseball Coach	Saddleback	February 17, 2014		\$23.73	
Gonzalez, Francisco	Asst. Swimming Coach	Saddleback	February 17, 2014		\$18.98	
Gonzalez, Samuel	Asst. Swimming Coach	Saddleback	February 17, 2014		\$18.98	
Herrera, Manny	Asst. Baseball Coach	Saddleback	February 17, 2014		\$18.98	
Huynh, Tommy	Asst. Volleyball Coach	Valley	February 17, 2014		\$18.98	
Lomeli, Michael	Asst. Baseball Coach	Saddleback	February 17, 2014		\$18.98	
Lopez, David	Asst. Track Coach	Saddleback	February 17, 2014		\$18.98	
Martinez, Yobany	Head Volleyball Coach	Valley	February 17, 2014		\$23.73	
McCreadie, Brian Sr.	Asst. Baseball Coach	Valley	February 17, 2014		\$18.98	
Mendez, Jared	Asst. Football Coach	Saddleback	May 29, 2014		\$23.73	
Orosco, Jacquelyne	Asst. Softball Coach	Saddleback	February 17, 2014		\$18.98	
Pena, Henry	Asst. Volleyball Coach	Saddleback	February 17, 2014		\$18.98	
Pineda, Jesus	Asst. Track Coach	Valley	February 17, 2014		\$18.98	
Pineda Torres, Gerzain	Asst. Track Coach	Valley	February 17, 2014		\$18.98	
Romo, Clarissa	Head Softball Coach	Saddleback	February 17, 2014		\$23.73	
Rosas, Ricardo	Asst. Baseball Coach	Saddleback	February 17, 2014		\$18.98	
Rosas, Ricardo	Asst. Football Coach	Saddleback	February 17, 2014		\$23.73	
Rucker, Frostee	Asst. Track Coach	Valley	February 17, 2014		\$18.98	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 22, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Rucker, Frostee	Asst. Basketball Coach	Valley	November 18, 2013		\$18.98	
Sanchez, Sulema	Asst. Track Coach	Valley	February 17, 2014		\$18.98	
Sarinana, Mayra	Asst. Swimming Coach	Valley	February 17, 2014		\$18.98	
Torres, Rosaura	Asst. Track Coach	Saddleback	February 17, 2014		\$18.98	
Truong, Hai	Asst. Volleyball Coach	Saddleback	February 17, 2014		\$18.98	
Vargas, Alberto	Asst. Swimming Coach	Valley	February 17, 2014		\$18.98	
Webster, Amanda	Asst. Softball Coach	Valley	February 17, 2014		\$18.98	
Zuniga-Magno, Oscar	Asst. Track Coach	Saddleback	February 17, 2014		\$18.98	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2013-14 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2013-14 After-School Grades 6-8 Intramural Sports	Office of Special Projects	ASES - After School	\$14,000	April 28, 2014
Boys/Girls Track and Field Classified	Chavez High School	General Fund	\$250	May 9, 2014
CAHSEE Clerical	Godinez High School	General Fund	\$300	May 9, 2014
CAHSEE Clerical	Independent Study Program	General Fund	\$250	May 12, 2014
CAHSEE Clerical	Lorin Grisest High School	General Fund	\$350	May 7, 2014
CAHSEE Clerical	Saddleback High School	General Fund	\$350	May 9, 2014
CAHSEE Clerical	Santa Ana High School	General Fund	\$700	May 13, 2014
CAHSEE Clerical	Valley High School	General Fund	\$900	May 8, 2014
Child Care (Ratification)	Muir Fundamental School	Title I	\$500	March 28, 2014
CPR Training for Activity Supervisors (Ratification)	Risk Management	Fund 810000	\$1,000	March 22, 2014
CPR Training for Plant Custodian (Ratification)	Risk Management	Fund 810000	\$250	March 22, 2014
Extra Duty - Field Trip (Ratification)	Special Education	Special Education	\$2,500	February 1, 2014
LCAP - Custodian Services (Ratification)	Communications Office	LCAP	\$7,500	March 3, 2014
LCAP - Maintenance & Operations Services (Ratification)	Communications Office	LCAP	\$7,500	March 3, 2014
RTC Kinder Spring Spanish Testing	Registration & Testing Center	EIA-SCE	\$5,810	April 23, 2014

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - April 22, 2014

School:	Gift:	Amount:	Donor:	Used for:
Adams Elementary		\$362	General Mills Box Tops for Education Mr. Hans Duncan Highland Park, MI	Field trips
Adams Elementary		\$2,000	Adams PFO Ms. Celina Castro President Santa Ana	Field trips
Garfield Elementary	Samsung Chromebook	\$250	Orange County Register Laptop Program Ms. Gail Courtney Santa Ana	Student Learning
Garfield Elementary		\$3,500	Garfield PTA Mrs. Raquel Perez President Santa Ana	Field trips and transportation
Pio Pico Elementary		\$4,000	Pio Pico PTA Ms. Helen Martinez President Santa Ana	Field trips
Santiago Elementary		\$148	Santiago PTA Mrs. Monique Cadwell President Santa Ana	Student incentives
Thorpe Fundamental		\$3,500	Pacific Life Foundation Mr. Robert Haskell President Newport Beach	iPads for portable technology labs
Thorpe Fundamental		\$847	Thorpe PTA Ms. Becky Clevenger President Santa Ana	Field trips
MacArthur Fundamental		\$3,000	Pacific Life Foundation Ms. Tennyson S. Oyler Vice President Newport Beach	Technology and library books
Mendez Fundamental		\$1,242	Mendez PTSA Ms. Juanita Zambrano President Santa Ana	

School:	Gift:	Amount:	Donor:	Used for:
Godinez Fundamental		\$668	Lauren Bertoglio and Kenna Herboldd Santa Ana	2014 Cheerleader Nationals
Segerstrom High School	Art Supplies - Bamboo easels, black metal table top easel, paint, paint brushes, and body for hanging mannequins	\$200	Ms. Sharlane Herman Santa Ana	Art Department
Valley High School		\$690	The Doctor's Show Los Angeles	Health Occupation Students of America (HOSA) Club Students
English Learner Program		\$1,000	National Geographic/Cengage Mr. Eric Bredeberg Regional Manager Independence, KY	2014 Parent conference incentives
District School Police Department		\$1,000	Donor 1: Mr. Dan Alvarez, Alvarez and Associates-CPTED, Inc. Rancho Cucamonga Donor 2: Mr. Michael Kandilian CEO - United Pacific Waste San Gabriel	"Every 15 Minutes" Teenage Drunk Driver Awareness Program
April 22, 2014 donations		\$22,407		
2014 Total donations	\$53,822	\$76,229		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Update on Students Attending Santa Ana College, California State University, Fullerton, and University of California, Irvine

ITEM: Presentation

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Edward Winchester, Executive Director, Secondary Curriculum and Instruction

BACKGROUND INFORMATION:

The purpose of this agenda item is to present the Board with an update on past District students attending Santa Ana College (SAC), California State University, Fullerton (CSUF), and the University of California, Irvine (UCI).

RATIONALE:

At its February 25, 2014 meeting, the Board of Education requested an update on enrollment numbers and graduates at SAC, CSUF, and UCI from the District.

FUNDING:

Not Applicable

RECOMMENDATION:

For informational purposes.

DM:EW:sz



Santa Ana
Unified School District

Update on Students Attending Santa Ana College, California State University, Fullerton, and University of California, Irvine

April 22, 2014

Dawn Miller, Assistant Superintendent, Secondary Education

Board of Education

Audrey Yamagata-Noji, Ph.D., President

José Alfredo Hernández, J.D., Vice President

Rob Richardson, Clerk

John Palacio, Member

Cecilia "Ceci" Iglesias, Member

Rick L. Miller, Ph.D., Superintendent



COLLEGE-GOING

		2011/12	2012/13
Number of SAUSD Graduating Seniors		3,561	3,672
COLLEGE-GOING	SAC	930	954
	CSUF	121	150
	UCI	66	53
	Other 2-year Public	589	442
	2-Year Private	28	15
	Other 4-year Public	184	179
	4-Year Private	79	94
	Other Institution	14	6
	Unknown	1,550	1,779

Sources: RSCCD Research Dept.; SAUSD R&E Department; National Student Clearinghouse;
<http://www.calstate.edu/value/public-good/fyullerton.shtml>; <http://www.oir.uci.edu/degreed-awarded.html>;
 cde/ed-data; Federal Student Aid Commission.



CSUF APPLICATION, ADMISSIONS, & ENROLLMENT FROM SAUSD STUDENTS

Fall	Applied	Admitted	Enrolled
2012	830	426	150
2011	780	385	121
2010	690	381	129
2009	597	376	119
2008	603	364	122

University of California, Irvine | Data for Santa Ana Unified School District | (Apps, Admits, and SIR to UCI)

Data By High School 2012

School	Applications	Admits	SIR
Century	41	12	8
Saddleback	36	10	1
Santa Ana	55	22	12
Segerstrom	104	40	16
Valley	26	11	5
Middle College	24	5	0
Godinez	103	32	11
TOTALS	389	132	53

Data By High School 2011

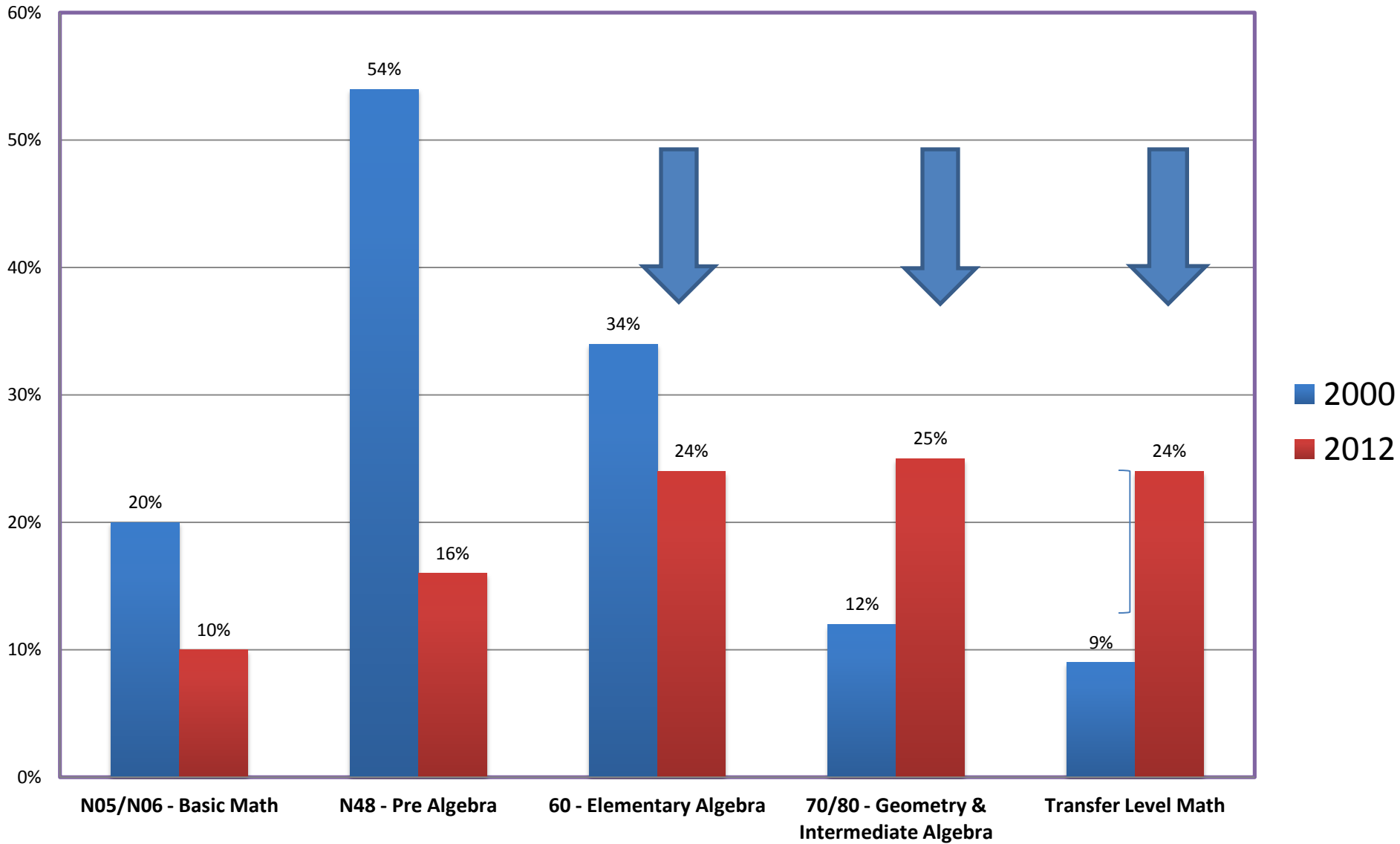
School	Applications	Admits	SIR
Century	30	12	5
Saddleback	38	21	8
Santa Ana	47	26	11
Segerstrom	129	55	28
Valley	33	9	5
Middle College	14	5	1
Godinez	89	34	8
TOTALS	380	162	66

Data By High School 2010

School	Applications	Admits	SIR
Century	55	18	6
Saddleback	35	13	5
Santa Ana	41	18	7
Segerstrom	97	41	21
Valley	26	11	6
Middle College	15	10	?
Godinez	38	16	?
TOTALS	307	127	45

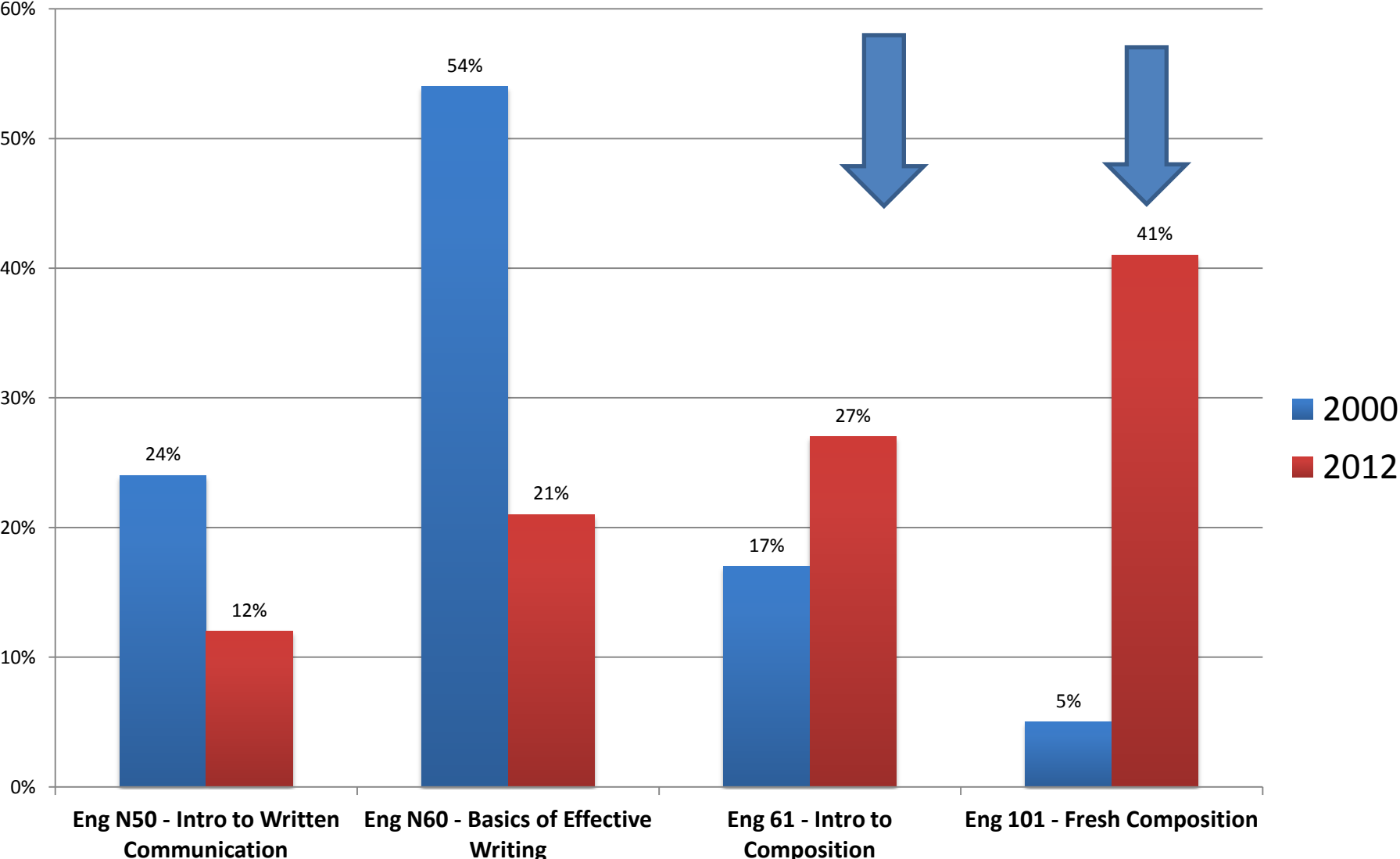
College Level Skill Attainment in Math: 2000-2012

SAUSD Entering Freshmen at SAC



College Level Skill Attainment in English: 2000-2012

SAUSD Entering Freshmen at SAC





K



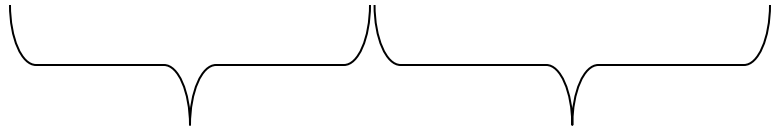
3



6

9

12



K-3

Learn to Read

3-5

Read to Learn

College and Career

Creating a College and Career Strategic Plan that reflects a K-14 focus, which in turn is supported and articulated by all levels.

Achieving College Network

Collaboration between SAUSD, SAC, CSUF, and UCI which provides timely, relevant, and appropriate college readiness initiatives for staff, students, and parents.

- **KinderCaminata brings 1000 students to college for the day**
- **Padres Promotores present at 29 elementary schools to 1300+ parents**

Higher Education Peer Mentoring Initiative



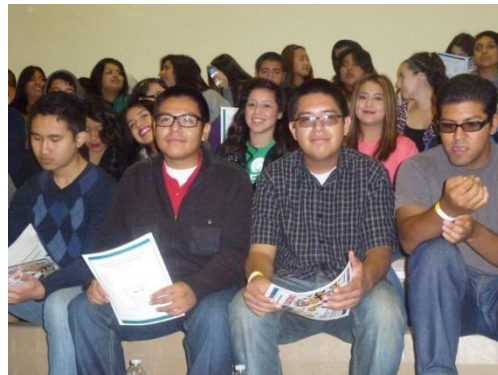
Upper classmen mentoring under classmen trained by our higher education partners
150 Students were equipped with the various leadership tools:

- Leadership Skills
- Motivational Speaker
- Training students about the Holistic Comprehensive Review for the UC Systems
- Difference between Minimum and Competitive students
- Visit UCI, CSUF, and SAC
- FAFSA
- AB540



District Articulation with Higher Education Partners

- ERWC Implementation & Articulation English Placement at Santa Ana College
- SAC Onsite Placement & Math Boot-Camps
- Higher Education Partners articulation with District English Department
- EAP – Teacher Professional Development Training



AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Update Status on Common Core Block Grant Implementation Plan

ITEM: Presentation

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to present the Board with an update on the progress of the Common Core Block Grant Implementation Plan, including the improvements to the network infrastructure and procurement of student technology. The Common Core Block Grant Funding proposal, as required by Assembly Bill 86 (AB 86), appropriated \$10.7 million to Santa Ana Unified School District (SAUSD) to support the transition to new State academic content standards and related Smarter Balanced Assessment Consortium (SBAC) assessments.

RATIONALE:

On February 25, 2014, the Board approved the Common Core Block Grant Implementation Plan Phase I and II expenses to prepare SAUSD school sites for participation in the SBAC field test. Staff will review progress and debrief the Board on status of the field test, which is in progress.

FUNDING:

Not Applicable.

RECOMMENDATION:

Presented for information.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Approval of New Job Description: Early Learning Specialist

ITEM: Action

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Dr. Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education
Keely Orlando, Early Childhood Education Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board approval of the new job description: Early Learning Specialist. The purpose of this new job description is to delineate job duties for an Early Learning Specialist who will provide a comprehensive level of developmentally appropriate academic support to all Early Childhood Education classrooms. The Early Learning Specialist will provide intensive mentoring, coaching, training and feedback to early childhood education staff as related to programmatic needs. In addition, the Early Learning Specialist will assist with family outreach, referrals, and parent education across the program.

RATIONALE:

The Early Learning Specialist will provide a comprehensive level of developmentally appropriate academic support to all Early Childhood Education classrooms. This position will provide intensive mentoring, coaching, training, and feedback to early childhood education staff as it pertains to programmatic needs. In addition, the Early Learning Specialist will assist with family outreach, referrals, and parent education across the program. The creation of this position also solidifies a concrete pathway to leadership in Early Childhood Education, as it aligns with and will prepare the candidate for the administrative Early Childhood Education Coordinator job responsibilities.

The new job description is attached.

FUNDING:

Prop 10: Classified Management Annual Schedule- Level 14 - Range - \$62,664-\$76,524

RECOMMENDATION:

Approve the new job description of Early Learning Specialist.


MAM:MR:KO:nr



SANTA ANA UNIFIED SCHOOL DISTRICT

EARLY LEARNING SPECIALIST

JOB SUMMARY:

Under the direction of the Early Childhood Education Coordinator and/or designee, assist in the management and day-to-day operations of early childhood education programs in accordance with State, District, and local laws. Supervise, monitor, coach, support and evaluate Early Childhood Education staff, develop and implement staff and parent workshops, and facilitate outreach services for families.

REPRESENTATIVE DUTIES:

- Facilitate the alignment of California Preschool Learning Foundations to the Common Core State Standards in developmentally appropriate ways. Support teachers to implement developmentally appropriate curriculum. Collaborate with preschool and K-3 staff to create fluid transition from preschool to kindergarten. **E**
- Identify child development issues for project planning and program improvements. Assist in the development of strategies to help children enter school ready to learn. **E**
- Plan and facilitate training and provide technical support to all early childhood education staff. Facilitate and support the development of a system for collaboration of exemplary practices in the Early Childhood Education department. **E**
- Provide outreach support or referrals to families as needed. Handle and respond to unique or high-risk family situations. Determine non-routine responses and develop and maintain community resources and contacts to address these situations. **E**
- Supervise and evaluate performance of assigned staff. Assign and review work and participate in the selection of new personnel as assigned. Recommend and participate in disciplinary action as needed. **E**
- Maintain documentation and compliance with program regulations. Supervise maintenance of records. **E**
- Assist in planning parent training calendar and meetings. Assist in the supervision and recruitment of parents and children. **E**
- Prepare timely reports for tracking health, disabilities and family services provided to families. **E**
- Attend county and district meetings as directed as they relate to Early Childhood Education department needs. **E**

EARLY LEARNING SPECIALIST (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Substitute for staff as necessary. E
- Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Title 22 and Title 5 Community Care Licensing for child development programs.
- Current policies, procedures, standards and grant mandates in the Early Childhood Education Department.
- Early Childhood Developmental Psychology & current pedagogical theory.
- California Preschool Learning Foundations & Common Core State Standards.
- Developmentally appropriate instructional strategies and best practices.
- Effective instructional strategies for English Language Learners.
- Needs of students of differing socioeconomic, ethnic and linguistic backgrounds.
- Early childhood assessment tools utilized by the Early Childhood Education Department.
- Assisting in establishing, planning, organizing and implementing an effective parent education and involvement program.
- Identify family outreach opportunities and make referrals to appropriate agencies as needed.
- Assist in establishing, planning, organizing and implementing an effective staff development calendar based on identified staff needs and interests.
- Technology in the classroom and use of technology in an office environment.

Ability to:

- Strong oral and written communication skills; English/Spanish bilingual preferred.
- Positive interpersonal skills and collaborative working skills.
- Interact effectively with a variety of agencies and organizations.
- Direct, train and evaluate early childhood education staff.
- Organization, planning and evaluation strategies, techniques and procedures.
- Work independently.
- Adhere to schedules and timelines.
- Maintain records and prepare reports.
- Drive a vehicle to conduct work.
- Recognize needs and initiate appropriate activities to address them.

EARLY LEARNING SPECIALIST (CONTINUED)

EDUCATION AND EXPERIENCE:

Bachelor's degree from an accredited institution, preferably with a major in Child Development or Early Childhood Education or related field. Three years of preschool teaching experience. Experience in a leadership position in early childhood education preferred.

LICENSES AND OTHER REQUIREMENTS:

Child Development Program Director Permit
Valid California Driver's license

WORKING CONDITIONS:

Environment:

- Varied office, classroom site, and workshop training environment.
- Exposure to noise.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking to accurately exchange information in person or on the telephone.
- Seeing to read a variety of printed and electronically displayed materials.
- Sitting for an extended period of time.
- Dexterity of hands and fingers to operate a computer keyboard.
- Bending at the waist, kneeling, squatting or crouching.
- Lifting or moving of objects, normally not exceeding 25 pounds, but on occasion up to 50 pounds.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval of Agreement for Student Transfers to the Community School Program and Special Schools and Services Program between Orange County Superintendent of Schools and Santa Ana Unified School District**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement for student transfers to the Orange County Department of Education ACCESS Community School Program and Special Schools and Services Program for students with disabilities between the Orange County Superintendent of Schools and Santa Ana Unified School District.

The California Department of Education (CDE) has historically provided a mechanism to automatically transfer ADA revenue generated by county transfer students from the district of residence to the county office through the Revenue Limit and Principal Apportionment process. This automatic transfer was eliminated with the implementation of the Local Control Funding Formula beginning in fiscal year 2013-14.

RATIONALE:

For 2013-14 the District will receive funding for transfer students served in Orange County programs at the Second Principal Apportionment. Due to the timing of this funding, Orange County Department of Education (OCDE) will transfer funding from the District to the county through journal entry transactions in July 2014.

Effective 2014-15 OCDE will transfer 50% of the funding for these students from the District to the County in December and the remainder in July of the subsequent year. This funding methodology will continue until such time as the CDE creates a mechanism to transfer county ADA funding automatically.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the agreement for student transfers to the Community School Program and Special Schools and Services Program between the Orange County Superintendent of Schools and Santa Ana Unified School District.

SP:mm

**AGREEMENT
FOR STUDENT TRANSFERS TO THE COMMUNITY SCHOOL PROGRAM AND
SPECIAL SCHOOLS AND SERVICES PROGRAM
BETWEEN THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS AND
SANTA ANA UNIFIED SCHOOL DISTRICT**

This Agreement is made by and between the Orange County Superintendent of Schools/Orange County Department of Education ("OCDE") and Santa Ana Unified School District (hereinafter referred to as "District").

RECITALS

WHEREAS, the OCDE and District are mutually interested in ensuring that educational opportunities are provided for all students in Orange County;

WHEREAS, the OCDE operates community schools, in accordance with Education Code section 1980 *et seq.*, that provide an alternative educational program;

WHEREAS, the OCDE operates special schools to serve students eligible for special education services in accordance with the IDEA and applicable state laws and regulations;

WHEREAS, District is in need of such alternative educational program and special school services;

WHEREAS, District wishes to avoid any disruption of services related to the transfer of students to OCDE's Alternative, Community, and Correctional Education Schools and Services (ACCESS) inclusive of Pacific Coast High School (PCHS) and Community Home Education Program (CHEP) and Special Schools and Services programs; and

WHEREAS, the OCDE and District wish to enter into a cooperative effort to ensure the timely transfer of students for whom community schools or special schools are an appropriate educational program.

NOW, THEREFORE, the OCDE and the District agree as follows:

1. The recitals stated above are true and correct and are made a part of this Agreement.
2. Community School Program Services.
 - 2.1 District agrees to participate in this Agreement for the purpose of ensuring that students will have access to the OCDE community school programs upon referral from the District.
 - 2.2 District agrees to complete a Referral Form (attached hereto and incorporated by reference as Exhibit A) for each student the District refers to the OCDE community school program, in accordance with Education Code section 1981.

- 2.3 District agrees to an automatic fund transfer for services for the students referred to the OCDE community school programs in accordance with Exhibit B, attached hereto and incorporated by reference, which provides the grade span amounts (K-3, 4-6, 7-8, 9-12) in accordance with the Local Control Funding Formula and the grade level ADA reported for the District for P-2 and Annual reporting periods. This transfer shall take place, for the 2013-2014 school year, in July 2014 when the Second Principal Apportionment allocates dollars to Districts for OCDE ADA. For 2014-2015 and subsequent years, OCDE will journal the District for half of the apportionment in December and the final amount in July of the subsequent year.
 - 2.4 The OCDE shall provide the District with attendance reports showing the average daily attendance (ADA) for all referred students on a quarterly basis.
 - 2.5 Until CalPADS functionality allows for these reports, the OCDE shall provide the District with required data for the District's Local Control and Accountability Plan, per District request.
3. Special Schools and Services Program Transfers
- 3.1 Pursuant to the authority established in Education Code sections 56195, 56195.1, 56195.3 and 56195.5, OCDE may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.
 - 3.2 District agrees to participate in this Agreement for the purpose of ensuring that students who are eligible will continue to have access to the OCDE Special Schools and Services program upon referral from the District. District and OCDE further agree that this MOU regards the transfer of LCFF funding and operates in addition to, not in lieu of, the provisions of the Special Schools MOU between District and OCDE, which provides for the procedures for enrollment, special education program requirements, and special education funding separate from LCFF.
 - 3.3 District agrees to complete the referral process in accordance with Special Schools and Services program procedures for each student the District refers to the OCDE Special Schools and Services program.
 - 3.4 District agrees to an automatic fund transfer for services for the students referred to the OCDE Special Schools and Services program in accordance with Exhibit B, attached hereto and incorporated by reference, which provides the grade span amounts (K-3, 4-6, 7-8, 9-12) in accordance with the Local Control Funding Formula and the grade level ADA reported for the District for P-2 and Annual reporting periods. This transfer shall take place, for the 2013-2014 school year, in July 2014 when the Second Principal Apportionment allocates dollars to Districts

for OCDE ADA. For 2014-2015 and subsequent years, OCDE will journal the District for half of the apportionment in December and the final amount in July of the subsequent year.

- 3.5 The OCDE shall provide the District with enrollment reports for all referred students on a monthly basis.
- 3.6 Until CALPADS functionality allows for these reports, the OCDE shall provide the District with required data for the District's Local Control and Accountability Plan, as requested by the District.
4. **Term of the Agreement.** This term of the Agreement will be July 1, 2013, through June 30, 2015 subject to termination as set forth herein. This Agreement may be renewed for up to a total of five (5) years upon mutual written agreement by both parties.
5. **Termination.** Participation in this Agreement may be unilaterally terminated by either of the parties. A party wishing to terminate shall provide thirty (30) days prior written notice to the other party, as noted in section 10 below, and termination will be effective on the date following the last date of the school term in which notice was received.
6. **Mutual Indemnification.** The parties agree to defend, indemnify and hold harmless the other parties, their governing boards, officers, and employees from every claim or demand and every liability, loss, damage, cost, expense, action, cause of action, or judgment of any nature whatsoever, arising from the willful misconduct or negligent act or negligent omission of the other parties in the performance of this agreement.
7. **Insurance.** The OCDE and District have and agree to maintain, in full force and effect, a policy or policies of insurance evidencing all coverages and endorsements necessary, in each party's sole discretion, for purposes of effectuating the purposes of this Agreement. An appropriate self-insurance program shall be acceptable. Copies of the certificates of insurance for each party shall be provided upon written request of any party to this Agreement.
8. **Independent Contractors.** The OCDE and District, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement. Each party shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to the party's employees.
9. **Assignment.** This Agreement and the services provided herein shall not be assigned by the District or OCDE.
10. **Notice.** Notice shall be in writing and be given by personal service, interdistrict mail service, or by U.S. Mail, postage prepaid, as follows:

OCDE
200 Kalmus Drive
Costa Mesa, CA 92628
Attn: Renee Hendrick
Assistant Superintendent

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, CA 92701
Attn: Stefanie P. Phillips, Ed.D.,
Deputy Superintendent, Operations

Notice shall be considered given when received, if personally served; if provided by interdistrict mail, on the following business day; or, if mailed, on the third day after deposit in any U.S. Post Office.

11. Applicable Laws. OCDE and District agree to comply with all laws, rules and regulations applicable to these services.
12. Governing Law. This Agreement shall be governed by the laws of the State of California, with venue in Orange County, California.
13. Entire Agreement. This Agreement and Exhibits A and B attached hereto constitute the entire agreement between OCDE and the District. However, it does not supersede any prior, current or subsequent written agreement entered into by OCDE and the District with regard to LCFF transfers to community schools. This Agreement may be amended only by a written amendment executed by the OCDE and District.

DISTRICT:

Santa Ana Unified School District

Print School District Name

Signature

Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations

Print Name and Title

Date

OCDE:

Orange County Department of Education

Signature

Renee Hendrick, Assistant Superintendent, Administrative Services

Print Name and Title

Date

Exhibit A

Community School Referral Form



COMMUNITY SCHOOL REFERRAL

Student's Name Last First Middle A.K.A SSID#
D.O.B. Grade: Hm. Ph. Last School Attended:
Parent Guardian Caregiver Name: District
Address City Zip

Please attach following items: Attendance Record, Immunization Certificate, Current Transcript, Proof of withdrawal from last school of attendance, Copy of IEP and/or other reports (if applicable), CAHSEE results, CELDT results, Section 504 Plan
Please provide the following information: Special Education Yes No (If Yes), SAI, DIS. S/L, DIS/PSY, DIS/HEALTH, DIS/Counseling, District Sp. Ed History-Exited, Transition to ACCESS, IEP Date, CELDT-Language Proficiency, English Only (EO), Unknown, Identified Fully English Proficient (IFEP), Initial Identification/Date Tested, Redesignated Fully English Proficient (RFEP), Redesignated by District/Date, Limited English Proficient (EL LEP), 1st year enrolled in school in U.S., Year enrolled in California Public School, Enrolled in US Schools less than 3 Cumulative Years

REASON FOR REFERRAL
Disruptive Behavior, Substance abuse, Medical, Other (Describe), Teen Parent, Special Education Needs, Social Services, Inability to function appropriately in school, Expulsion: Mandatory Non-Mandatory, Truancy (4 Dates), Parent Request, Runaway

ATTEMPTED INTERVENTIONS: Educational Counseling, Schedule Modifications, Parent Conferences, SARB, Suspension days, Other
PREVIOUS EDUCATIONAL ALTERNATIVES: Continuation High School, Adult Education, R.O.P., Work experience, ESL/LEP Bilingual, Other

Comments:

RECOMMENDATION:
ADMIN UNIT: North, Anaheim Las Palmas, South East, Garden Grove, Santa Ana/Newport Mesa, Region 106, Harbor Learning Center

Please check box if applicable: (For Office Use Only)
Section 300. Welfare and Institutions Only, Section 1981 (a) District Expulsion, Section 1981 (b) SARB or Parental Request/District Approval, Section 1981 (d) Homeless
Section 1981 (c) (1) Probation status 601 602 65+, (2) On probation or parole and not in attendance in any school, (3) Expelled: Section 48915 (a) or (c) 725 790 Section 725/790 W&I

REFERRAL - REVIEW & CERTIFICATION
CWA School Print Name Title Signature Date
OCDE Representative Print Name Title Signature Date
Probation Representative Print Name Title Signature Date
Certified pursuant to Orange County Juvenile Court Order Filed December 21, 2001
Juvenile Court Representative

Parent Guardian Caregiver Date
Student Signature Date

Exhibit B

LCFF ADA Calculation by Grade Span

Santa Ana Unified

2012-13 Categoricals
 12-13 ADA
 12-13 Categoricals per ADA

2013-14

District ADA (excl COE ADA)
 12-13 Categoricals per District ADA

11.78%

	A					B	C	D	E	F
	COE ADA	Base	Gr Span	Supp	Concen	Total (Target)	GAP between Adj COE Target and Floor per ADA (A less 12-13 Rate in Calculator Floor section)	Gap % times GAP (C * GAP %)	Funding per Grade Level (D + 12-13 Rate in Calculator Floor section)	COE Transfer Amount (A * E)
Grades K-3	17.36	6,952	723	1,428	1,458	10,561	5,222.57	615.22	5,953.65	103,355
Grades 4-6	15.86	7,056	-	1,312	1,341	9,709	4,370.57	514.85	5,853.28	92,833
Grades 7-8	28.39	7,266	-	1,351	1,381	9,998	4,659.57	548.90	5,887.33	167,141
Grades 9-12	245.06	8,419	219	1,607	1,641	11,886	6,547.57	771.30	6,109.73	1,497,251
	306.67								TOTAL	1,860,580

2014-15 50,947.36
 1,031.45

District ADA (excl COE ADA)
 12-13 Categoricals per 14-15 District ADA

28.05%

	E					F	G	H	I	J
	COE ADA	Base	Gr Span	Supp	Concen	Total	GAP between Adj COE Target and PYCOE Funding per Grade Level (E - F)	Gap % times GAP (G * GAP %)	Funding per Grade Level (E + H)	COE Transfer Amount (E * I)
Grades K-3	17.36	7,012	729	1,440	1,471	10,652	4,698.35	1,317.89	7,271.54	126,234
Grades 4-6	15.86	7,117	-	1,324	1,352	9,793	3,939.72	1,105.09	6,958.37	110,360
Grades 7-8	28.39	7,328	-	1,363	1,392	10,083	4,195.67	1,176.89	7,064.21	200,553
Grades 9-12	245.06	8,491	221	1,620	1,655	11,987	5,877.27	1,648.57	7,758.31	1,901,251
	306.67								TOTAL	2,338,398

2015-16 50,827.42
 1,033.88

District ADA (excl COE ADA)
 12-13 Categoricals per 15-16 District ADA

33.95%

	K					L	M	N	O	P
	COE ADA	Base	Gr Span	Supp	Concen	Total	GAP between Adj COE Target and PYCOE Funding per Grade Level (K - L)	Gap % times GAP (M * GAP %)	Funding per Grade Level (I + H)	COE Transfer Amount (K * O)
Grades K-3	17.36	7,161	745	1,471	1,502	10,879	3,607.46	1,224.73	8,496.27	147,495
Grades 4-6	15.86	7,268	-	1,352	1,381	10,001	3,042.63	1,032.97	7,991.35	126,743
Grades 7-8	28.39	7,483	-	1,392	1,422	10,297	3,232.79	1,097.53	8,161.74	231,712
Grades 9-12	245.06	8,671	225	1,655	1,690	12,241	4,482.69	1,521.87	9,280.18	2,274,201
	306.67								TOTAL	2,780,151

2016-17 50,910.04
 1,032.20

District ADA (excl COE ADA)
 12-13 Categoricals per 15-16 District ADA

21.67%

	Q					R	S	T	U	V
	COE ADA	Base	Gr Span	Supp	Concen	Total	GAP between Adj COE Target and PYCOE Funding per Grade Level (R - Q)	Gap % times GAP (S * GAP %)	Funding per Grade Level (U + T)	COE Transfer Amount (Q * U)
Grades K-3	17.36	7,326	762	1,504	1,537	11,129	2,632.73	570.51	9,066.78	157,399
Grades 4-6	15.86	7,435	-	1,383	1,413	10,231	2,239.65	485.33	8,476.68	134,440
Grades 7-8	28.39	7,655	-	1,424	1,454	10,533	2,371.26	513.85	8,675.60	246,300
Grades 9-12	245.06	8,870	231	1,693	1,729	12,523	3,242.82	702.72	9,982.90	2,446,409
	306.67								TOTAL	2,984,548

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: **Approval to Extend No Child Left Behind Waiver**

ITEM: **Action**

SUBMITTED BY: **Rick Miller, Ph.D., Superintendent**

PREPARED BY: **Rick Miller, Ph.D., Superintendent**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to extend the Santa Ana Unified School District (SAUSD) No Child Left Behind (NCLB) waiver. On August 6, 2013, the SAUSD was granted a waiver to implement the School Quality Improvement System in place of NCLB accountability rules. On November 22, 2013, SAUSD received a letter confirming our approval for a one year waiver ending in June 2014. SAUSD must submit a formal request to extend the waiver for an additional school year by May 1, 2014.

RATIONALE:

The NCLB waiver gives the District greater authority than we had under NCLB and reduces the number of schools identified for intervention. This allows us to identify those that need the most help and enables SAUSD to provide support by relying on educators in the system to improve the system. In this spirit of building capacity within our schools, the NCLB waiver requires professional evaluations to determine what assistance our educators need for improvement. To ensure that these evaluations are meaningful and helpful for SAUSD educators, they will be developed, piloted, and peer reviewed in collaboration with SAEA over the next three years before implementation in the 2016-17 school year. Extending the waiver into next year involves only piloting the professional practice aspect of our efforts to improve teacher and principle evaluation and beginning to explore the use of students in collaboration with our association partners. Funding for this work, as well as additional funds for us to spend on our teachers and schools, is provided through the NCLB waiver.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extension of No Child Left Behind Waiver.

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Adoption of Resolution No. 13/14-3000 - Proclaiming May 5-9, 2014, as National Teacher/Support Staff Appreciation Week and May 18-24, 2014, as Classified School Employee Week

ITEM: Action

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 13/14-3000 to declare May 5-9, 2014, as National Teacher/Support Staff Appreciation Week and May 18-24, 2014, as Classified School Employee Week. A letter of appreciation from the Superintendent will be issued to all employees. Additionally, a tribute to employees for their ongoing contribution to the educational process will be aired on Santa Ana Unified School District (SAUSD) TV Channel 31 and the website.

RATIONALE:

The District hereby recognizes and wishes to honor the contributions of teachers, support staff and classified employees as partners in producing an environment that supports and encourages learning. SAUSD employees fill many roles as listeners, explorers, role models, motivators and mentors. SAUSD is aware of the valuable services they give to students and schools and the vital role in providing for the welfare and safety of students.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 13/14-3000 proclaiming May 5-9, 2014, as National Teacher/Support Staff Appreciation Week and May 18-24, 2014, as Classified School Employee Week.

/DP:ja

1 RESOLUTION NO. 13/14-3000

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 TEACHER/SUPPORT STAFF APPRECIATION WEEK

7 AND

8 CLASSIFIED SCHOOL EMPLOYEE WEEK

9
10 WHEREAS, education is the basis for attaining individual success and for
11 developing an informed, responsible society; and,

12 WHEREAS, the future of this school district, state and nation depends
13 largely on the tremendous contributions of our teachers, support staff, and
14 classified employees to the children of Santa Ana; and,

15 WHEREAS, teachers, support staff, and classified employees are partners
16 along with parents in producing an environment that supports and encourages
17 learning; and,

18 WHEREAS, the Board of Education of the Santa Ana Unified School District
19 recognizes that through the collective work of teachers, support staff and
20 classified employees, the children of Santa Ana will be provided a world-class
21 education to ensure that they are college and career ready; and,

22 WHEREAS, this school district is cognizant of the importance of this
23 collaboration for the benefit of all students; and,

24 WHEREAS, it is appropriate for the Santa Ana Unified School District to
25 acknowledge its teacher corps and support staff on Day of the Teacher and its
26 classified staff during Classified School Employee Week;

27 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
28 Board of Education proclaims May 5-9, 2014, as National Teacher/Support Staff
29 Appreciation Week in addition to proclaiming May 18-24, 2014, as Classified School

1 Employee Week and urges all citizens to participate in observances that express
2 their gratitude and appreciation for teachers and classified employees.

3 Upon motion of Member _____ and duly seconded, the foregoing
4 Resolution was adopted by the following vote:

5 AYES:

6 NOES:

7 ABSENT

8 STATE OF CALIFORNIA)

9) ss.

10 COUNTY OF ORANGE)

11
12 I, Rick Miller, Secretary of the Board of Education of the Santa Ana Unified
13 School District of Orange County, California, hereby certify that the above and
14 foregoing Resolution was duly adopted by the said Board at a regular meeting
15 thereof held on the _____ day of _____, 2014, and passed by a vote of
16 _____ of said Board.

17 IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of
18 _____, 2014.

19
20
21
22
23

Richard Miller, Ph.D.
Secretary to the Board of Education
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Adoption of Resolution No. 13/14-3001 - Proclaiming May 6-12, 2014, as National School Nurses' Week

ITEM: Action

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 13/14-3001 to declare May 6-12, 2014, as School Nurses' Week. A letter of appreciation from the Superintendent will be issued to all school nurses. Additionally, a tribute to nurses for their ongoing contribution to the educational process will be aired on Santa Ana Unified School District (SAUSD) TV Channel 31 and the website.

RATIONALE:

In addition to providing services to students and health instruction, quality nurses provide invaluable inspiration, encouragement and support to students. The SAUSD commemorates the unique contribution of school nurses to the total education program and urges all citizens to participate in observances that express their appreciation for nurses and the services they provide.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 13/14-3001 proclaiming May 6-12, 2014, as National School Nurses' Week.

/DP:ja

1 RESOLUTION NO. 13/14-3001

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 Proclamation Declaring National School Nurses' Week - May 6-12, 2014

7
8 WHEREAS, our children are our most valuable resource, and educational
9 achievement is directly affected by their health and well-being; and,

10 WHEREAS, our school district continues to enroll students and provide
11 education to those with multiple-and-severe health conditions; and,

12 WHEREAS, the number of students with unmet health needs is increasing,
13 thereby potentially interfering with normal developmental milestones and academic
14 success; and,

15 WHEREAS, school nurses are charged with the responsibility of addressing
16 these critical issues and providing diligent care for the health, development, and
17 disease control of all students through implementation of the health services
18 program; and,

19 WHEREAS, school nursing services include health assessments, interventions,
20 education, referrals, development and supervision of specialized health care plans
21 for medically involved students, and networking with community agencies.

22 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
23 Board of Education declares May 6-12, 2014, as "National School Nurses' Week" and
24 commemorates the unique contribution of school nurses to the total educational
25 program.

26 Upon motion of Member _____ and duly seconded, the foregoing
27 Resolution was adopted by the following vote:

28 AYES:

1
2
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16
17
18

NOES:

ABSENT:

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Rick Miller, President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the _____ day of _____, 2014, and passed by a vote of _____ of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2014.

Richard Miller, Ph.D.
Secretary to the Board of Education
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Adoption of Resolution No. 13/14-3003 - Proclaiming May 11-17, 2014 as National Police Week

ITEM: Action

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 13/14-3003 to declare May 11-17, 2014, as National Police Week. A letter of appreciation from the Superintendent will be issued to all school police officers. Additionally, a tribute to our officers for their ongoing vital service will be aired on Santa Ana Unified School District (SAUSD) TV Channel 31 and the website.

RATIONALE:

The District hereby recognizes the good work the school police department continues to perform daily. The District is aware of the valuable services the school police officers provide to students and staff and their vital role in providing for the welfare and safety of the school community at large.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 13/14-3003 proclaiming May 11-17, 2014, as National Police Week.

/DP:ja

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
2 Board of Education proclaims May 11-17, 2014, as National Police Appreciation
3 Week, and in addition, urges all citizens to participate in observances that
4 express their gratitude and appreciation for our police officers.

5 Upon motion of Member _____ and duly seconded, the foregoing
6 Resolution was adopted by the following vote:

7 AYES:

8 NOES:

9 ABSENT

10 STATE OF CALIFORNIA)
11) ss.
12 COUNTY OF ORANGE)
13

14 I, Rick Miller, Secretary of the Board of Education of the Santa Ana Unified
15 School District of Orange County, California, hereby certify that the above and
16 foregoing Resolution was duly adopted by the said Board at a regular meeting
17 thereof held on the _____ day of _____, 2014, and passed by a vote of
18 _____ of said Board.

19 IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of
20 _____, 2014.

21
22
23 _____
24 Richard Miller, Ph.D.
25 Secretary to the Board of Education
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET

April 22, 2014

Board Meeting

TITLE: Adoption of Resolution No. 13/14–3013 – Proclaiming May 1, 2014 as National Day of Prayer

ITEM: Action

SUBMITTED BY: Rick Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to adopt Resolution No. 13/14–3013 for National Day of Prayer.

RATIONALE:

The National Day of Prayer is an annual day of observance held on the first Thursday of May, designated by the United States Congress. Each year since its inception, the President of the United States has signed a proclamation, encouraging all Americans to pray on this day.

RATIONALE:

Not applicable

RECOMMENDATION:

Adopt Resolution No. 13/14–3013 for National Day of Prayer.

1 express gratitude for them, while recognizing the need for strengthening religious
2 and moral values in our State and nation; and

3
4 NOW, THEREFORE, BE IT RESOLVED THAT, the Santa Ana Unified School District Board of
5 Education recognizes May 1, 2014 as the National Day of Prayer and affirms it as a
6 part of our great American heritage.

7
8 Upon motion of Member _____ and duly seconded, the foregoing
9 Resolution was adopted by the following vote:

10 AYES:

11 NOES:

12 ABSENT:

13 STATE OF CALIFORNIA)
14)SS.
15 COUNTY OF ORANGE)

16
17 THE FOREGOING RESOLUTION is approved and adopted by the Santa Ana Board of
18 Education this 22nd day of April, 2014, by the following roll call vote:

19
20 I, Rick Miller, Secretary of the Board of Education of the Santa Ana Unified
21 School District of Orange County, California, hereby certify that the above and
22 foregoing Resolution was duly adopted by the said Board at a regular board meeting
23 thereof held on the 22nd day of April, 2014, and passed by a vote of _____ of
24 said Board.

25
26 IN WITNESS WHEREOF, I have hereunto set my hand this 22 day of April, 2014.

27
28
29 _____
30 Richard Miller, Ph.D.
31 Secretary to the Board of Education
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET
April 22, 2014

Board Meeting

TITLE: Board Reports/Activities
ITEM: Reports
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr